



**Purpose**

The purpose of this document is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are the last Sunday of each month at 7pm at Coon Rapids and minutes are taken by the Secretary unless otherwise noted.

**CRYHA Board Meeting Information**

Fill in the meeting details in the below table.

<b>Date</b>	<b>September 26th, 2021</b>	
<b>Scheduled Time</b>	7:00pm (called to order at 7:06pm)	
<b>Location/Conference #</b>	CRIC Conference room	
<b>Participants</b>	<input checked="" type="checkbox"/> <b>Dave Schmidt, President</b>	<input type="checkbox"/> <b>Scott Brinkhaus, District 10 Representative</b>
	<input checked="" type="checkbox"/> <b>Sara Barsness, Vice President</b>	<input checked="" type="checkbox"/> <b>Don Ruotsinoja, Sponsorship Coordinator</b>
	<input checked="" type="checkbox"/> <b>Holly Bachman, Treasurer</b>	<input type="checkbox"/> <b>Mandi DeGrote, Registrar</b>
	<input checked="" type="checkbox"/> <b>Todd Bushy, Youth Traveling Director</b>	<input checked="" type="checkbox"/> <b>Stacy Johnson, Recruiting and Retention</b>
	<input checked="" type="checkbox"/> <b>Kelly Traynor, Secretary</b>	<input type="checkbox"/> <b>Gerad Remus, Tournament Director</b>
	<input checked="" type="checkbox"/> <b>Rheanna Mickelson Fundraising Coordinator</b>	<input checked="" type="checkbox"/> <b>Jermey Johnson, Player Representative</b>
	<input checked="" type="checkbox"/> <b>Brian Peterson, House/Mite Director</b>	<input checked="" type="checkbox"/> <b>Sue Erickson, Gambling Manager</b>
	<input type="checkbox"/> <b>Scott Anderson, Girls Traveling Director</b>	<input type="checkbox"/> <b>Assistant Gambling Manager (Vacant)</b>
	<input checked="" type="checkbox"/> <b>Jim Boden, Coaching Director</b>	<input type="checkbox"/> <b>Jessica Ables, Communications Coordinator</b>
		<input checked="" type="checkbox"/> <b>Jessica Morgan, Volunteer Coordinator</b>
		<input checked="" type="checkbox"/> <b>Brian Alphin, Ice Scheduler</b>
<b>Voting Members Present</b>	15 <i>*Non-voting members are designated with a grey highlight and yellow highlight, if the position is vacant.</i>	



**Agenda Items & Meeting Minutes**

Provide details of the agenda items and related meeting minutes *(see Motions Made section for motion details on Agenda Items noted with an (\*)*.

#	Agenda Topic	Board Position	Board Member	Agenda Item
1	<b>Attendance</b>	Secretary	Kelly Traynor	<b>Roll call</b>
2	<b>Agenda</b>	President	Dave Schmidt	
3	<b>Meeting Minutes</b>	President	Dave Schmidt	<b>August 2021</b>
4	<b>President Report</b>	President	Dave Schmidt	
5	<b>Treasurer Report</b>	Treasurer	Holly Bachman	<p><b>Significant Changes</b>-N/A  <b>Revenue Sources</b>- Registration, Amazon and Sponsorships.  <b>Employees (new/terminated/resigned)</b>- N/A  <b>Process and Controls</b>-N/A  <b>Identified Risks</b>- N/A  <b>Annual Audit (preparation, status, presentation)</b>-  <b>Operating Budget Review</b>-  <b>August 2021 Financial Statements*</b></p>
6	<b>Gambling Report</b>	Gambling Manager	Sue Erickson	<p><b>Significant Changes</b>- N/A  <b>Gambling Sources (sources, sites, upcoming events, etc.)</b>  <b>Employees (new/terminated/resigned)Donations (amount/to whom)</b>- \$70,000 donation to general fund  <b>Process and Controls</b>- Price increase for games effective October 1st. Updated Bingo programs for board review.  <b>Identified Risks</b>- None  <b>Compliance (rules, regulations, star rating) -</b> 4 Star rating  <b>Annual Audit (preparation, status, presentation)</b>- working with Mair on annual audit items.  <b>Gambling Financial Review</b>- Everything looks good on the report.  <b>August 2021 Gambling Activities and Related Expenses*</b>  <b>September 2021 Estimated Gambling Activity and</b></p>

# COON RAPIDS

## YOUTH HOCKEY ASSOCIATION



				Expenses* August 2020 Gambling Activity Comparison*
7	<b>Committee Report</b>	District 10 Representative	Scott Brinkhaus	
		Vice President	Sara Barsness	<b>Admin Committee-</b> Working on the new reporting App. Jersey orders being placed.
		Traveling Director	Todd Bushy	<b>Hockey Operations Committee-</b> Tryouts start Tuesday.
8	<b>Old Business</b>	N/A	N/A	N/A
9	<b>New Business</b>	Ice Scheduler salary/ First year squirts cost from JCC/Goalie move up policy/Additional funds	Dave Schmidt, Stacey Johnson, Sara Barsness and Todd Bushy	
10	<b>Good and Welfare</b>	Board Meeting dates, Registration update and Board Member Contract	Kelly Traynor and Sara Barsness	
11`	<b>Adjournment</b>	President	Dave Schmidt	

### Motions Made

List the motions made during the meeting for documentation purposes (*see Agenda Item/Meeting Minutes section for additional details*).

#	Agenda Topic/Agenda Item	Motion By	Motion 2nd	Any Opposed?	Motion Pass?
1	<b>Agenda-</b> September 2021	Jim Boden	Todd Bushy	No	Yes
2	<b>Meeting Minutes-</b> August 2021	Sara Barsness	Todd Bushy	No	Yes
3	<b>Treasurer Report-</b> August 2021 Financial Statements	Kelly Traynor	Brian Peterson	No	Yes

# COON RAPIDS

## YOUTH HOCKEY ASSOCIATION



4	<b>Gambling Report</b> -August2021 Gambling Activities and Related Expenses	Sara Barsness	Jim Boden	No	Yes
5	<b>Gambling Report</b> - September 2021 Estimated Gambling Activity and Expenses	Brian Peterson	Sara Barsness	No	Yes
6	<b>Gambling Report</b> - August 2020 Gambling Activity Comparison	Brian Peterson	Sara Barsness	No	Yes
7	<b>New Business</b> - No Calendars this year	Todd Bushy	Sara Barsness	No	Yes
8	<b>New Business</b> - Gambling donation	Kelly Tryanor	Todd Bushy	No	Yes
9	<b>New Business</b> - Ice Scheduler Salary	Kelly Traynor	Sara Barsness	No	Yes
10	<b>New Business</b> - 50% New first year/ new to hockey player Traveling skater cost coming out of JCC.	Sara Barsness	Jessica Morgan	No	Yes
11	<b>New Business</b> - Move up Goalie policy	Sara Barsness	Brian Peterson	No	Yes
12	<b>New Business</b> - Hats for traveling players	Rheanna Mickelson	Dave Schmidt	Yes(Jeremy Johnson, Brian Peterson, Todd Bushy, Dave Schmidt and Stacey Johnson)	No
13	<b>New Business</b> -Admin Travel budget no to exceed \$10,000	Todd Bushy	Sara Barsness	No	Yes
14	<b>New Business</b> - Move October's meeting to 10/24/2021	Kelly Traynor	Sara Barsness	No	Yes
15	<b>New Business</b> - Move December's meeting to 12/27/2021	Todd Bushy	Stacey Johnson	Yes( Kelly Traynorand Jim Boden)	Yes
16	<b>Adjournment</b> - September 2021				



	Board Meeting (9:07pm)				
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**Key Decisions Made**

List the key decisions made during the meeting for documentation purposes.

#	Agenda Topic/Agenda Item	Description
1		

**Supporting Documents**

List the supporting documents presented during the meeting for documentation purposes.

# COON RAPIDS YOUTH HOCKEY ASSOCIATION



## Coon Rapids Youth Hockey Association

Balance Sheet  
As of August 31, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	87,009.18
11810 Spire Main Checking Account	71,034.53
<b>Total Bank Accounts</b>	<b>\$158,043.71</b>
Accounts Receivable	
11000 Accounts Receivable	1,261.88
<b>Total Accounts Receivable</b>	<b>\$1,261.88</b>
<b>Total Current Assets</b>	<b>\$159,305.59</b>
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
<b>Total Fixed Assets</b>	<b>\$6,800.00</b>
Other Assets	
1650 Accumulated Depreciation	(6,496.63)
<b>Total Other Assets</b>	<b>\$ (6,496.63)</b>
<b>TOTAL ASSETS</b>	<b>\$159,608.96</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
<b>Total Liabilities</b>	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(132,349.50)
Net Revenue	10,134.97
<b>Total Equity</b>	<b>\$159,608.96</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$159,608.96</b>