



MINUTES

Buffalo Lacrosse Club d/b/a BYLC

Date | time 08/18/2024 7:01pm | *Meeting called to order by* Mark

In Attendance

Mark Lemen, President and interim Scheduler | Jerrod Krueger, VP and Boys Director |
Erica Wurm, Secretary | Kurt Timm, Treasurer | Leotta Bemis, interim Registration Coordinator
Adrianna Strode, Girls Director | Brian Anderson, Field and Equipment Coordinator |
Amy Anderson, Fundraising Coordinator | Tiffany Dixon, Marketing |
Jenna Eng, Volunteer Coordinator | Ted Wurm, Player and Coach Development Coordinator

Approval of Minutes

The minutes were shared from July and approved (Jerrod, 1st motion; Brian, 2nd motion; none opposed).

President's Report

- Discussed exploring DNR grant for fencing at HS practice field.

Vice President's Report

- N/A

Secretary's Report

- I processed coach refunds (summer) and any remaining coach reimbursements (USAL costs). Jerrod submitted check requests for Boys Non-Parent Coaches to be paid. Uncertain re: girls.

- With the end of our fiscal year, I will begin the process of renewing our registrations with Attorney General and Secretary of State, renewing our assumed name, and preparing taxes (with treasurer).

Registration Coordinator's Report

- Fall numbers:
 - Girls 12U – 11 (one 14U playing down)
 - Girls 14U – N/A
originally 6 (one will pay 12U, four were refunded d/t no team, and one withdrew d/t conflict)
 - Girls 18U – 13 (one is a 14U who plays up per grade year)
 - Boys 12U – Combining with Delano/Westonka
originally 5 (verify if any should be made inactive/refunded)
 - Boys 14U – 8. Partnered with Delano.
originally 11 (three were refunded d/t no team)

Treasurer's Report

- QB Balance: \$62,315.65
- QB P&L Aug 2023-July 2024
 - Total Income: \$92,452.47
 - Total Expenses: \$84,973.90
 - Net Income: \$7,478.57

Received sponsorship from River Inn.

Received fundraising check from Otten Bros for \$143.70.

Discussed transferring Venmo from current (managed by Jenna Eng), to non-profit account through our TIN. Jenna will transfer the balance in Venmo to her account and pay BYLC the amount via check, with copy of transaction histories/statement from Venmo, then close it. New treasurer will open non-profit account with PayPal, then Venmo. Approved (Tiffany, 1st motion; Erica, 2nd motion; none opposed).

Boys' Director Report

- 14U will partner with Delano. Delano will provide assistant coaches, and we will provide Head Coach (Devin H.). Equal number of players, so will split fees. Half of practices will be in Buffalo, and half will be in Delano. Players will always wear white jersey for games. GPSO – split fees.
- 12U will partner with Delano (4-5 kids), Westonka (10 kids) and Buffalo (potentially up to 5 kids). Will split fees 25%/50%/25%. Players will always wear white jersey for games. Pending confirmation that Westonka is interested in playing GPSO.

Girls' Director Report

- 18U will have parent coach (Maria Rosso), and junior coach (Bailey Mischke). Discussed coach requirements, including Bronze certification (assistant coach) and Silver certification (head coach).
- 12U will have two parent coaches – head coach (Ted Wurm) and assistant coach (Bill Carter).

Player and Coach Development Coordinator's Report

- Discussed including wall for wall ball in HS practice field project, if partnered.
- Plan to update camps/clinics page for off-season opportunities.

Scheduler's Report

- Fall games are scheduled by GNLL.
- Practices:
Girls teams, Northwinds.
Boys 14U, half practices will be in Buffalo, half in Delano.
Boys 12U, practices will be in Westonka.

Marketing Report

- Will need to push golf tournament over the next month. Will order 10-12 flyers for distribution.
- Working on YouTube video compilation for team levels (set to private, shared to players' families only)
- Would like to do player spotlight of outgoing players, with player/family approval.
- Discussed apparel stores. A+ Performance and Squad Locker stores are available on-demand, year-round. Would like to do a unique, time-limited store with J&J this fall.

Field and Equipment Report

- **Rental Gear**
Have 3 sets unreturned, Still working on reaching out parents to get them back. My intention is to put them back in the shed uncleaned but separated and ready if someone volunteers to run this program again next Spring.
- **Summer Gear remaining on Fields**
Only 2 nets remain on Field, One at Parkside& One at NWS for Fall Practice
Brown Storage Boxes are in storage
Big Box is still at NW's
Have filled in "Goalie Holes" at both Middle school Stadium and Northwinds. Grass is starting to grow and looks like should look a lot better next spring. Fall Coaches need to know this area should be utilized.

Summer Field Times- Sent to Todd Lunning and requested Invoice (\$17XX for summer)

- **Existing Field Updates**

Parkside got a little smaller as they realized they were mowing a bunch of Railroad Property. There is new fencing already installed. Could still do 2 practices concurrently there but no more games field at Parkside, which is fine considering baseball conflict.

Middle School Stadium has been off limits in Spring. That will change next year and we can put two 8/10u fields there, eliminating the need for spring 8/10 HS turf monitors, special field setup and all the extra work that comes with small fields at the HS Turf. It probably a better field anyway as parents can be on field with chairs etc. All the Spring weekend games can be run at Middle School and can continue through summer.

- **New Field Opportunities**

Met with school officials at the old Practice Field north of HS Tennis Courts. A Turf improvement project started there this spring, as that is intended to be the HS Lax Practice area in 2025. The improvement from this Spring is noticeable and I would expect that turf to fill in over the next year or so.

The school wants to make additional improvements. This is an opportunity to do what many other clubs do and make investments in the field to gain priority in the scheduling of the Field. Additional Details will be presented in the New Business section

Fundraising Report

- Tiffany returned unsold coupon books and money from sales (10U and 14U boys) in amount of \$2,060. Total sales collected thus far is \$5,010.
- Culver's fundraiser raised \$1,144 plus change (to be counted), and pending donation from Culver's. Discussed having Venmo QR code for donations next year.
- Golf tournament. Approved \$100/single, \$375/foursome, and \$20/dinner only. (Amy, 1st motion; Erica, 2nd motion; none opposed).

Volunteer Report

- Discussed updating DIBS and running report to see # of families who met requirements this year and # of hours utilized.

Committee Reports

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Old/Pending Business

- QR Code - Approval for \$119.88 (2 codes only, 1 user) or \$191.88 (50 codes, 2 users) a year. - Used for school flyers, promotional materials, registration links, social media etc. Currently using QR codes under my company. Voted to table discussion to future meeting.
- Looking into streamlining our "google" and look at Google Workspace. Won't lose email addresses/admin controls it, transfers etc... have 2 backups assigned to admin so no-one "takes off with it", easier transfer, all info in one spot that is shared, don't have to always "share" its just there when put there. -\$936/year for 13 users. Less security issues. Wanted to put on the "docket" for 2024-2025 or maybe in this year.
- The conference room at OutDo Work will be \$60/meeting effective 08/18/2024. Will need to discuss options for future meeting site, versus using OutDo work. Kurt will inquire about non-profit pricing.

New Business

- Annual vote for Board of Directors.
Ballot (vote for up to six persons):
Brian Anderson – 10 votes
Leotta Bemis – 10 votes
Mark Lemen – 10 votes
Erica Wurm – 10 votes
Ted Wurm – 9 votes
Tiffany Dixon – 10 votes
- Board application for interim position, specifically Scheduler (received after ballot deadline), Brittany Myers. Approved (Tiffany, 1st motion; Erica, 2nd motion; none opposed).
- Board of Directors voted on the following positions. Approved (Jerrod, 1st motion; Tiffany, 2nd motion; none opposed):
Kurt Timm voluntarily ended his term effective 08/2024. Brian Anderson was approved to serve as Treasurer (term ending 08/2026). Per ByLaws, Kurt Timm will be removed from banking and Brian Anderson will be added (Old National ending in 0353).
Jenna Eng voluntarily ended her term effective 08/2024, as she has not had active player in the past 12 months. Erica Wurm will fulfill the duties of Volunteer Coordinator in an interim position (term ending 08/2025, or upon filling position).
Brittany Myers was approved to fulfill the duties of Scheduler in an interim position (term ending 08/2025).
Jerrod Krueger will continue in his positions as Vice President and Boys Director (term ending 08/2026).
Mark Lemen will continue in his position as President (term ending 08/2026, with President position ending 08/2025).
Erica Wurm will continue in her position as Secretary (term ending 08/2026).
Tiffany Dixon will continue in her position as Marketing director (term ending 08/2026).
Leotta Bemis will continue in her position as Registrar/Registration Director (term ending 08/2026).

Ted Wurm will continue in his position as Player/Coach Development Director (term ending 08/2026).
Field and Equipment Director will be an open position at this time.

Announcements

Next Meeting

09/15/2024 | 7pm, OutDo Work

Meeting adjourned at 8:44pm. (Jenna, 1st; Kurt, 2nd; none opposed).