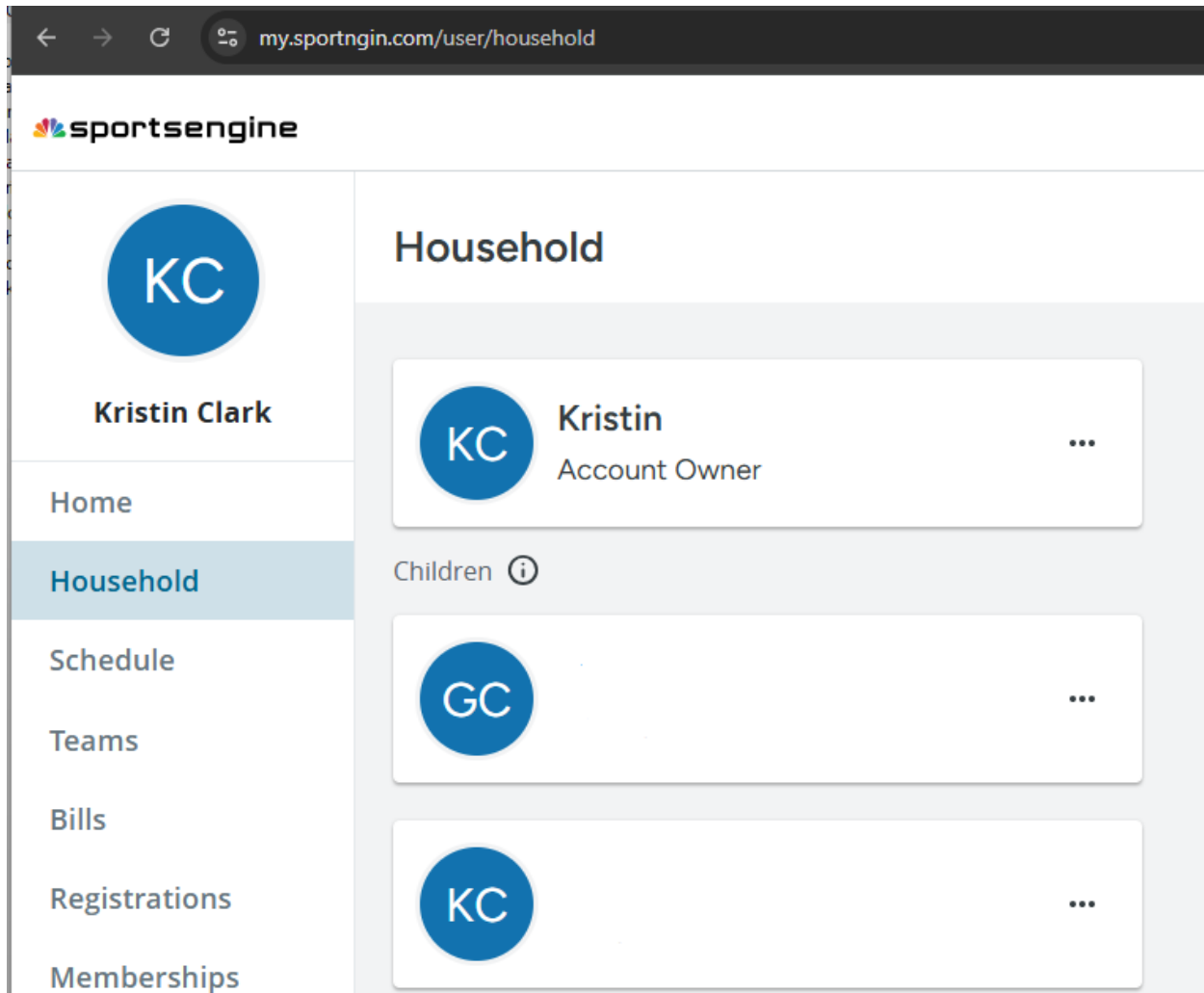


Log in to your SportsEngine account:

<https://my.sportngin.com/user>

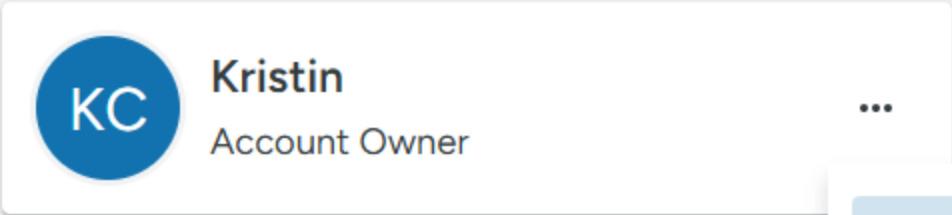
Click Household in the left-hand menu:



The screenshot shows a web browser window with the address bar displaying `my.sportngin.com/user/household`. The page header includes the SportsEngine logo. On the left, a navigation menu lists: Home, Household (highlighted), Schedule, Teams, Bills, Registrations, and Memberships. The main content area is titled "Household" and displays a list of household members. At the top is the user profile for Kristin Clark, with a blue circular icon containing "KC" and the text "Kristin Clark". Below this, under the heading "Children" with an information icon, are three entries: 1. Kristin, Account Owner, with a blue circular icon containing "KC" and three dots to the right. 2. A child with a blue circular icon containing "GC" and three dots to the right. 3. Another child with a blue circular icon containing "KC" and three dots to the right.

Click the 3 dots by your name on the right and click "View Profile":

Household



Kristin
Account Owner

Children ⓘ

⋮

View Profile

Click "Edit" on the right to edit your Contact Information:

Contact Information Edit

Add a secondary email address:

Secondary

Email *(optional)*

Phone *(optional)*

Click "Save":

Cancel