

Oakdale Athletic Association

Meeting Minutes

March 7, 2012

The regular monthly meeting of the Oakdale Athletic Association Board of Directors was called to order by Steve Adamsky at 8:04 PM on March 7, 2012 at Sgt. Pepper's in Oakdale.

Attendees

OAA Board of Directors:

Role	Name	Present	Role	Name	Present
President	Steve Adamsky	Yes	Basketball-GTravel	Frank Tschida	Yes
Vice President	Todd Thoms	Yes	Baseball K-B1	Steve Meyer	Yes *
Secretary	Tracey Murphy	Yes 8:25	Baseball B2-3	Greg Bearth	Yes
Treasurer	Dan Bushard	Yes	Baseball B4-12	Ron Loude	Yes 9:00
Flag Football	Eric Delacy	Yes	Baseball BTravel	Todd Klingsporn	No
Football	Cory Lynch	Yes	Lacrosse	Rick Dickinson	Yes
Football	Joe Schara	Yes	Fastpitch Softball Rec & Travel	Charlie Ring	Yes
Soccer K-2,B3-9	Erik Benson	Yes			
Soccer G3-9	Chris Holte	Yes	Slowpitch Softball G1-2	Steve Meyer	*
Volleyball	Jennifer Bihner	No	Slowpitch Softball G3-4	Nina Nason	No
Basketball-Boys	Josen Brawk	No	Slowpitch Softball G5-6	Gary Masterman (temporary)	**
Basketball-Girls	Mark Lindner	Yes 9:15	Slowpitch Softball G7-10, U19	Gary Masterman	No **

Initial Count = 13 of 21 current directors

Quorum (35% of 21 = 8) Satisfied

Final Count (including late arrivals) = 16 of 21 directors

Guests: Mike Barrera (assisting secretary), Bruce Wagner (Wagner & Sons Insurance), Laurie Aaronson

Review Minutes

February 2012 minutes were reviewed and approved as written without objection. *[Motion 2012-015, by Bushard, seconded by Bearth].*

Visit by Bruce Wagner, Wagner & Sons Insurance

Bruce Wagner visited to review insurance coverage. Current policy provides liability coverage for officers and directors and insurance for OAA's sports equipment. There are no changes to the coverage levels planned at this time. The annual premium of \$7589 is due March 28, 2012. The board approved the use of gambling funds to pay the premium. *[Motion 2012-016, by Benson, seconded by Tschida, passed without objection].* Wagner suggested that the equipment coverage amount could be raised for a small increase in premium. Adamsky proposed that sport directors update their equipment inventories to help determine whether an increase in coverage level would be appropriate.

Spring Sports Sign-Ups

The Board again discussed the desirability of preparing a comprehensive flyer for all of the spring sports to advertise sign-ups. Bushard can get a flyer printed, but someone would need to take the lead on getting a flyer prepared. At this point, it is probably too late.

In-person sign-ups will be manned at the Discovery Center Indoor Market on March 17th and at the Home Improvement “show” at Skyview on March 26th.

There was discussion about choosing registration closing dates for spring sports. Tschida commented that it would be desirable to be consistent within a sport. Bearth proposed April 1st for baseball. The directors for the spring sports should inform Murphy of their desired close dates so she can set the dates in the system.

Lights Update – Cory Lynch

The lights are up, but power still needs to be supplied. This work should be completed in a few weeks. A lighting ceremony will be planned once the work is done. A date has not been set yet (possibly in March). Lynch is expecting that OAA will be asked this spring (~April) for the first installment (\$5000) of its supporting contribution for the lights.

Choice Loyalty Program – Cory Lynch

Lynch provided a quick update on the program. Walt’s Liquors has been added as a vendor. Other additional vendors could also be considered. Loyalty cards are available at participating vendors (such as Duke’s).

Treasurer’s Report – Dan Bushard

Dan Bushard did a review of 2011 program expenses to make a first attempt at calculating the allocation percentages for the different leagues from the Reimbursement Account. The Board determined last year that \$12,000 would be allocated in 2012. There was discussion about whether the allocation formula that had been approved last year was (a) applied correctly and (b) equitable. The percentages obtained by Bushard greatly favored leagues with high per person costs and also programs that generated significant non-registration related revenues and expenditures (e.g., leagues that run external tournaments). Barrera will check last year’s minutes to find the wording of the motion that set the allocation formula. The Board will consider possible modifications to the allocation formula at the April meeting prior to making any 2012 allocations.

The list of individuals with open balances needs to be checked manually by the spring directors to ensure that new registrations are not permitted until balances are cleared. Unfortunately, there is no easy way to automate this process within the registration software.

The Board discussed the topic of how much money each sport or league should carry from year to year. Adamsky commented that certain leagues have persistent large balances. A certain account balance

might be beneficial to cover periodic (but non-annual) equipment purchases or unforeseen expenses. However, what changes could be considered to help bring a very large balance down or keep it from growing even larger. There was not a clear consensus about how to “share” funds between different sports and leagues. There was some concern that permitting very large account balances might create temptation for potential fraud.

Bushard pointed out that the General Ledger (separate from the accounts for the different leagues) is currently showing a negative balance. A lack of General Ledger monies will limit funding of special projects until the General Fund is replenished. It should be noted that the overall OAA balance is positive. The Board approved the Treasurer’s Report without objection [*Motion 2012-017, by Dickinson, seconded by Thoms*].

Gambling Report

Tracey Murphy presented the Gambling report for Gary Masterman. The LG1004 January 2012 Actuals were reviewed and approved by the Board without objection [*Motion 2012-018 by Bearth, seconded by Bushard*]. The LG1004 February 2012 projected expenses were then reviewed. The Board approved the February 2012 estimated expenses without objection [*Motion 2012-019 by Benson, seconded by Ring*].

Net profit for January 2012 was \$5765. The reimbursement percentage for approved program expenses for the current Gambling fiscal year (July – June) is 13% so far. More reimbursements are expected as the spring sports programs become active. Bushard will bring list of payments made each month from the gambling fund for the benefit of the kids to get approving motions. Adamsky noted that once the gambling fund builds up to an “appropriate level” (which needs to be determined), reimbursements would increase to maintain a roughly steady fund balance over time.

Secretary’s Report

The Board continued its discussion from the February meeting about providing a stipend for a registrar / communications director position. Benson commented that he was not excited about paying any particular Board position. If a position is too burdensome, could the duties be split up? There were concerns expressed about potential coordination issues if multiple people were performing the overall function. Also, there was a question about how many people should have access to the personal information for registrants that is stored on the registration system. Bushard commented that a better definition was needed for the job responsibilities and the specific tasks to be performed. In general, much of the Board’s activities are not documented in the form of work processes. Succession planning (or the lack thereof) was also mentioned as an issue and a risk to the association if someone in a key position were to leave unexpectedly. The registrar and treasurer duties were recognized as the most time-consuming positions in part due to the year-round nature of the activities for these roles. Any changes involving payments for Board positions would require a Bylaws update. Board members were asked to review proposed job descriptions for the registrar and treasurer positions and consider whether these positions should be paid. Discussion will continue at future Board meetings.

Girls Lacrosse

Laurie Aaronson attended the Board meeting to propose starting a Girls Lacrosse program as a summer sport. She would be willing to run the program. Target age groups would be elementary and middle school girls. Tschida asked if sufficient field space would be available. Dickinson commented that Lacrosse got a new field set up at John Glenn Middle School this year, so he didn't think field space would be an issue. The Board voted to create a Girls Lacrosse league [*Motion 2012-020, by Tschida, seconded by Bearth, approved without objection*]. The officers approved the appointment of Laurie Aaronson as the Girls Lacrosse director by a vote of 4 – 0.

Tanner's Lake Concession Stand

The City of Oakdale has asked OAA if it would be interested in staffing the concession stand at Tanner's Lake this summer. Murphy will be meeting with Randy and Julie from the City next week. Murphy mentioned that someone was willing to run the stand every weekend but wanted to be paid. Adamsky said the Board would need to see more details before making a decision.

Director Reports

Girls B League Softball:

Al Biever will not be able to serve as B League director. Masterman and Murphy will see if Nason is willing to cover B League in addition to C League. They will provide assistance to get the season started.

Traveling Baseball:

OAA has been approached by Woodbury Baseball about getting a waiver to allow a boy from OAA's baseball "territory" to play with them. Director needs to make this decision.

Lacrosse:

With the new field this year, Lacrosse needs to purchase new goals. Dickinson requested funding from Gambling. The Board approved the use of up to \$1000 from Gambling for the purchase of new goals for Lacrosse. [*Motion 2012-021, by Dickinson, seconded by Murphy, approved 14 - 1; Lynch opposed*].

No other director reports were discussed in the interest of time.

New Items

Adamsky requested reimbursement for \$59.24 from the General Fund for the costs of printing signs that were used at In-Person Registration. [*Motion 2012-022, by Dickinson, seconded by Ring, approved without objection*]

Adjournment

The meeting ended at 10:25 PM. A motion to adjourn passed without objection [*Motion 2012-023, by Tschida, seconded by Ring*].

The next general meeting will be at 8:00 PM on Wednesday, April 4, 2012 at Sgt. Pepper's.

Minutes submitted by: Mike Barrera

Approved by: OAA Board Motion 2012-024

Approved on: April 4, 2012

Approved