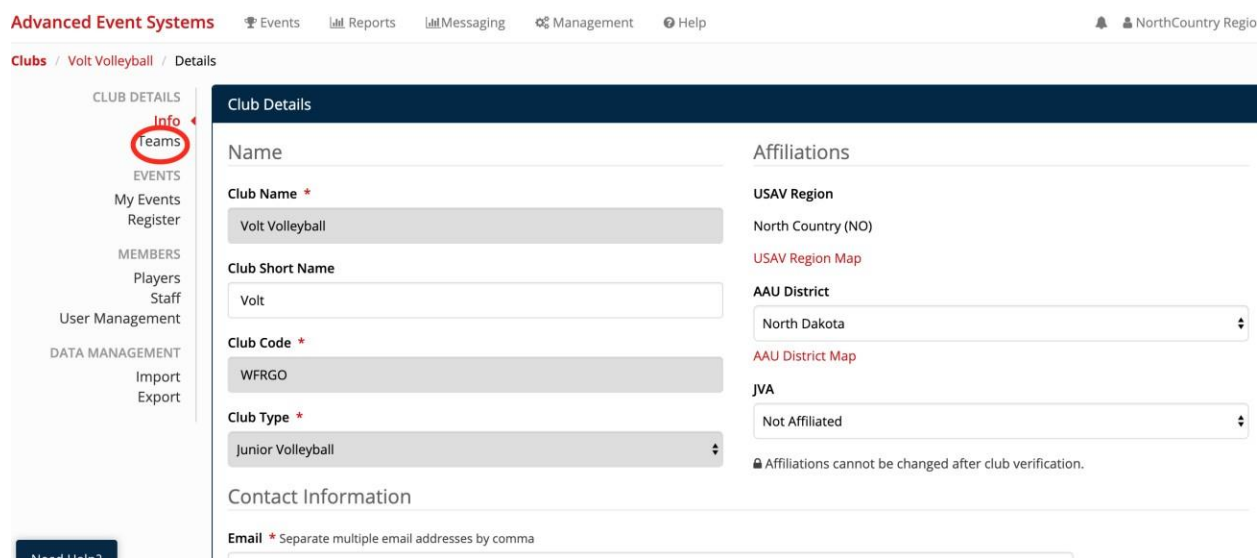


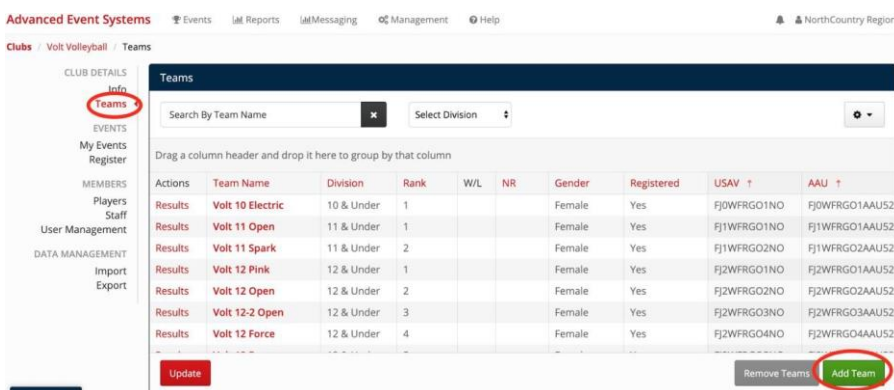
HOW TO NAME YOUR CLUB TEAMS IN AES

Once a club's teams are built in their SportsEngine Governing Season and a club AES account is created, a list of teams can be named and built in AES. **REMEMBER - you will need to use the same team names/info in AES that you used in your SportsEngine Governing Season.**

1. Log into the club's AES account. On the left navigation bar on the dashboard, click **Teams**.



2. If you are with a club that participated in the 2020-21 volleyball season, the teams that have already been created in the club's AES account will show (see below screenshot).



*Now would be a good time to remove any teams that will not exist for the upcoming volleyball season. To do this, just highlight the team by clicking on that line and then click **Remove Teams** at the

bottom of the page.

If you are new to AES/have not created any teams in AES yet, you will not see any.

To add a team, click the green **Add Team** button at the bottom of the page.

3. The **Create Team** page will display. Complete all of the required information.
If you have additional teams to create, click **Create More Teams**.
When you have finished creating your final team, click **Create Teams**.

clubs / Volt Volleyball / Create Team

CLUB DETAILS

- Info
- Teams**
- EVENTS
- My Events
- Register
- MEMBERS
- Players
- Staff
- User Management
- DATA MANAGEMENT
- Import
- Export

Create Team

Gender *

Gender

Division Type *

Select Division


Team Rank *

Select Team Rank

Team Name *

Volt

Create Team **Create More Teams** Cancel



Reminder - use the same Team Names and team information (e.g. gender, division, rank) in AES and SportsEngine.