



# AC Girls High School Hockey

## Booster Club Meeting Meeting

Monday, September 11, 2023

New Hope Ice Arena, New Hope, 7:00 pm

### Attendance:

Name	Position		Name	Position		Additional Attendees
Rick Mack	<i>President</i>	x	Chad College	<i>Vice President</i>	x	Jerry Mlekoday Steve Melsness
Kevin Monogue	<i>Treasurer</i>	x	Lisa Reberg	<i>Incoming VP</i>	x	
Susan Otto	<i>Incoming treasurer</i>		Allison Riestenberg	<i>Secretary</i>	x	
Matt Cook	<i>Head Coach</i>	x	{OPEN POSITION}	<i>Incoming Secretary</i>		

### September Group Agenda:

1. **Golf Tournament Updates:** final plan, numbers, needs. - see section below
2. **Proposal:** Renting a portable AED for the season to have near or on the benches - Eddie LeMieux presented (see proposal document)
  - a. Proposed having an AED with the team, on the benches for practices, games, travel, etc. Have 3 options:
    - i. Purchase older model: \$1,833.46 - includes CPR training
    - ii. Purchase newest level model: \$2,394.46 - includes CPR training
    - iii. Rental of older model: \$195.69/month
  - b. Battery/pads should be replaced every 3 years (\$200-\$400 replacement cost)
  - c. Eddie has reached out to Larry Tate (AD at AHS) -would they help with the cost?
    - i.  Matt - reach out to Larry about possibly helping pay for this.
    - ii.  Kevin - look at budget
    - iii. Review this at October meeting
3. **Homecoming parade on Oct 6,2023 form from AHS AD:**  
[https://docs.google.com/forms/d/1MF1hIYU6UQ\\_Rs0v4X1yoDUtQNjcrhdSiSrR-YD5w8PQ/edit](https://docs.google.com/forms/d/1MF1hIYU6UQ_Rs0v4X1yoDUtQNjcrhdSiSrR-YD5w8PQ/edit)
  - a.  Rick will fill the form out.
  - b.  Need a truck - Allison send email asking families for a volunteer with a truck
  - c.  Lisa Reberg will buy more candy and drop it at Allison's house before the parade day.
4. **Sponsorships:** Sept 1 was the deadline for Platinum sponsorships w/ warm up jerseys rights.
  - a.  Allison follow up w/ Tail Wind on payment for platinum sponsorship
  - b. One new Platinum sponsorship for the 2023-24 season: Alisa Burke (realtor and former player)
  - c.  Group decided we are not going to order new jerseys for 1 new sponsor
    - i. The new sponsor is OK w/ not getting logo on a warm up jersey
  - d.  Allison send a reminder email to AC families: Platinum is sold out, but the other sponsorship levels can still be sold.
5. **Fall Clinic:**
  - a.  Allison: add Shannon's off ice dates/times to calendar, 6:15-7pm every Sunday
  - b.  Rick: Update the form and waiver for 2023, request the \$500 booster fee now
    - i. Finalize it and send to Allison, w/ Zelle for payment option
  - c. Registration form/payments will go to to Rick - b/c boosters have to run this.
  - d.  Allison: send registration form out to Players/families
  - e. Paige will run almost all dates, may need Kevin G for 1 session. Also may get Devenier for goalie training for Sunday nights.
6.  **Summer Coupon Card fundraiser** (optional event, proceeds to offset booster fees) – see coach section below
  - a. Did not get this scheduled in the Summer so the Group decided not to do this for this season.
7. **September's Booster communication** - include these topics:
  - a. Final reminder of Golf Tournament on 9/17/23
    - i. Bring the food/drink you signed up for (signup genius), any additional gift cards to donate, raffle baskets; Be there at 11am
  - b. Fall Clinic dates, reminder it's included in booster fees this year
    - i. Include link to updated form and waiver from Rick.
  - c. Reminder to pay Booster Fees as soon as possible (due date Dec 1), contact Kevin if a payment plan is needed
  - d. Scrimmage Fest, Nov 4 (include info)

- e. Explanation of and expectations for:
  - i. Center Ice Club, Game Day Ops, etc.
- f. Homecoming parade. Need a truck to pull the trailer.
  - i.  Kevin will ask Jenny if she'll drive their truck
  - ii.  Schedule decorations at Allison's house the night before.
- g. No longer doing the Coupon Card fundraiser this season. See other options available to bring down booster fees.
- 8. Punch card for girls HS home hockey games at NHIA : Allison is working with Mark Severson (NH rec facilities manager) on this option
- 9. **Schedule parent's meeting for before the season starts**
  - a. Wednesday, October 25th at the rink, kids attend from 8-8:15pm, parents stay after that for parent meeting.
  - b.  Allison reserve the dance room at the rink

### **Golf Fundraiser (Sunday, 9/17, 1pm shotgun start, potluck event)**

**Co-chairs:** Jerry Mlekoday, Steve Melsness with the help of the incoming sophomore parents

1.  Located AC Hockey banner for group picture
2.  Sent flyer to Youth Association president, to distribute to association members
3.  Posted PDF of event at ice rink.
4.  Jerry will do photography at the event
5.  Raffle prizes/baskets: each sophomore family is donating something.
6.  Picked up raffle tickets and ticket boxes from rink (need to be returned b/c they are used for the holiday tournament)
7. 17 groups registered as of this meeting, may be a few more coming in
8. Outlined games at some holes: 4 will be pay-to-play, 1 will be for raffle tickets.
  - a.  Matt will assign girls to holes for the games
9. Will have 2 roving carts 1) Jerry doing photographer/'buy the score down'; 2) Steve M - pop/water for donations
10. Photography - Jerry (Allison - will do group shot)
11.  Jerry put together a list of what's needed.
12. Signs - deadline is Wednesday 9/13 (2 sold so far)
  - a.  Allison - send email to alumni and families (2 signs sold so far)
13.  Kevin will bring cash for registration table and the 4 game holes

### **Holiday Tournament (12/28 - 12/30/2023) Chair:** Jenn Monogue

1. Updates? none

**Bus Trip** dates: 11/17 - 11/18/23 > Mankato East on Friday, Le Sueur on Saturday

1. The bus quote for \$2369.16, plus tip, plus overnight accommodations for the bus driver > approved at August meeting
  - a.  Matt will book the bus
2.  Lisa R. booked/confirmed the 2 blocks of rooms
  - a. For players/bus/coaches (15 rooms): AmericInn > \$179/room 2 beds/free breakfast and 1 free room (if its not being used)
  - b. For Parents (30 rooms): Hilton Garden Inn > \$149/room 2 beds/free breakfast
3. October mtg: discuss food

### **Proposed Capital improvements** for locker room (Rick and Matt)

4. Rick drafted proposed plan in July for remodeling
5. \$7000 available in the budget (from previous fundraising efforts) for a long term capital improvements/goal(s)
6. Options updates to both locker rooms
  - a. Stick shelving area
  - b. Rolling carts for Sparks machine, tape, etc.
  - c. New stalls
  - d. Updates to electrical system/wiring
  - e. New stick racks
  - f. New weight rack in JV room
7. 9/11: Rick cleaned up plans, will send to Matt, getting plans out to some contractors to get quotes.
8. **Grants/Donations:** MidWestOne Foundation (branch in GV) supports capital improvements. Requires a list of specific items we want/need to fund improvements for physical training areas, locker room improvements, including outline of costs.
  - a. Look at [KJ Branding](#) site.

**President Report: Rick**

### New Business:

1. Go Daddy - Payment for the domain coming due this month, will try to set up automatic payment using the booster Credit Card

### Old Business:

1.  Google Email: Need to get recovery email changed from Jen's personal to Rick's personal
  - a. done
2.  Rick: Collect all passwords for Google Booster Board accounts, change them and provide updated passwords to existing Booster Board members. This should be done every year for security.

## **Vice President Report: Chad (& incoming: Lisa Reberg)**

### New Business:

1. none

### Old Business:

1.  Purchases for locker rooms - before Fall Clinic starts
  - a. new fridge for varsity \$300 > Approved at July mtg
  - b. a speaker for each locker room (2 x \$300 = \$600) > Approved at July mtg
2.  Girls 2023-24 season warm up jerseys: Are we going to do our own version?
  - a. Last year \$50/jersey – for 40 of them
  - b. This year, we'd order 20-25 (just our team) might be \$60+ per jersey due to smaller number
  - c. Group decided not to do new warm up jerseys for this season
3.  Get Lisa login/password to [VP@acgirlsbooster.org](mailto:VP@acgirlsbooster.org) email
4.  Hats for outdoor game (January 13th), need 24 hats for players and coaches.
  - a. Working on the design with Jeff Northrup, will bring to booster board for approval
5.  Set up a meeting with Larry at AHS to introduce Rick to the AHS athletic office group
6. List of 2023-24 fundraisers to go towards booster fees
  - a. **Heggies** - for every pizza you sell, you get \$5/per pizza against your outstanding booster fees
  - b. **Company Matching/Benevity** - only available to some families whose employers offer it
  - c. **Sponsorships** - for 2023-24 - due date Sept 1st. Sponsorship flyer will be sent to families in August communication email
  - d.  ~~**Impact Fundraising Coupon Cards** – need to set up date for this fundraiser, work with Matt~~

## **Treasurer Report: Kevin (& incoming Susan Otto)**

### Bank Status:

1. P & L Balance: \$31,376.00
2. Current Bank Balance: \$31,376.00
3. Bank Activity since last meeting:

8/30/2023	Costco	(\$20.42)	\$31,371.90	youth hockey guest
9/6/2023	Zelle	(\$5.00)	\$31,366.90	Test - Rick

4. Outstanding:
  - a.  Paige Voight (2022 fall training) - Matt got this invoice to Kevin

### New Business:

1.  Pay bill \$1000 to AHS for Hudl for 2023-24 season (see email from Larry Tate/AD at AHS)

### Old Business:

1.  **Bank** set up electronic payment option - Zelle. No fees to anyone involved in a transaction.
  - a. Set up a QR code to use on website and flyers?

2.  Get Susan login/password to [treasurer@acgirlsbooster.org](mailto:treasurer@acgirlsbooster.org) email
3. **Outstanding Booster Fees for 2022-23 season thru company matching programs**
  - a. Both company matching platforms are up to date, we are waiting for funds to be deposited.
    - i. Benevity (UHG) – this should be between \$1k-\$2k
    - ii. NPOconnect (BestBuy / Boston Scientific) – \$900.00
4. **Future items:**
  - a. Dues pmt options - address this in September:
    - i. **Keep PayPal** as an alternative payment option, will ask families who use it to pay the fee.
    - ii. **Create invoices** for each family that include the pmt options and the amts for each (ie w/ fees) and list of with everything included in fees (w/out prices, just the list)
  - b. For new jerseys, we must send bill to the school for them to pay the vendor directly. The school will then send us the remainder of the bill to pay.

## Coach Report: Matt

### New Business:

1. Will review schedule and pick possible game dates for our special events

### Old Business:

1.  Get invoice from Paige for Fall Clinic 2022 so we can pay her
2.  Reached out to Paige to do the 2023 Fall clinic.
3. Tie-Dye t-shirts project: group event done on 9/11/2023 at Ruby Monogue's house
  - a.  Shirts have been received.
  - b.  Get the tie-dye ink from Jenny M, put in storage room for next year
4. **AC pucks**
  - a. July>Approved the purchase of 200 pucks for the season, for use at Home games, for players milestones
  - b.  Jerry M will do design, Matt will coordinate with Jerry
  - c. \$2.55/each for 200 = quote \$600 w/ S/H.
5.  **Summer Coupon Card fundraiser** (optional event, proceeds to offset booster fees)
  - a. Group decided not to do this fundraiser as we didn't get it set up during the summer
6. Updates on new equipment orders that were approved at March meeting:
  - a. Away Jerseys full replacement: All Star Sports, order was placed and should arrive the last week of October
  - b. Home Jerseys: ordered replacements for last year's senior #s, should arrive w/in 2 weeks
  - c. Breezer covers: ordered 3-4 wks ago (from All Star), will arrive before October.

## Secretary Report: Allison

### New Business:

1. Idea: punch card for girls hockey games at NHIA - sent email to Mark Severson (NH rec facilities mgr)

### Old Business

1. Search for new **Secretary candidate** - there might be a few candidates coming in the 2024-25 season.
2.  **Dick's Sporting Goods Grant:** Send a thank you email with a photo to DSG in September when pre-season events start.

### Fall/future Items:

1. **Stick Labels for player's sticks** (Personalized Hockey Stick Stickers-3 Pack - [Stinky Lockers Ltd](#) or [Hockey Team Stick Stickers | Stick Bandits](#))
  - a. Stick Bandits: \$9.99 for 6 stickers (customized hockey stick sticker with your team logo and colors, player name & #)
  - b. Stinky Lockers: \$12.00 for 3 stickers
  - c. Approved this purchase, would only need 3 stickers per player, find cheaper option if possible.
2. **Apparel:** Winter jackets for players. Families would need to buy themselves in the apparel store. Will not be purchased by the booster club. Quotes from Mark/All Star Sports:
  - a. [CCM Men's Winter Jacket - Hockey Teamwear Jackets and Coats \(ccmhockey.com\)](#) = \$165/each
  - b. [BAUER HOCKEY HEAVYWEIGHT JACKET SENIOR](#) = \$115/each thru All Star
  - c. **\*\*board preferred this jacket:** [WOMENS PARKA JACKET \(ccmhockey.com\)](#) = \$130/each thru All Star
  - d.  7/13: send the 2 options to the team > have them choose one. Then add it to the All Star apparel store in the fall for families to purchase.

3. **2023-24 season photography:** Booster Board decided to hire a photographer for event games
  - a. Dack Nerhing ([Bren Rose Photos](#)) is interested in doing photography for the 'event games' in the 2023-24 season.
  - b. Send him dates when the schedule is decided for the following events:
    - i. Senior night
    - ii. 1 jv and 1 varsity game at the holiday classic
    - iii. Youth night
    - iv. Teacher appreciation
    - v. Possibly one additional game earlier in the season
  - c. Will contact Michaela Dixon about these events when dates are set up:
    - i. Alumni Game (Michaela)
    - ii. Fun pre-season photos (Michaela)
  - d. Allison will take pictures at the Outdoor game

#### **Website updates**

1. Update the Fall Clinic/Captains Practices page

#### **Next Month - October Agenda (Monday, 10/3/2023 - Location NHIA, mtg rm 1):**

1. Date for on-ice Team Photography (composite/individual formal shots)
  - a. We will pick a date w/ this to and coordinate with Rebecca at AHS
  - b. And reach out to other photographers to do the fun photos on the ice
  - c. Usually after scrimmage fest
2. **Season's special events/games**
  - a. Review Matt's assignments of events to games [W 2023-24 Special Events schedule.docx](#)
3. **Yearbooks**
  - a. Jerry would like game/team pictures available before 12/31/23
  - b. Need to get seniors to fill out their profiles the 1st couple weeks of the season
  - c. Jenni Rielly might be able to take pictures. Lisa Reberg will ask her.
4. **Review Proposal presented at September meeting:** Renting a portable AED for the season to have near or on the benches - Eddie LeMieux presented (see proposal document)
5. **Bus trip:** discuss food plan

Meeting adjourned - time: 8:45pm

Secretary: *Allison Riestenberg*, Date: 9/11/2023