

Date: December 4th, 2023
Location: Chavez Center Conference Room
Attendees: Bearclaw Shipe, Dawn Kaufman, Denise Ip, Japa Khalsa, John Utsey, Katy Fitzgerald, Kristy Janda, Lisa Schub, Sarah Miller.
Excused: Liz Alfaro
Absent: Dylan Moore



SFHA Board Meeting Minutes December 4th, 2023

I. CALL TO ORDER: 6:44pm

II. APPROVAL OF SEPTEMBER MEETING MINUTES.

- MOTION: Denise moved that the board approve November 6th meeting minutes as written. Seconded by Kristy and passed unanimously.

III. PRESIDENT'S REPORT

- Sarah Miller, Japa Khalsa, Katy Fitzgerald volunteered to be on the disciplinary committee. Liz Alfaro and Bearclaw are also on the committee.
- There needs to be better communication and expectation setting at the start of the season regarding player selection and rostering with players and parents.
- The Play-up Policy needs to be reaffirmed with the coaches. The Policy is not being consistently followed and the situation is resulting in a number of issues and complaints.
- The majority of our teams have full rosters so general registration is being closed except at the PeeWee level. Registrations can still be accepted on an individual basis by contacting SFHA directly.
- We need to onboard the managers onto Slack, followed by coaches as soon as possible..
- The quarterly LOE board meeting is scheduled for 12/07.

IV. TREASURER'S REPORT

- The Treasurer's report will be distributed via email after the meeting by Liz.

V. OLD BUSINESS

FUNDRAISING REPORT (Japa):

- We have generated \$4,000 to date and we are halfway through the fundraising window,.
- Anyone sending out a written request for donations needs to notify Japa so she can add to our donor follow-up spreadsheet.

COMMUNICATIONS AND COMMUNITY OUTREACH REPORT (Dawn):

- We sent out a Giving Tuesday e-blast. Positive feedback.
- Spring "Try Hockey for Free" will be discussed at the next board meeting
- We need to update the registration language around photo release. Dawn and John will coordinate to update the form for next season.

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APPAREL ORDERS UPDATE (Dylan)

- No updates from Dylan.
- The Board discussed buying merchandise & apparel and keeping limited inventory. Purchasing and maintaining inventory will affect our back-end accounting and require Chart of Accounts and procedural changes. Liz will need to be involved in the process.
- Squirt and PeeWee Coaches will be asked to provide a recommendation and budget for club owned goalie gear at Squirt/ PeeWee level.

ICE SCHEDULING UPDATE (Katy)

- Holiday ice: practices will go all the way to 12/22.
- Los Alamos Jamboree: Mini Mites and PeeWees. The rest of the age groups sold out.
- Coaches need to drive the out-of-state tournament effort.
- We contacted Dham Khalsa Photography for team photos. JV and Varsity photos need to be done asap. We will work with Dham to schedule dates for the rest of the teams as well as discuss the possibility of a lower priced package.

VI. NEW BUSINESS

- There will be a follow-up Coaches Zoom meeting Tuesday 01/02 @7:00pm
- APPROVE REVISED DISCIPLINARY POLICY. John motioned to approve. Seconded by Katy.
- APPROVE NEW REFUND POLICY. Kristy motioned to approve. Seconded by John.
- REVIEW NEW FINANCIAL POLICY. Will be adopted at the January Meeting.

VII. BOARD MEMBER COMMENTS

VIII. NEXT MEETING DATE

- [Monday 01/08 at 6:30pm at GCCC.](#)

IX. ADJOURNMENT: 8:05 pm