

Atascocita Eagles

All Sports Booster Club General Membership Monthly Meeting

Date 09/15/2020

Location of Meeting – Zoom Call



FACILITATOR: Chandra Brooks

OFFICERS: Kristen Blaylock, Christina Hicks, Myron Morrison, Ryan Hicks, Kedrin Bell, Derrick Brooks, , Edrice Matthews

ALSO PRESENT: Frederick (Eric) Kennedy, Keisha Sowell, Sara Martin, Maryalyce Cox

NOT PRESENT: None

MEETING NOTES

(place subject matter by each Agenda item and in notes section place comments and motions.)

Agenda Item	Notes
1. CALL TO ORDER	7:05 PM by Executive VP Chandra Brooks
2. WELCOME/INTRODUCTION	Introduction of Executive Board: <ul style="list-style-type: none">● Introduction of outgoing president● Transitioning in discussion of new officers
3. Treasurer Report	Chandra to ADD Treasurer Report <ul style="list-style-type: none">● Discussion on purchasing QuickBooks as there wasn't a treasurer in position, so purchased and added bank account● Eric Kennedy will be incoming treasurer so Chandra will provide him with the credentials● Current bank balance is \$11,451.07● Girl's soccer coach left unpaid bills which Coach Stump has asked boosters to pick up (~\$1300) which is in/out money from tamale sales, as sports use boosters to hold some of their fundraising money, which will be evident in the transfer of the accounts● Covid hurt us as we didn't have Eagle Fest sales, etc...
4. Old Business/VP Updates	Outside concession stand cleanout happened because expired items were not turned over. Myron will cover further going forward VP Membership Edrice Matthews <ul style="list-style-type: none">● Last year we had 119 parents join and collected \$6,200 (less than 10%)● To date there are 4 registrations in her inbox● Edrice will ask the coaches to have membership drives outside their season, will send out Comms for coaches to forward to their students

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	<p>VP Fundraising and Marketing – Christina Hicks</p> <ul style="list-style-type: none">• No update from last year <p>VP Concessions Myron Morrison</p> <ul style="list-style-type: none">• Cleanout occurred in February and he has not had access since then• Majority of inventory will be lost due to expiration• Recommends starting from scratch before we start for volleyball• Unsure if we can get on campus, and Edrice said Coach Walker said parents were not allowed on campus, but we do believe we can do pre-packaged items• Myron has been in communication with band boosters and we can use some of their guidelines, will need to see if barriers are available and/or required• Minimization of change by pricing• Christina emailed Mr. Daniels about barriers but hasn't heard back <p>VP Merchandise Kristen Blaylock</p> <ul style="list-style-type: none">• More merchandise left over than usual because spring sports were canceled, but has been in touch with Keisha Sowell about potential orders for Football• Edrice wants to know if we want to order shirts for booster. Kristen recommended using existing shirts from Meet the Eagle as they were not passed out to the football team• Christina recommended going to scrimmage on Friday and selling schedule shirts the following game• Theresa Foster has been working on Eagle Cards already <p>VP Communications Derrick Brooks</p> <ul style="list-style-type: none">• Discussed changing the website host and downsizing hosting, should be reviewed• Will reset passwords after everyone is voted in
<p>5. New Business/Board</p>	<p>Nominations for Board for 20/21</p> <p>President – Ryan Hicks</p> <ul style="list-style-type: none">• Has a football player• Work with local businesses to get them more involved• More connection with the local community <p>Motion to elect carried with unanimous vote to elect.</p> <p>Executive Vice President – Edrice Matthews</p> <ul style="list-style-type: none">• Daughter plays basketball

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- Joined because of her strong need to support the athletes and provide them with the same as other schools, and encourage parent participation
- Feels this is the least we can do with the amount of time they put in

Motion to elect carried unanimously

Treasurer – Frederick (Eric) Kennedy

- Son and Daughter in Swim
- Wanted to help out and show support for boosters who have supported his athletes
- Is a CPA (whoop whoop!!!)

Motion to elect carried unanimously

Secretary – Sara Martin

- Daughter in cross country
- Good at taking notes and emailing them out

Motion to elect carried unanimously

VP Fundraising – Christina Hicks

- Son is a football player
- She's BACK!!!! Participated last year and is glad to be back, working to get local businesses to sponsor for Eagle cards

Motion to elect carried unanimously

VP Merchandising – Keisha Sowell

- Son in football, baseball and track
- Helped on boosters supporting for the last several years, taking an opportunity to join in

Motion to elect carried unanimously

VP Membership – Maryalyce Cox

- Son in Cross Country and Track
- Spent a lot of time in theater booster, was parent rep for cross country
- Attorney, no problem being aggressive in the ask

Motion to elect carried unanimously

VP of Marketing/Communication – Open

VP of Purchasing and Concessions – Myron Morrison

- Son in basketball and track
- Myron likes to help make things happen, this will be his second year

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	<ul style="list-style-type: none">• COVID impacted this year so he wanted to do it again <p>Motion to elect carried unanimously</p>
6. Questions	<ol style="list-style-type: none">1. How do we manage the meetings? – Roberts Rules of Order2. Chandra will pass on a timeline of the year3. Stump signed contract with Huddle and we need to pay something or they're going to cut it off. Chandra recommended that we discuss with the rep and negotiate due to the current environment. Go in with a plan with Stump, drive the conversation don't allow it.4. Did Stump discuss a subscription for watching games at home through NHNS? Ryan will provide email to the board.5. Myron is concerned about concessions and readiness (barrier, inventory)6. Agreed that the new board will meet on the second Monday of the month and will do transition between now and next meeting which is October 12th, and the membership meeting will be October 19th
7. ADJOURNMENT	8:25PM
8. Attendance Sign In Sheet	See Attached
9. MOTIONS	Included in above sections in bold

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In this section below place all action items and who is responsible for completing task

NO.	Activity/Task	Who	Due Date	Status
1.	Send Plastek information and info for Nicole with Envy Design to Christina for Eagle Card, Nicole did the design only and Plastek prints. She also did the football programs	Chandra to Christina		
2.	Reset passwords for new board members/emails	Derrick		
3.	Send document containing general timeline to group	Chandra to all		
4.	Contact Coach Stump and get rep info for negotiation	Ryan/Edrice		
5.	Provide info for at home subscription for parents to watch at home to the board for new business at next meeting	Ryan		
6.	Align on potential start date for concessions and requirements, will email Kite	Myron/Edrice		
7.	Add Ryan and Myron to Sams Account and remove herself	Chandra		
8.	Pass on Binder for President	Chandra		
9.				

With no other business, the membership meeting was adjourned at **TIME ADJOURN 7:28 pm**

General Membership Meeting Minutes Prepared By: Kedrin Bell - Secretary

Printed Name/Title Kedrin Bell - Secretary

Approved _____, _____, 2020.