

Meeting HCYHA Board Meeting held on Sunday, September 25, 2011

MEMBERS PRESENT: Scott Allison, Dan Gotz, Jeff Lee, Craig Peratelo, Joel Anerson, Jane Hakomaki

MEMBERS EXCUSED: Bob Bestul, Rudy Krampotich and John Nobens

GUESTS: Coaching Committee Members Tim and Chris Zubich

AGENDA: A Motion made by Dan to approve the September Agenda was second by Jeff.

****MOTION PASSED****

MINUTES: A Motion made by Dan to approve the May minutes was second by Joel. **** MOTION PASSED****

Tim & Chris Zubich members of the Coaching Committee would like to see both boards get together once a year.

- Talked about the ZERO Tolerance policy
- Coach and parent 24 hour cooling down period
- Coaches from Mini Mites, Mites, Squirts & Pee Wee's to cover the 24 hour policy along with the ZERO tolerance policy.
- Coaches to have the tolerance and discretionary period prior to the issue being brought to the board.
- Dan made a recommendation that the board take the brunt off of the coaches
- Other discussion regarding kids standards set by the State High School Rules.

ARENA MANAGERS REPORT – KEN WHITE

A Motion by Jeff that new families up to Squirts to be part of the Fundraising & Concession hours, this motion was second by Craig to add U-12's. ****MOTION PASSED****

Per Dan, Ken Simberg wanted to thank youth hockey for fixing the waterline break.

- Ken is watching the enrollment numbers and will be putting a flyer out mid-October inviting others to join. Reminder – First year Mini-Mites, Mites, & U8's are no charge except fundraising items and jersey purchase. Total out of pocket initially is \$165.00
- Grants – requesting and waiting on support from Cliffs Natural Resources and & USS in the amount of \$5000 each. Jeff Lee submitting request from IRRR for waterline replacement of \$10K
- Traveling Teams – All away tournaments and hotel rooms were set up over the summer. All away tournaments are within two hours and all tournaments are under \$650. Most teams got into requested tourneys. Total of \$12,880 expended through 8/31/11 on traveling expenses

- Ken has posted a tentative schedule on the team calendars through 12/31/11. Will post through year by start of hockey.
- Advertising – Checks are starting to come in

CHISHOLM ARENA:

- Condenser unit replaced over the summer at a cost of \$35,150. We paid \$25,000 from the investment account and a check for \$10,150 needs to be paid to Commercial Refrigeration. We received a donation of \$5,000 from the Chisholm Curling Club towards this expenditure.
- The remaining portion will be picked up by the General Fund. Submitted grant in hope of receiving at least \$25,000 to replenish investment account. We will pay the interest each month on this
- Requested \$41,356 from Chisholm Foundation for replacement of Condenser, ice resurface battery replacement, lobby doors, awning roof and Ammonia alarm. Grants awarded in December. Cover everything in Chisholm.
- Replaced Ammonia detector at Chisholm Arena. Paid by City of Chisholm. Replaced section of doors and roof at Chisholm Arena. Paid by City of Chisholm.
- Requesting the purchase of an ice edger. Purchase Ice Guard ice edger from Becker for \$8,787.50. We could request support from City of Chisholm for \$3,787.50 and HCYHA would be \$5,000.00. A Motion made by Scott: We purchased an edger for the Chisholm Arena. The rationale for the purchase was to save labor and create a safer working situation. The old edger is getting up in age (around 10 yrs old) and not real efficient or effective in its narrow cut. Ken and I have already had preliminary discussions with Mark Case at the City of Chisholm and are going to meet with them further relative to confirming reimbursement, but we purchased ahead of time so that we can operate efficiently going forward. With the additional ice requirements this year (Iron Head ice time), we felt it was important to stay on top of ice maintenance. The new edger will decrease labor and increase ice plant efficiency, as well as, help decrease some the board and door issues we have as the ice get too thick along the boards.
Please let it be known, I not Ken gave the approval to make this purchase. Ken & I discussed all of the above. However, I did make an error in telling Ken we had voted on the purchase so please move forward. I confused the board approval of a floor scrubber with the edger. Sorry for the error it is important that we follow proper protocol in purchases of this magnitude.
**I hereby motion to approve the purchase of the floor scrubber-after the fact, with the direction from the board to also move forward with further discussion with the City of Chisholm for reimbursement of this item. Some discussion, Motion was second by Jeff Lee and was e-motioned with a majority of the members voting in favor, no members voting against.
****MOTION PASSED****
- Requesting a purchase of floor scrubber for the Chisholm Arena. Currently takes 1.5 hours to do the Chisholm Arena with the purchase of a new scrubber we will decrease the labor costs by half. Craig motioned to obtain a scrubber with a dollar amount up to \$1,715.00 with will be used in Chisholm and Hibbing both. Dan seconds the motion. **MOTION PASSED**
- Iron Range Iron Heads will be a new tenant at the Chisholm Arena.

HIBBING FAIRGROUNDS ARENA:

- RR Specialties performed maintenance of the ice resurface in July. Repaired common issues and replaced head on motor. Cost \$2,700 which was paid from the General Fund.
- Ken will begin the ice plant on 10/10/11 and it will be up and running by 10/24/11

CONCESSION:

Currently the Chisholm concessions are open for the 4 on 4 sessions and figure skating.

FUND RAISING:

Golf tournament was a success this year. Keynote speaker was helpful, golfers increased. Lots of positives to build on for next year.

Como Oil Tournament-Looking to add a cash raffle to increase the amount rose. Venue still needs to be decided they are hoping for the Hibbing Park.

FINANCIALS:

Decisions to have Scott send out a letter to all members where the dollars are going.

Meeting schedule is working well with email voting on items. We will keep our meeting on a quarterly schedule unless an issue arises.

Scott motioned for the meeting to adjourn at 8pm with Dan second and all members in favor.

****MOTION PASSED****

E-MOTION:

John motioned that the August Allowable Expense is later than normal due to a software/computer issue. Allowable Expense: \$1439.89(to include in total: Compensation and Payroll tax, Accounting Services, Bank Service Charge, Annual Software License, Theft & Liability Insurance. Lawful Purpose Expenditures: \$468.21(Utilities for the Arena). This motion was second by Bob Bestul with a majority of the members voting in favor and no members voting against. ****MOTION TO APPROVE THE ALLOWABLE EXPENSES AND LAWFUL PURPOSE EXPENDITURES PASSED****

E-MOTION:

John motioned that the September Allowable Expense \$49.76(Fort & Co. & Bank Service Charge). Lawful Purpose: \$450.00 to Gambling control Board for Annual License Fee. This motion was second by Jeff with a majority of the members voting in favor and not members voting against. ****MOTION TO APPROVE THE ALLOWABLE EXPENSES AND LAWFUL PURPOSE EXPENDITURES PASSED****

E-MOTION:

John asked for discussion, motion and vote to terminate HCYHA Charitable Gambling License. A motion so moved by Scott to: Move to support the recommendation of our Charitable Gambling Manager to terminate our license per Option 1 of John's letter. Bob second the motion and with all members of the board in favor. ****MOTION PASSED****

1. We will file a termination plan with the GCB immediately and follow all appropriate steps needed to terminate our license.
2. We will send in an application (LG220) with \$50.00 to conduct the Calendar Raffle under exempt status along with the termination plan.
 - a. I have discussed this with Gary Dainger at the GCB and we will not have to alter the tickets or dates of the raffle.
3. Exempt status means the following:
 - a. HCYHA can run up to 5 gambling days (raffles) a year with a maximum of \$50,000 in prizes.
 - b. HCYHA can do a raffle at any facility we designate as long as it clearly spelled out on the application and raffle ticket along with having the approval of the City and State.
 - c. File and LG220 along with \$50.00 per raffle to the State along with Local government approval. Then receive an exempt permit number to print on the tickets.
 - d. No 8.5% State Tax.
 - e. No Gambling Manager and subsequent salary. (\$750.00 per month).
 - f. No monthly reports to Gambling Control and MN Revenue.
 - a. Reports for Compliance
 1. File LG220A with MN Revenue within 30 days of the drawing.
 2. Keep raffle and State Tracing forms for 3.5 years (same as what we currently do).
 - g. No annual fees for premises permit, Gambling License, Gambling Manager License, Gambling Managers Bond, Liability Insurance.
 - h. Expenditures must fall within current State Statute but the Star Rating does not apply.

E-MOTION:

11/9/11

Scott entered a motion per below to allow John to move forward with termination of our Gambling License. A motion made by Jeff and second by Bob and voted in favor of by all board members. The proposal of \$400.00 per month for the time period of 6/1/11 thru 10/31/11 for John. This will be a total salary of \$2400.00. We currently have \$5237.82 in the account. We can write a check to the PUC and close the account once the Termination Plan is approved. Furthermore, John will work on a no charge volunteer basis until we have received our letter of termination for the GCB and expended all of the remain funds. MOTION PASSED

John asked for a motion for the October 2011 Allowable Expenses \$9.71 bank charges; Lawful Purposes: \$0.00; Current Bank Balance \$5237.82. Jeff motioned to approve these expenses with Bob seconding

the motion. ****MOTION TO APPROVE THE ALLOWABLE EXPENSES AND LAWFUL PURPOSE EXPENDITURES PASSED**** Email vote taken with all members voting in favor.

EMOTION:

John presented the "House Rules for Raffles" to the board for consideration. A motion made by Jeff to enact these rules was second by Bob with a yes vote from a majority of the board Members. **MOTION PASSED.**

12/8/11 a Final E-Motion on the "House Rules for Raffles" was made by Dan with a second from Bob. A majority of the Board Members voted in favor. ****MOTION PASSED****