

PYHA Board Meeting Minutes

Meeting Date: Monday, February 10th, 2024

6:00PM - Oakstone

Board Members Present:

David Gauder President 2023-2026	Andy Roe Vice President 2024-2027	Liz Payne Treasurer 2024-2027	Lindsay Schleis Secretary 2023-2026
Chad Normington 2023-2026	Greg Fawver 2024-2027	Aaron Palmer 2024-2027	Blythe Robbins 2023-2026
Natasha Lippitt 2024-2025	Tara Groth 2024-2025	Mike Taylor 2022-2025	Zach Goeppinger 2022-2025

Ground Rules:

- Your time is valuable. We will follow the agenda and stay on time.
- PYHA Code of Conduct is to be followed.
- Types of topics
 - Decision & Voting
 - Discussion
 - Quick Hits
 - Looking ahead

6:01 pm - Call to order & Approve January Minutes

- Blythe Call, Mike 2nd
- Approve minutes –
 - Correction to outside attendance Kathryn Christopherson – Andy edit
 - Greg motions, Tara 2nd, All approve, no Nay

6:05 pm – Discussion & Decision/Voting

- Peewee B State Tournament Updates – 6:04 p.m. Matt
 - Looking to get three refs for championship game instead of standard 2
 - Karl recommends for the 3rd place game as well
 - Volunteers are looking good but need some key spots still – Will send follow-up emails for volunteer reminders
 - Requesting a time clock training for anyone volunteering for the tournament
 - He will have laminated cheat sheets for the tournament rules and a poster for the doors. Each coach will get one at check in.
 - Expecting pins, patches, and trophies in the next two weeks
 - Banners are in
 - 6000 raffle tickets, 3000 for 50/50 and 3000 for baskets

- Handful of silent auction items
 - Case of pucks ready to go – Dan has them
 - Access to Navs locker room if possible
 - In contact with Matt and has the schedule leading up to the tournament so they can set-up early.
 - 9 tables secured
 - Rat Rink Body Wash will have a sales table setup, they are also providing a raffle basket
 - No food trucks
 - Can we get the glass cleaned prior to the tournament?
 - Possibly March 2? Need someone to coordinate. Add to Dibs. Liz will contact Dana.
- Annual Meeting – March 23rd - 6:17 p.m.
 - Prep Needs Pre-Event
 - Meeting Minutes from the last Annual Meeting – a few copies per table (LS)
 - Ballots – print out with candidates (LS)
 - Board Member Google Form – Tara has it set up
 - Blythe will put in Newsletter, follow-up email a week later, and a final email prior to the meeting.
 - Books
 - Blythe has a volunteer to help
 - Google Forms for Graduating Bantams and Team Manager/Coaches
 - Team photos are ready to go
 - Agenda
 - David will get this to Blythe for the book
 - Ice Cream Sundae Bar
 - Taylors will take care of it
 - Speaking Highlights
 - President – 10 minutes
 - Treasurer
 - DOH – 5-10 minutes
 - EMIC – Zach
 - Process, Next Steps, What will things look like going forward, Fundraising
 - Awards
 - Mentions for things such as shut-out, blue-line, playmaker awards etc in the book
 - Announce new Board Members
 - Brainstorming ideas on how to get more families to attend
 - Move it to a school night?
 - Open skate and host at the rink?
 - Recommendation to add a question to the end of year survey asking if families attend and why/why not?
 - WIAA Eligible Skater Process & Outcome Evaluation – 7:01 p.m.
 - 2/29 HS coaches are coming to a joint session for eligible HS players
 - Eligible skaters that try out for HS
 - USA Hockey fee is required
 - Cannot participate in WIAA and PYHA practices week of tryouts

- \$75 A-team tryout & \$200 registration fees are not refundable
 - Skills will be refunded
 - Season fees are charged by home games per skater if they move to HS
- Year End Surveys – 7:08 p.m.
 - Final Review & Feedback
 - Timeline & Process Review
- Jersey Process / Review – 7:10 p.m.
 - Putting names on practice jerseys – if players want names on jerseys, they need to buy them
 - Dan will provide an estimate for named jerseys
 - Current Co-Ed practice jerseys are four years old
 - Will collect practice jersey's at the end of the season
 - Liz will be emailing the Team Managers soon about collecting jerseys
 - Newsletter blurb about turning in practice jerseys

7:00 pm - Quick Hits – 7:22 p.m.

- Board Candidate Timeline
 - Application & Communication Review
- Communication & Collaboration
 - Documents to Update – Reference PYHA Handbook and Documentation Updates Tracking
 - David will go through the online spreadsheet for updates and assign out items to board members
 - Blythe can share the O365 document with those who have it to do real time updates. Otherwise send the finalized document to Blythe to be updated in the final handbook.
- Document Archiving (Teams – No Progress)
 - Zach – Everything is set up and board members should be able to use Teams, however some are still having issues .
 - Could give patriotshockey.org emails to board members
 - Emails – Karl recommends bringing up to WAHA the email issue. They could assist or bring it up to raise awareness.

7:15 pm – Dragons / Girls Hockey Updates – 7:38 p.m.

- Informational meeting – Feb. 8th @ SP
 - About six parents from incoming Mites, mostly SP, 1 Waunakee and 1 Patriot
- Region 4 showdown is August 16 & 17, 2025
- Meeting to be held with 14U coaches to discuss the HS experience
- Primal Que has the Dragons Jersey now
- Deforest Ice
 - Andy got a contract from them and is working with Dan on it
 - Hours broke out across the season as practice hours and game commitments
 - Three year agreement with set pricing with a 2% increase annually
- SP / Patriots Contract

- Aaron and Liz have been working on a contract to secure our partnership
- DAC Meeting to go over tryouts, training, and the document

7:30 pm – DOH Update – 7:47 p.m.

- Coaches questionnaire – open ended positive/negative feedback on the season
- Playdowns recap
 - Squirts scored 1 goal across all three teams (three out of four when including Dragons)
- Mid-season assessment – Not all teams are done yet
- Ice assignments for practices – clarification on how the ice is assigned for practices. All teams are currently evenly assigned. Ice Budget recommendations based on WAHA are 14U 32hrs, 12U 27hrs, 10U 26hrs
 - Currently even based on ice availability
 - Will be reviewing for the next season to align with WAHA recommendations

7:45 pm – Treasurer Update – 8:06 p.m.

- Fees for the season are looking good, only a couple of outstanding but all families are in good standing
- Next month will have all the totals including raffle money
- No bills from MII for the last two months, otherwise all other ice is paid for
- All volunteer and concession hours for specific volunteer roles are entered and accounted for

7:50 pm – MII / EMIC Update – 8:14 p.m. Zach had to leave

- Chad met with Stu Taylor on Friday, goal is to get the roof done in the fall
 - Concerns with maybe needing to shut the rink down but sounds like we can keep it open during installation
 - New Radiant heat that will hang from the ceiling and remove boiler system – timeline is probably a year and a half
 - 13 months to get a new Zamboni

7:55 pm – Look Ahead & Other Committee / Coordinator – 8:21 p.m.

- 30 Days:
 - Dragons Info Meeting
 - Practice Jersey Turn In
- 60 Days:
 - Try Hockey For Free
 - End of Season Survey
 - End of Year Banquet
 - State Tournament – applications due
 - Squirts is recommended Dragons and/or Co-ed
 - Board Elections
 - Memorial Day Parade Registration
- 90 Days:

8:00 pm – Closed Session

- 8:29 p.m. Motion to closed – Mike, 2nd Greg, 10 approve

8:50 pm - Motion to move out of closed, Greg, Tara 2nd, 10 approved

- Injured skater fee refund of 9 weeks, 43% refund
 - Aaron motion to approve, Mike 2nd, 10 approved, 0 nay
- Injured skater fee refund of 6 weeks, 29% refund
 - Greg motioned to approve, Tash 2nd, 9 approve, 1 abstain

8:51 pm – Adjourn

- Liz motions, Tara 2nd, 10 approve, 0 Nay
- **Committee Updates**
 - **Vice President, Andy:**
 - Ice Schedule
 - Rink/MII
 - **Dibs Scheduler, Dana**
 - **Dibs Reconciler, Renee**
 - **Treasurer, Liz:**
 - Finance
 - Concessions
 - Registrar
 - Finance Committee
 - **DOH, Dan:**
 - OIC Update
 - Rec Team
 - **Registrar, Megan**
 - **ALD, Greg**
 - **R&R Coordinator – TBD**
 - **Jersey Coordinator, Natasha / Lindsay**
 - **Equipment Coordinator, Joe Z.**
 - **Apparel, Emily Farwell**
 - **Website Coordinator – TBD – Need**
 - **Social Media Coordinator – TBD – Need**
 - **MS Office/Outlook Coordinator – Zach**
 - **Event / Fundraising Coordinator, Chad, Tara, Andy**