



 111-60 Scarsdale Rd.  
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 info@ontariovolleyball.org  
 1-800-372-1568

**ONTARIO VOLLEYBALL  
EMPLOYMENT OPPORTUNITY  
BEACH TOUR EVENT COORDINATOR  
3 POSITIONS AVAILABLE**

**Supervisor's Title:** Suzanne Wallace, Manager of Beach Programs

**Position Level:** Contract (part-time)

**Contract Term:** May 17, 2021 to August 30, 2021

**Contract Locations:** OVA Beach Volleyball Facility at either Pickering, London or Barrie (Horseshoe Resort)

**Positions Available:** Three (3) positions in total, one at each facility as noted above

**Compensation:** \$15.50 per hour, approx. 25 hours per week

**Closing Date:** Friday, May 7<sup>th</sup>, 2021

### **Ontario Volleyball Association**

The Ontario Volleyball Association (OVA) is a non-profit member-based provincial sports organization where dedicated volunteers and professional staff provide leadership in the growth and development of indoor, beach and sitting volleyball for all Ontarians.

It is our vision to be recognized as a leading sport organization in Canada. To that end, the OVA works with its partners to support athletes through excellent customer service and by offering inclusive programming on a foundation of physical literacy for all ages and abilities. The OVA will provide athletes with quality opportunities for meaningful competition and will support coaches and officials with professional development opportunities.

### **Job Summary**

The OVA Beach Tour is the leading beach volleyball tour in Canada. We are looking for vibrant, hard-working individuals who are keen to assist in the delivery of the OVA Beach Tour in each of our three separate beach volleyball locations: Pickering, London and Barrie (Horseshoe Resort).

Between May and August, the OVA will host 16 beach tournaments and each of its facilities throughout Ontario. Beach Crew members help facilitate the operation of each tournament from start to finish. It is expected that OVA Beach Crew members will be willing to complete all tasks as required to support tournament delivery, including some aspects of physical labour and will be required to work in various weather conditions.

### **Key Responsibilities**

- Set-up and take-down of tournament equipment (nets, lines, signage, tents, sound system, etc.)
- Provide logistical support for the competition
- Ensure all COVID-19 and Return To Play protocols are followed and completed daily
- Monitor courts and ensure that the tournament is operating on schedule
- Conduct player meetings
- Post-match results
- Customer Service - interact with OVA athletes, parents, coaches and event spectators
- Work cohesively with event referees



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- Act as an ambassador for the sport
- Other duties as assigned

#### Qualifications

- Able to work weekends (Friday evening to Sunday) for all events on OVA Beach Tour schedule (16 weekends between May – August)
- Familiarity with creating volleyball schedules
- Reliable, self-motivated, hard-working individual
- Willing to work in various weather conditions (rain, wind, sun)
- Familiar with tournament scheduling and logistics
- High attention to detail
- Ability and willingness to work independently or as a part of a team
- Excellent customer service skills
- Ability to lift up to 50lbs

The incumbent must also demonstrate the following personal attributes that reflect the OVA's Organizational Standards:

- Foster an **inclusive** community.
- Treat all people with **dignity** and **kindness**.
- Act with **integrity** in all that we do.
- Utilize **collaboration** to meet our common purpose.
- Embrace **innovation** with bold creativity.
- Challenge **excellence** and continuous learning, always.

#### TO APPLY:

Interested parties should send their resume and cover letter to the OVA Manager of Beach Programs, Suzanne Wallace ([swallace@ontariovolleyball.org](mailto:swallace@ontariovolleyball.org)) by Friday, May 7<sup>th</sup>, 2021. Please be sure to indicate which of the three facility locations you are interested in (London, Pickering or Barrie).

**The OVA is an equal opportunity employer. The OVA is committed to providing an environment that is accessible by all and will make all reasonable accommodations for job applicants with disabilities in order to support their full participation in our recruitment process.**

**These opportunities are funded in part by Canada Summer Jobs.**

**Thank-you, for your application but only potential candidates will be contacted for an interview.**

The word "Canada" is written in a large, black, serif font. A small Canadian flag is positioned above the letter 'a'.