



TRAVEL AUTHORIZATION FOR MINOR OFFICIALS to Regional Tournaments

“USA Fencing Travel” is defined as travel to or from a USA Fencing National or Regional Tournament. A “Minor Official” is a fencing official under eighteen years of age. USA Fencing Travel by a Minor Official must be supervised by a parent, legal guardian or designated family member of the Minor Official, or a designated USA Fencing Coach member who has passed a background check through NCSI and has completed SafeSport training (each, a “Supervisor”).

For each Regional Tournament attended by a Minor Official under 18 years of age that requires travel, the Minor Official must complete this **Travel Authorization for Minor Officials** form, and must indicate the Supervisor (a parent, legal guardian, designated family member or designated USA Fencing Coach member) who will be responsible for the Minor Official during the USA Fencing Travel. The form must be completed for each such event and submitted to the tournament organizer and /or hiring official, prior to making travel arrangements. If a parent, legal guardian or designated family member is designated as the Supervisor, the parent, legal guardian, or designated family member must travel with the Minor Official to and from the Regional Event. If a USA Fencing Coach member is Minor Official designated as the Supervisor, the designated USA Fencing Coach will be responsible for the Minor Official from the time the Minor Official arrives at the designated hotel or location of the USA Fencing Regional Event until the Minor Official departs for the airport to return home.

Minor Official’s Name: _____

Committee: _____

Event Date(s): _____

Location: _____

Departure Date: _____

Return Date: _____

Responsibility for the Minor Official (*check one*):

☐ Parent/Legal Guardian: _____

☐ Designated Family Member: _____

Relationship: _____

☐ USA Fencing Coach Member: _____

MINOR OFFICIAL:

As a Minor Official member of USA Fencing, I understand and agree to comply with this **Travel Authorization for Minor Officials**.

Minor Official's Signature

Minor Official's Name (Print)

Date: _____ : _____

Phone: _____ Email: _____

PARENT/GUARDIAN (*check one*):

- ☐ As the parent or guardian of the above-named Minor Official, I will be traveling with the Minor Official to the Regional Tournament and will be responsible for my child during the duration of the Regional Tournament.
- ☐ As the parent or guardian of the above-named Minor Official, I authorize the designated family member to travel with the Minor Official to the Regional Tournament. The designated family member will be responsible for my child during the duration of the Regional Tournament.
- ☐ As the parent or guardian of the above-named Minor Official, I authorize the designated USA Fencing Coach member below to be responsible for my child during the duration of the Regional Tournament. I understand that the designated USA Fencing Coach member will be responsible for the Minor Official from the time the Minor Official arrives at the hotel or location of the Regional Tournament until the Minor Official departs for the airport to return home.

Parent's/Guardian's Signature

Parent's/Guardian's Name (Print)

Date: _____ Relationship: _____

Phone: _____ Email: _____

DESIGNATED SUPERVISOR:

As the parent/guardian, designated family member, or designated USA Fencing Coach member (the "Supervisor"), I understand and will comply with the following guidelines. A signature on

this document constitutes unconditional agreement to comply with the stipulations of the document.

Policies for the Official Supervisor. The Official Supervisor shall be:

- a. Assigned and shall assume responsibility for the Minor Official for the entire duration of the tournament
- b. The point of contact in an emergency situation for the Minor Official;
- c. Provided Minor Official's personal medical insurance and emergency contact information prior to the beginning of the tournament and shall keep such information available throughout the event;
- d. Responsible for ensuring that the Minor Official is not participating in unsafe or unsupervised activities;
- e. Be responsible for checking-in with Minor Official multiple times each day;
- f. Responsible for overseeing established curfew; and
- g. Responsible for making a written report of travel policy or Honor Code violations to USA Fencing's National Office and the Fencing Officials Commission, in addition to the parent or legal guardian of the Minor Official.

I hereby agree to comply with the policies set forth above in connection with supervision of the Minor Official listed above during the USA Fencing Regional Tournament referenced above.

Supervisor's Signature

Supervisor's Name (Print)

Date: _____

Cell Phone: _____

Email: _____