



**SCFSC Board Meeting**  
**Monday, June 18, 2018 | 6:30-8:30 p.m. | MAC Conference Room**

**Board Members Present:** Beth Donnelly, Carol Thelen, Crista Mrozek, Sam Parker, Melissa Linares, Patti Clymer, Brenda Borash, Gabriela Juarez, Kim Vaverek, Theresa Lau, Maria Crane, Dawn Drayna.

**Board Members Not Present:**

**Invited Guests:** Janelle Honer, Lori Stuart

<b>TIME</b>	<b>AGENDA</b>
6:30-6:35 p.m.	<b>Call to Order</b>
6:35-6:40 p.m.	<b>Approval of the Agenda/Approval of Last Month's Minutes</b>
6:40-6:50 p.m.	<b>Ground Rules for Board Meetings/Board Code of Conduct Review</b>
6:50-7:20 p.m.	<b>Reports</b> <ol style="list-style-type: none"><li>1. Club Numbers (Carol) - see page 2</li><li>2. Club Finances (Beth)<ol style="list-style-type: none"><li>a. May Bank Statement emailed</li><li>b. Bank Account balance as of May 30, 2018 - \$101,670.02</li><li>c. FY Financial Report</li></ol></li><li>3. Ice Monitoring (Kim) – <i>Ice Monitors are needed on DIBS sign up</i></li><li>4. Event Reports/Updates<ol style="list-style-type: none"><li>a. Testing Updates (Carol/Crista)</li><li>b. GCC Updates (Crista)</li></ol></li><li>5. LTS Director Updates (Janelle)</li><li>6. Freestyle Program Director Updates (Lori)</li><li>7. Other Reports?</li><li>8. President Updates (Carol)<ol style="list-style-type: none"><li>a. Storage Clean up update</li><li>b. Membership Renewal</li><li>c. Feedback from Coaches Mtg.</li></ol></li></ol>
7:20-7:30 p.m.	<b>Old Business</b> <ol style="list-style-type: none"><li>1. Synchro Team Updates (Sam/Carol)</li><li>2. VOTE – new equipment</li></ol>

7:30-8:30 p.m.      **New Business**

1. SafeSport Webinars/Discussion (Patti/Brenda)
2. Approval of Director Responsibilities and Salaries for 2018-19
3. Filling Chair and Coordinator Positions
4. Ice Show Guidelines Discussion

**July Meeting** – will be the board social at Mrozek home.

**August Meeting** – at Caribou outside of Crossroads. Strategic Planning and Goal Setting.

## **SCFSC Participation Numbers and Goal Scorecard as of June 16, 2018**

<b>SCFSC Learn2Skate Program Numbers</b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>	<b><u>Goal</u></b>
Skaters Summer	27	29	33
Skaters Fall	47		56
Skaters Winter	51		63
Skaters Spring	49		61
LTS+	5	1	6
Total Unique Skaters	80	29	100
Total New Skaters		7	44
Retention Year-Year		25%	60-80%
Ice Show Participants	27		42

Goal for participation is a 25% increase in numbers each quarter from last year to this year.

Goal for Ice Show participation is 75% of total Fall LTS/LTS+ Skaters.

<b>Freestyle Program Numbers</b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>	<b><u>Goal</u></b>
Associate Members	5	1	2
Home Club Members	29	26	32
Total Skaters	34	27	34
Retention Year-Year		79%	90%
Ice Show Participants	29		32

Ice Show Participation goal is 100% of Home Club Skaters

## **Ground rules for board meetings**

1. In this room, at-this-time, we are all equal. Each of us – regardless of position – will participate.
2. Each of us will behave according to the organization's values - environment of support, and with the highest standards of leadership, professionalism and good sportsmanship.
3. Each of us is mindful of confidentiality and conflict of interest. We are here to represent ALL skaters and families, not just our own.
4. We are committed to group process, respect and candor.
5. We will tap into the wisdom of the group, not focus on the opinions of individuals.
6. We will question our own assumptions and those of our colleagues in-order-to think creatively. We will not get stuck on "what we've always done" and "what we do today."
7. We will listen to each other and suspend judgments.
8. Our conversation is not about convincing each other but rather about listening to everything and everyone and then deciding what it all means.
9. Each of us will be heard but that doesn't mean each of us will get what we want.
10. No single person(s) shall dominate.
11. It's okay to disagree. When issues are important and people care, they argue. But once we decide, that's it. Once decisions are made, each of us owns and supports the decisions.
12. Each of us will accept responsibility for speaking out. Silence is consent.
13. We agree to focus on the meeting agenda and work hard to stay on track. We will move to "table" any conversations that go off track or over time.
14. We will not start over or repeat if someone is late, leaves early or is unable to attend. It is the responsibility of the person who misses a meeting to ask for the information that was discussed.
15. We recognize that the job of a facilitator is hard.

## **SCFSC Board Member Code of Conduct**

Adopted from U.S. Figure Skating

Updated May 19, 2018

As a board member of the St. Cloud Figure Skating Club (SCFSC), I am fully committed and dedicated to the mission and have pledged to carry out this mission. I understand that my duties and responsibilities include the following:

1. SCFSC is committed to creating a safe and positive environment for members' physical, emotional and social development and ensuring that it promotes an environment free of misconduct.
2. I will actively promote the club in a positive manner.
3. I understand my legal responsibilities for the club and those of my fellow board members. I am responsible for knowing and overseeing the implementation of policies and programs, including the SafeSport Program.
4. I accept the bylaws and operating principles and understand that I am responsible for the health and well-being of this club and adhering to the member code of conduct of U.S. Figure Skating.
5. I promise to be fiscally responsible for this organization. I will make myself aware and knowledgeable regarding our budget and finances and will take an active part in reviewing, approving, and monitoring the budget and fundraising to meet the goals of our club.
6. I will actively engage in fundraising for this organization. These may include individual solicitation, undertaking special events, and the like.
7. I promise to treat my fellow board members and other club members with respect. When conflict occurs, I will respectfully disagree and work for a compromise that is in the best interest of the club.
8. I will disclose and avoid any Conflicts of Interest.
9. I will attend board meetings, be available for phone consultation, and serve on at least one club committee. If I am not able to meet my obligations as a board member, I will offer my resignation.