



INDIANA GIRLS LACROSSE ASSOCIATION

Indiana Girls' Lacrosse Association
Bylaws

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Article 1 – Name

The name of this organization shall be the Indiana Girls' Lacrosse Association (INGLA).

Article 2 – Purpose

The purpose of this organization is to promote and develop the sport of girls' lacrosse in Indiana. It is for educational, training, and charitable purposes. The INGLA also exists to ensure that high school girls have a fair opportunity to play lacrosse in Indiana. Participation of transgender students is defined in IHSAA's Gender Policy in accordance with applicable Indiana State Law. The INGLA also prohibits and will not tolerate acts of harassment, discrimination, and bullying. Information regarding harassment and subsequent corrective action plans for incidents of harassment can be found in the USA Lacrosse Anti-Harassment and Discrimination Policy.

Article 3 – Membership and Dues

The INGLA shall have the following levels of membership:

- Varsity High School – a varsity level program that does not contain players from more than one (1) school. Herein referred to as a "Varsity."
- Junior Varsity High School – junior varsity program that does not contain players from more than one (1) school. Herein referred to as a "JV."
- Club Varsity High School – a varsity level program that may contain players from more than one (1) school. Herein referred to as a "Club Varsity."
- Club Junior Varsity High School – a junior varsity level program that may contain players from more than one (1) school. Herein referred to as a "Club JV."

Hereafter varsity and club varsity teams will be collectively referred to as "varsity", and junior varsity and club junior varsity teams will be collectively referred to as "junior varsity".

The INGLA membership entitles member teams to voting rights. Each member team's Varsity Head Coach, or designee, is a voting member of the Board of Directors of the INGLA. In the absence of a Varsity team, the Junior Varsity Head Coach, or designee, will have voting rights. Teams without a coach must identify a designee that will exercise voting rights on their behalf.

Member teams are entitled to receive all communications, participate in competitions, and participate in special events hosted by the INGLA.

Only Varsity teams are entitled to participate in the state tournament.

All teams may compete with any team within the INGLA in accordance with the Competition Rules.

Teams are eligible to apply for Varsity status upon meeting all listed requirements to advance to Varsity status. These requirements include:

- Completion of at least one (1) full season as JV or Club JV.
- Completion of application for Varsity or Club Varsity status.
- Approval by the majority of the current Board of Directors.

Team Affiliation – Each team in the INGLA must be affiliated with a public or private high school. There will be at most one (1) Varsity team from each high school. A student athlete must participate on the team affiliated with the high school she attends.

Player Classification - All Varsity and JV Players must play for the program in their school of attendance.

- If there is not a program in their school of attendance, they must apply for permission from the INGLA Executive Board to play for the next closest school to their home address with a program.

Enrollment Eligibility - The INGLA will follow the IHSAA rule #12-4, #12-5, #12-6 on enrollment eligibility as it pertains to alternative schools.

Graduate Eligibility – The INGLA will follow the IHSAA rule 13 for graduates.

Membership Eligibility – In order for any team to have voting rights on the Board of Directors, to have a member sit on the Executive Board of Directors, or to participate in the state tournament, the following conditions must be met:

- The team must be a member of the INGLA in good standing with membership fees paid in full.
- The Head Coach must be registered as a Coach in the USA Lacrosse registration system.
- The team must abide by the rules set forth regarding eligibility and the scheduling of games as defined in the Competition Rules.

Membership dues will be determined on a yearly basis, reference Article 6. Dues notifications will be sent by December 1 for the upcoming season. All outstanding balances owed to the INGLA from previous seasons must be paid by December 31 unless otherwise communicated by the INGLA Executive Committee.

PENALTY – Teams with outstanding balances from a previous season will forfeit all games in the current season until paid in full or in good standing in an INGLA Treasurer approved payment plan. All payments shall be made as directed by the INGLA Treasurer.

Article 4 – Board of Directors/Executive Committee/Officers

The activities of the INGLA shall be directed by the Board of Directors under the leadership of an Executive Committee composed of an elected President, Vice President, Secretary, Director of Tournaments, Director of Development, Treasurer, and Officials Representative. A Director of Awards and the Past President will serve as non-voting members on the Executive Committee.

The elected positions of the Executive Committee shall serve for a term consisting of two (2) years. The term will begin and end at the Fall Coaches' meeting. No officer shall hold more than one (1) office at a time. The Past President of the INGLA shall serve as a consulting member of the Executive Committee.

Vacancies occurring in an elected office after the Fall Coaches' Meeting shall be filled by appointment by the Executive Committee. In the event the Office of President shall become vacant, the Vice President shall serve as President for the remainder of the term.

Elections for officers shall occur for the position of President and Secretary on the even years and for Vice President, Treasurer, Director of Development, and Director of Tournaments on the odd years. If multiple vacancies occur outside of assigned election years, the Executive Committee may decide to extend the term of one (1) or more officers.

Article 5 – Duties of Officers

The President is a voting member of the Executive Committee and shall preside at all meetings of the INGLA and will act as its official representative.

The Vice President is a voting member of the Executive Committee and shall preside at all meetings of the INGLA and will act as an administrative assistant. In the absence of the President, the Vice President shall act as the INGLA official representative.

The Past President is a non-voting member of the Executive Committee and shall:

- Perform duties as delegated by the President.

The Treasurer is a voting member of the Executive Committee and shall:

- Open and maintain a checking account at a reputable bank under the name "Indiana Girls' Lacrosse Association," authorizing the President and the Treasurer to sign checks for dispersal. In the event the President position is vacant, or the President is incapacitated in some manner, the Vice President is authorized to sign checks with the Treasurer. In the event the Treasurer's position is vacant or the Treasurer is incapacitated in some manner, the Secretary is authorized to maintain the accounts and sign checks with the President and Vice President for dispersal. The President, Vice President, and Treasurer are the only individuals authorized to open an INGLA account.
- Maintain the official address of the INGLA.
- Provide financial reports to the Board of Directors and the Executive Committee at all meetings.
- Keep a detailed account of all receipts and disbursements, collect and record all dues from each team, and make such disbursements as approved by the Executive Committee.

The Secretary is a voting member of the Executive Committee and shall:

- Record the minutes of all meetings and keep all official records of the INGLA. Be responsible for sending minute notices of all meetings to the Board of Directors.
- Be the custodian of all important documents belonging to the INGLA.
- Manage the website and all other forms of communication and marketing materials.
- Be responsible for training each member program on how to maintain their respective team page.
- Assist other Directors with maintaining their respective pages on the website.

The Director of Development is a voting member of the Executive Committee and shall:

- Manage the growth and development of new high school programs throughout the state.
- Manage the application of new teams to become Varsity or Club Varsity programs.
- Help develop new programs by providing them with assistance and/or managing volunteers.

The Director of Tournaments shall:

- Oversee the planning of the annual playoffs and state tournament as outlined in the approved playoff system and Competition Rules.
- Delegate tasks of operating the state tournament to committee members.
- Be responsible for choosing Semi-State and State Finals facilities.

The Director of Awards is a non-voting member of the Executive Committee and shall:

- Be appointed by the Executive Committee.
- Be responsible for recommending the state awards for the INGLA.
- Be responsible for managing the awards process.
- Be responsible for purchasing annual awards on behalf of the INGLA and assisting with award distribution.

The Officials Representative is a voting member of the Executive Committee and shall:

- Be appointed by the Executive Committee.
- Provide annual rules interpretation meeting for all officials and coaches.
- Manage assigning of all high school games.

Article 6 – Meetings and Voting

The Executive Committee will meet quarterly or more often as deemed necessary by the Executive Committee.

General board membership will have two coaches' meetings per year, one in the fall and another in the spring. The Executive Committee will specify dates, times, and locations of these meetings. Teams without a coach must send a designee to each meeting.

The objectives of the Fall Coaches' Meeting are as follows:

- Elect Executive Committee Officers for the upcoming season.
- Review rules and guidelines for the upcoming season.
- Executive Committee Officers shall give reports pertinent to their duties.
- Approve membership dues for the upcoming season.
- Other topics may be discussed as is deemed necessary by the Executive Committee.

The objectives of the Spring Coaches' Meeting are as follows:

- Review and acknowledge Competition Rules and Bylaws for the upcoming season by signing its Appendix A.
- Other topics may be discussed as deemed necessary by the Executive Committee.

Decisions at meetings will be decided by a majority vote of eligible voting members. To have a binding vote, a quorum must be present and will consist of two-thirds of the eligible members. The Executive Committee may call for a vote outside of the designated Coaches' Meetings. In this event, decisions must also be decided by a majority vote of eligible voting members.

Article 7 – Committee

The following is a non-exhaustive list of committees that can be established by the Executive Committee. The Executive Committee will decide which committees are needed on an annual basis. The chairperson of each committee will be appointed by members of the committee. If they cannot come to a consensus, the Executive Committee will appoint a chairperson.

1. Nominating Committee
 - a. Responsibilities
 - i. Develop a slate of officers to be voted on at the Fall Coaches' Meeting.
 - ii. Meet as needed prior to the slating of officers.
 - b. Committee Members: The committee will be comprised of President, Treasurer, and Past President.
2. Development Committee
 - a. Responsibilities
 - i. Develop the mentorship program to assist interested schools in creating new girls' high school lacrosse teams.
 - ii. Develop and maintain requirements for membership in the INGLA.
 - iii. Connect new programs with established programs that can assist with skill development, understanding of rules, and organizational structure.

3. Competition Rules Committee
 - a. Responsibilities
 - i. Communicate new rules and regulations to the membership.
 - ii. Provide the Executive Committee with suggestions for additions, changes, or deletions to the Competition Rules.
 - iii. Collaborate with the officials' association to ensure there are enough officials available for games.
4. Bylaws Committee
 - a. Responsibilities
 - i. Develop new bylaws and amendments as needed for the INGLA.
 - ii. Present proposed bylaws and amendments to the membership to receive feedback.
 - iii. Conduct a vote with the membership to approve the proposed bylaws and amendments.
5. Communications Committee
 - a. Responsibilities
 - i. Maintain and update the INGLA website and media relations.
 - ii. Ensure game results and player statistics are regularly entered by teams eligible to play in the state tournament.
6. State Tournament Committee
 - a. Responsibilities
 - i. Coordinate all aspects of the state tournament event in accordance with the approved playoff system and the INGLA Competition Rules.
 - ii. Delegate tasks of operating the state tournament to members of the INGLA Board of Directors.
 - iii. Be responsible for choosing Semi-State and State Finals facilities.
7. Awards Committee
 - a. Responsibilities
 - i. Select appropriate awards for the various events hosted by the INGLA and USA Lacrosse.
8. Scheduling Committee
 - a. Responsibilities
 - i. Collaborate with coaches and officials to ensure schedule is balanced with availability of officials.
 - ii. Provide membership with guidelines for scheduling, taking into consideration regular season and playoff schedule in accordance with the Competition Rules.

Article 8 – Budget

Funds collected through membership dues to the INGLA, donations, sponsorships, and grants will be used by the association to:

- Host the yearly state tournament for High School Girls' Lacrosse.
- Provide the All-State and All-Tournament Awards.
- Sponsor clinics for development of skills for players, coaches, and officials.
- Provide communications for all members (newsletters, mailings, and website).
- Pay administrative costs (e.g., insurance, website maintenance, taxes)

Article 9 – Rules

Rules for the INGLA will be governed annually by the INGLA Competition Rules as acknowledged each season by the Head Coach of every member program. When there arises a situation for which the INGLA does not have an established rule in the Bylaws or Competition Rules documents, the Executive Committee will vote on the matter.

The Executive Committee may update the Competition Rules prior to the beginning of the season with a majority vote of the voting Executive Committee members. This vote does not require a quorum of eligible members. The Executive Committee should provide a summarized list of changes to the membership at the Spring Coaches' Meeting, if applicable.

Article 10 – Bylaw Adoption

Any changes to the INGLA Bylaws must be voted on by a quorum of eligible members and pass with a majority.

The Bylaws for the INGLA have been approved by the members on September 12, 2015. Definitions have been approved by all members on September 12, 2015. Amendments to the INGLA Bylaws were approved by the members on February 4, 2017. Amendments to the INGLA Bylaws were approved by the members on February 2, 2019. Amendments to the INGLA Bylaws were approved by the members on February 1, 2020. Amendments to the INGLA Bylaws were approved by the members on February 6, 2021. Amendments to the INGLA Bylaws were approved by the members on February 5, 2022.