

Hibbing Chisholm Youth Hockey Association Board Meeting

Memorial Building Canteen

400 East 23rd Street

Monday, December 17, 2018

6:00pm

AGENDA

- 1. Meeting Called to Order**
- 2. Approval of the December Agenda**
- 3. Approval of the November Minutes & Evotes**
- 4. President's / Coaching / Fundraising Report**
- 5. Financial Report**
- 6. Executive Director Report**
- 7. Arena Report**
- 8. Grant Writing Report**
- 9. Concessions Report**
- 10. Building Committee Report**
- 11. Old Business**
- 12. New Business**
- 13. Adjournment**

**Hibbing Chisholm Youth Hockey Association Minutes from December 17th,
2018 Memorial Building Canteen, 6pm**

Meeting Called to order at 6:00 pm on 12/17/2018

Board Members Present: Joe Gabardi, Rally Hess, Jen Boben, Brittany Fisher,
Brian Perpich

Pete Hyduke arrived at 6:01 pm

Dan Vidmar arrived at 6:06 pm

Absent: Tom Dicklich, JR Albrecht

Members of Association Present: Dara Swanson

Agenda: Joe Gabardi made the motion to approve the agenda as presented.
Jen Boben seconded the motion. THE MOTION CARRIED UNANIMOUSLY.

Minutes & E-Votes:

Brian Perpich made the motion to approve the November 2018 minutes as
presented. Joe Gabardi seconded the motion. THE MOTION CARRIED
UNANIMOUSLY.

President's Report / Coaching Committee: See attached report
Rally Hess gave the report.

Rally stated the insurance audit was done and the issue was how the 1099's
were classified. The issue has been resolved.

Pete Hyduke made the motion to approve the President's / Coaching
Committee report, seconded by Joe Gabardi. THE MOTION CARRIED
UNANIMOUSLY.

Fundraising/Gambling Committee Expansion: Nothing to report.

Treasurer's Report:

See attached report.

Brian Perpich gave the report.

Jen Boben made the motion to approve the Treasurer's report, seconded by Pete Hyduke. THE MOTION CARRIED UNANIMOUSLY.

Executive Director Report: Heather Drews was absent. Rally Hess gave the report.

Brian Perpich asked about what effort is being made by Custom Lettering to get the jerseys here. It was mentioned that Custom Lettering believes they are stuck in customs. It was also mentioned ordering K1 Jerseys for future use although they are \$20 more per jersey.

The cycle for jerseys are 2-3 years.

Dan Vidmar made the motion to purchase 4 mini/mite sized nets for the Mini/mite tournament at the cost of \$340.00 plus shipping. The motion was seconded by Pete Hyduke. The motion carried unanimously.

There was a urinating issue on Sunday of the Peewee B tournament at the fairgrounds arena (see executive report for action plan). It was also noted that this happened last year too. Brian Perpich suggested that the maintenance staff should be checking locker rooms also. Jen Boben asked is there would be any repercussions and Rally stated he would write something up and give to coaches.

Brian Perpich made the motion to approve the Executive Director report, seconded by Brittany Fisher. THE MOTION CARRIED UNANIMOUSLY.

Arena Report: Rally states there was some damage to the boards.

Building Committee Report: Nothing to report.

Concessions Report: It was mentioned that the concession stand was closed when it should be open.

Sunday during the girls 12U tournament they ran out of food.

Brian Perpich asked if we could get a report from the concession stand manager for every board meeting.

Grant Writing Report: nothing to report

Old Business: Brittany Fisher asked if any air quality fine was given and nothing has been given yet.

New Business: Brittany Fisher asked about the running time issue for the squirt games. Rally Hess stated he thought it should be traveling teams 3 periods of 15 min each with running time in 3rd after a 6 goal lead. In house games should be 3 periods of 12 min each. It was also mentioned the refs should be watching for this also. It was asked if something could be posted in the scoreboard area so all volunteers are aware of this.

Adjournment: Pete Hyduke made a motion to adjourn the meeting at 6:39 pm, and was seconded by Jen Boben. THE MOTION CARRIED UNANIMOUSLY.

December 17, 2018

Executive Director Report

- I. 2016-2017 Past Due Accounts
 - A. 1 family remains
 1. \$320 – The family is making \$50 payments and is committed to having the balance paid off by the end of the calendar year.
- II. 2017-2018 Past Due Accounts
 - A. Past Due Fees and Raffle dollars
 1. 2 families have past due accounts
 - a. Bantam B (now in HS hockey) - \$606
 - b. U12/Mite - \$500 (plus \$120 for DIBS)
 - B. Unfulfilled DIBS Hours
 1. 32 families did not complete DIBS hours and only 4 remain.
 - a. 2 did not return to HCYHA
 - b. 2 are currently playing hockey with expectations they will make their payments.
- III. Other business
 - A. Squirt jersey status
 1. Orders made August 8 and September 11.
 2. Belief is boxes are held up in customs.
 3. No idea when they will arrive
 - B. Next season jersey orders
 1. Will be moving to returnable jerseys for Mites and Mini Mites as recommended by coaches
 2. Bantams are due for new jerseys. Old set will be repurposed for VFW tournaments
 - a. Will order unique numbers for all Bantam players so jerseys can be handed out to all players before rosters are determined. Will simplify process.
 - C. Mite net purchase (qty 4)
 1. 4.5'x3'
 2. \$340 each plus shipping
 3. 4 week lead time
 4. Order now in time for jamboree

HIBBING CHISHOLM
YOUTH HOCKEY

D. Locker room incident (garbage can tipped over)

1. Boys are urinating in garbage cans
2. One tipped over in a locker room Sunday spilling urine everywhere.
3. Moving forward, garbage cans will no longer be placed in locker rooms and instead placed outside.

Treasurer's Report – November FY19**Accounts****Fundraising**

Beginning balance	\$128,308.24
Ending balance	\$128,331.90

General Fund

Beginning balance	\$159,977.94
Ending balance	\$144,686.15

Notes: Total income \$28,894.57 vs. budget of \$16,948.57

In November, revenue was over budget \$11,946 for the month. This was attributed to being over budget on registration by \$4,373.27 (\$8,726.15 actual vs budget \$4,352.88), over budget on tournament income \$6,614.43 (\$10,858.17 actual vs budget \$4,243.74), and over budget by \$958.30 on fundraising/misc income (\$9,310.25 actual vs budget of \$8,351.95)

Total expenses \$26,577.81 vs budget of \$29,090.67

In November, we were under budget on expenses by (\$2,512.86). This was attributed to being under budget on arena expenses by (\$4,963.03) (\$12,707.60 actual vs budget \$17,670.63), over budget on tournament/team expenses by \$2,261.92 (\$9,073.63 actual vs budget \$6,811.71), and slightly over budget on supplies/depreciation/fundraising expenses by \$188.25 (\$4,796.58 actual vs budget \$4,608.33)

Other

We are currently over budget on net income by \$57,291.06

On the income side, we are over budget YTD by \$19,585.50. We are over budget by \$13,313.59 on fundraising mainly due to some earlier than expected payments on our raffle ticket sales. Fall registration is (\$3,719.68) under, and winter registration is (\$1,376.99) under budget. We also are over \$11,368.58 on tournament income due to out of town teams registering earlier than last year.

On the expense side, we are under budget by \$37,705.56. We are under budget (\$25k) for Chisholm ice rental in July—we will have this expense in May of 2019. We are under budget spent on Arena operations by (\$4,508.72) on various maintenance items (Zamboni, building repairs). We are (\$812.43) under on concession expense—but we can expect that to trend towards budget in December, we are under (\$1,373.93) on depreciation, over budget by \$1,090.43 on fundraising expense, under budget by (\$6,991.63) on equipment expense—mainly jerseys, but expect that to be paid in December, and (\$109.28) under on tournament/team expense for the year.

Respectfully submitted by Brian Perpich 12/17/18

HIBBING CHISHOLM

YOUTH HOCKEY ASSOCIATION

President's Report November, 2018

- Boy's Coaching Committee met on 11/28, next meeting 1/23
 - One bullying issue addressed at the coach level
 - BB coaching situation resolved
- Girl's Coaching Committee met on 12/12
 - 48 girls in program, same as last year – several playing boys hockey
 - Locker room monitors continue to be a challenge
 - 10U/12U tournaments went well, positive feedback from guests
 - Season going well despite low numbers at 10U 12U
- Grant Writing Committee did not meet
 - HF logo for hard dividers is at the Fairgrounds
- Insurance audit issue appears to be resolved
- Fundraising committee did not meet
- Long Range planning committee did not meet

Submitted by Rally Hess

November 26th, 2018 Tom Dicklich made the motion to allow the mites to add a 2nd away tournament in Grand Rapids at a cost of \$150.00/team. It was seconded by Pete Hyduke. THE MOTION CARRIED UNANIMOUSLY.

November 29th, 2018 Brittany Fisher made the following motion. The association allow \$200 for the purchase of snack bags for the Hibbing squirt tourney from the allocation of the Minnesota Wild Fundraiser the squirts did last year. Along with the \$200 be given to Nicole Anderson to purchase the supplies as soon as possible. It was seconded by Joe Gabardi. THE MOTION CARRIED UNANIMOUSLY.

December 7th, 2018 JR Albrecht made the following motion. I would make the motion that we allow the Bantam A team to add this additional tournament in Little Falls. The parents unanimously voted yes and agreed to pay for it. It was seconded by Brittany Fisher. THE MOTION CARRIED UNANIMOUSLY.