

Eagan Athletic Association - Board Meeting Minutes

Thursday, May 28, 2020

President, J.J. Kirby	X		Director of Basketball, Clay Fandre	X
Vice President, T.J. Rice	X		Director of Cross Country, Tina Wrucke	X
Treasurer, Megan Brewster	X		Director of Football, Josh Anderson	X
Administrative Officer, Trudy Kenney	X		Director of Lacrosse, Proxy – Jason Oberhamer	X
Director of Facilities, Greg Byrne	X		Director of Soccer, Jonathan Weber	X
Director of Program Initiatives, Amanda Becker	X		Director of Softball, Jacki Stalboerger	X
Director of Marketing, Mary Beth Ruthford	X		Director of Track, Lisa Johnson	X
Director of Sport Program, Craig Pluff	X		Director of Rugby, Eric Curtin	X
At-Large, Shelly Higgins	X		Director of Volleyball, Beth Sagvold	X
Administrative Assistant, Heather Lorentz	X		Director of Wrestling, Lisa Jensen	X
Financial Assistant, Briana Klaus	X		Director of Baseball, Rob Emerson	X
			Director of Ultimate Frisbee, Alicia Carr	X
Guest: Jonathan Moore, City of Eagan	X			

Meeting was called to order at 7:12 p.m. by Vice President, T.J. Rice

Approval of Minutes

Minutes from the March 19, 2020 board meeting were reviewed by all present. Motion to approve the minutes was made by T.J. Rice and seconded by Rob Emerson. Motion passed. Minutes can now be posted on the EAA website.

City of Eagan Update – Jonathan Moore

- Bridle Ridge Park project to be completed by July 3. They are moving the basketball court and extending the parking lot, thereby adding more parking spots.
- Goat Hill fields had sod and turf installed and will be ready for games June 1. This field is only for games, no practices will be allowed.
- Dumpsters will be at parks by the end of the week at Northview and Lex/Diffley locations. If getting rid of many items, please let them know prior so they can plan accordingly. There is a \$125 fee.
- Restrooms are now unlocked at most park areas and are cleaned three times daily. Portable toilets are also available and are cleaned weekly by the company that provides them.

COVID-19 Preparedness/Update – J.J. Kirby

J.J. sent out a summary of dates and events of action taken by EAA since the last meeting. This includes smaller board meetings and EAA emails that were sent out. An opt-out option was given to parents.

EAA will continue to follow the authority of the Governor, CDC, MDOH and ISD 196 guidelines and provide updates as needed. EAA will continue to have an aligned front with the spring programs and the City of Eagan.

Thanks to everyone for staying the course and working through tough issues that came up due to unclear information given out by agencies that allowed for different interpretation of approved guidelines for return to play.

Return to play waiver was drafted by Eric Curtin and is now required for any athlete that plans to return to the field this spring/summer. Going forward, it will be included in the registration itself. Currently, it is a standalone registration. Sport Directors have sent this waiver out to active participants and are tracking compliance. No player can participate unless the waiver is signed.

Baseball Update – Rob Emerson

Program has begun handing out equipment, face masks, sanitizer, and towels. Will begin practicing June 1. Return to play guidelines may need to be updated so they follow more closely with MDH. Program has clearly defined what returning to play if there are symptoms present.

If there are no games, then program may offer off season training or have scrimmages at the end of July. Rob will send guidelines to J.J.

Basketball Update – Clay Fandre

Equipment and uniform return is scheduled for June 3. Program has cancelled all summer camps but is offering online training and will get a portion of the profits.

Considering gate fee free tournaments for next year. May have to increase tournament registration fees and player registrations fees but would require all other associations to be on board. Also looking into getting more sponsorships to help cover costs.

Holding off on any big decisions and reassess in June.

Cross Country – Tina Wrucke

Offering a virtual summer running program this year, with registration numbers three times higher than expected. Cost is \$25, participants receive a shirt and will distribute those in a safe manner. Registration closes on 5/29. Working with other city programs to determine what fall season will look like.

Football – Josh Anderson

Program has ordered helmets and has tiered their expenses so will still have a healthy fund balance if no season. Plans to hold off on opening until there is more information for what return to play looks like for fall for the program.

Lacrosse – Jason Oberhamer

Decision will be made on June 15 on whether there will be a summer field season. U12/U14 groups are holding off on practicing until then and the U8/U10 groups will start next week. Program has delayed their final payment date out from the original 5/29 until the decision is made on having a season. Program set a refund deadline of 5/27 and received five total refund requests across both programs.

Rugby – Eric Curtin

Program lost their entire season. Hoping they can do something over the summer, but not optimistic. Even if permitted to gather, the timeline would likely not be enough to get enough practice time in and games.

Soccer – Jonathan Weber

Return to play is set for June 1. An email regarding this will go out 5/29. Program sent out refund scenarios and received mixed reviews. Program feels they have provided a lot already with winter training and online training this season. There will be no games held this season, but possibly scrimmages or camps depending on guidelines. Program is now looking at return to play in two week increments instead of as a whole season.

Both spring rec and youth academy programs have been cancelled due to low enrollment, background check issues with coaches and ability to enforce social distancing with the younger players.

Softball Update – Jacki Stalboerger

Return to play date of June 1. Program sent out a survey and waiver link and are 73% compliant as of today. Receiving many parent questions regarding masks and refunds. Program will not know amount to refund until the end of the season. May offer some summer clinics. Down & Dirty Tournament has been cancelled.

Track Update – Lisa Johnson

Nothing new to report. Jerseys were not ordered, and participants have all been refunded. Giveaway items that were ordered can be used next season.

Ultimate Frisbee – Alicia Carr

- No update given.

Volleyball Update – Beth Sagvold

Spring season was cancelled. Equipment return has not happened, wondering how to go about it and if there is an EAA protocol to follow or if it is up to each individual sport. Will reach out to basketball equipment facilitator to see how they plan to do equipment return and could possibly do the same way. Program will have a board meeting next week.

Wrestling – Lisa Jensen

Season ended right before COVID so was able to get entire season in. Had good parent support this year and is looking to transition out of the director role. Will present budget in September.

Facilities Update – Greg Byrne

Greg questioned the group if he should push back any further discussions on funding the proposed shed. School has approved using the grounds to put the shed. Now need to determine who is committed to funding it. Greg will try to schedule a virtual meeting to determine future planning. Softball stated they have money set aside in their budget for this project.

Administrative Officer Update – Trudy Kenney

- No update given

Program Initiatives – Amanda Becker

- No update given

Finance Committee Meeting Update – Craig Pluff

Football and Basketball budgets were presented and approved at the May finance meeting. Both programs also provided bylaws to the committee for review and were emailed out to the entire EAA Board of Directors.

Craig noted that for future budget planning, EAA will be encouraging each in-house and travel program be self-sustaining. Although there is no official policy and EAA acknowledges that many in-house or rec players move into the travel programs, it is not universally true for all players. Therefore, programs need

to consider the value given in their in-house programs and set the fees accordingly. In-house programs should not carry large fund balances when the travel programs are struggling to break even, then dip into in-house funds to make ends meet. The in-house program should not be considered an ongoing source of funding for travel programs and programs need to be mindful of the in-house experience they are providing.

Marketing & Technology Update – Mary Beth Ruthford

Meeting was scheduled for Ma 18th, but did not meet.

Still working on signs for fields. T.J. will reach out to City of Eagan to see if EAA can put up permanent signs. Mary Beth will work with programs to determine the number of signs needed.

It was suggested to try to get a message on the City of Eagan's electronic billboard soon. Need to reconnect with the City and determine a message.

Committee will need to regroup and pick back up where they left off prior to COVID-19. Will schedule another meeting soon.

Executive Committee Update – J.J. Kirby/Trudy Kenney

- **Dick's Sporting Good Gift Cards**
 - Trudy suggested opening the criteria to add parents, board members or volunteers who have assisted with critical COVID planning to also be eligible to received gift cards.
 - Send recommendations for recognition to: officer@eaasports.org and Trudy will arrange distribution of the cards to the sport director. A thank you note will also be included. Sport directors can then distribute.
 - Must keep track of who has received a gift card in Quicken per Dick's Sporting Goods requirement. Megan will assist with this.
 - Motion to approve the update to the Dick's gift card award process was made by Rob Emerson and seconded by Jon Weber. Motion carried.

- **Code of Conduct**
 - Nothing new to report. This was delayed by COVID-19 and will revisit in the future.

- **New Director Orientation**
 - Trudy and Amanda held an orientation recently. Four board members still need to take the training: Clay Fandre, Jon Weber, Rob Emerson and Mary Beth Ruthford. Another session will be scheduled soon.

- **Bylaws Amendment**
 - J.J. proposed an amendment to the EAA bylaws to add Ultimate Frisbee as one of the sports and the Director of Ultimate Frisbee as an EAA Board Member.
 - Discussion on amending section 2 regarding the requirements to be a resident of Eagan or have a child in Eagan schools in order to serve on the EAA Board of Directors. Re-zoning of areas close to Red Pine and Inver Grove Heights could exclude some people who would

otherwise have been able to serve. J.J. will have an amendment to this that will loosen the requirement prior to the next board meeting in July.

Other/Open Air

- **Adopt A Street** – Trudy Kenney
 - City of Eagan has stated no clean up events can occur until after September 1
 - Basketball was on schedule to do the spring cleanup, but was cancelled due to COVID. They had submitted a request to the City for a street assignment, and EAA will have two locations – Twin Cities Outlet Mall area and Town Centre Drive.
- **Sport Program Bylaws Update** – J.J. Kirby
 - Reminder to all sports that an updated version of your bylaws is required and should be presented at the time you present your budget at the finance committee meeting. This rule went into effect at the May finance meeting. If you do not have your bylaws updated, your budget will not be approved.
- **Insurance** - Megan Brewster
 - Megan has not received the insurance quote that is normally approved at the May board meeting. Her repeated calls to our representative have not been returned. J.J. stated he would like to call as well.
 - Suggested to see if we could get a refund on our premium since we pre-paid for the current plan but did not offer any spring sports.
 - Suggested EAA looks into new providers for our insurance next year due to continued customer service issues with current carrier.
 - Motion was made by J.J. Kirby to approve the insurance quote for the upcoming year provided it does not exceed the budgeted amount by more than 10%. Motion was seconded by Rob Emerson. Motion carried.
 - Current policy expires on June 19, 2020

Motion to adjourn was made by J.J. Kirby and seconded by Jonathan Weber. Meeting was adjourned at 9:45pm.

Upcoming Meetings

**Note that these meeting locations may change to video conference depending on the COVID19 restrictions at that time. You will be notified of any change.*

Finance Committee – July 13, 7pm @ Civic Arena – Mezz

Marketing/Technology Committee – TBD

Next EAA Board Meeting – July 30 – 7:30pm @ Civic Arena – Mezz