



AC Girls High School Hockey

Booster Club Meeting Minutes

Monday, October 2, 2023

New Hope Ice Arena, New Hope, 7:00 pm

Attendance:

Name	Position		Name	Position		Additional Attendees
Rick Mack	President	x	Chad College	Vice President	x	
Kevin Monogue	Treasurer	x	Lisa Reberg	Incoming VP	x	
Susan Otto	Incoming treasurer	x	Allison Riestenberg	Secretary	x	
Matt Cook	Head Coach	x	{OPEN POSITION}	Incoming Secretary		

October Agenda:

1. **Golf Tournament** - final numbers = see section below
2. **Review Portable AED Proposal presented at September meeting:** Renting a portable AED for the season to have near or on the benches - Eddie LeMieux presented (see proposal document)
 - a. **Group decided not to purchase this because AD isn't able to help pay for it, NHIA maintains existing ones at the rink and Matt will ask Karin (Athletic Trainer) to train our coaches on how to use them.**
 - b. Rick will tell Eddie our decision.
 - c. Matt talked to Larry Tate (AD at AHS), they can't help with the cost
 - d. NHIA - they maintains the existing AEDs at the rink
3. **AHS Homecoming parade - Oct 6, 2023 4:45 start, 4:00pm call time for players at AHS:**
 - a. Kevin M will drive his truck, pull Allison R's trailer.
 - b. Matt will tell Captains to decide what to wear and communicate it
 - c. Decorating at Riestenberg house on Thurs Oct 5, 5pm
 - d. Lisa Reberg bought candy
4. **Sponsorships:** Update on all sponsor payments for the 2023-24 season. See VP Section below.
5. **Fall Clinic:** Update on numbers and booster fee collection
 - a. 25 signed up/gave waivers, missing from 2 players. Rick is following up with the 2 families.
 - b. Booster fees: 8 families have fully paid, 2 are doing split pmts.
6. **Season's schedule:**
 - a. All games have been added
 - b. Allison - add practice dates/times and special events
7. **Assign the season's special events/games** See event schedule (Google Drive): [2023-24 Special Events schedule.docx](#)
 - a. 11/28/2023: Teacher Appreciation Night
 - b. 12/22/2023: Alumni Game
 - c. 1/6/2024: Girls Youth Night
 - d. 1/25/2024: Senior Night (last home game)
 - e. Team Breakfasts: 12/16/2023 and 1/6/2024
 - f. Team Pasta Feeds: 11/13/2023, 12/6/2023 and 1/17/2024
8. **Player Registrations** for the HS season, must be done before tryouts start on 10/27 Friday
 - i. AHS: Online registration <https://armstronghs-ar.schooltoday.com/> (available Oct 3)
 - ii. CHS link: [Robbinsdale Cooper High School \(rschooltoday.com\)](#) (available Oct 10)
9. **October's Booster Communication** - topics:
 - a. Tryouts schedule (dates/times): 10/30/23 - 11/3/23, 4:30 - 6pm
 - b. Scrimmage Fest, Nov 4 (include corrected times and location)
 - c. List these as parent expectations for the season
 - i. Center Ice Club
 - ii. Game Day Ops
 - d. November bus trip details/timeframes, hotel info for parents (from Lisa)
 - e. Sponsorships: Platinum is sold out, but the other sponsorship levels can still be sold.
 - f. Volunteer Coordinators needed:

- i. Special events on schedule
 - ii. Team meals/breakfasts
10. **Pre-season Parent's Meeting Agenda** (Wed, Oct 25th at the rink, Players from 8-8:15 pm, parents stay after that for parent meeting).
- a. Allison reserved meeting room 1 (dance room was not available)
 - b. Agenda items (Need printed copies, who can do this?)
 - i. Booster Fees (outline of what they cover)
 - ii. Pasta feeds/breakfasts - need coordinators
 - iii. Special Events - need coordinators
 - iv. Heggies pizza fundraiser dates
 - v. Explanation of and expectations for (where do we find descriptions?) for game day ops, etc.
11. **November bus trip:** Finalize food plan, schedule and budget for the trip
- a. Matt will forward the agenda for the weekend to Allison for parents email
 - b. Rick will put together a waiver for the parents to sign
12. **Date for on-ice Team Photography** (composite/individual formal shots)
- a. Date 11/6/2023, 4-5:30pm (All Sport Photography, paid for thru AHS)
 - i. Rick will coordinate with Rebecca at AHS
 - b. Allison reach out to other photographers to do the fun photos on the ice
 - i. Contact Michaela Dixon or Bonnie L Ducharme to take fun pictures
 - ii. Put together a list of fun pictures wanted.
13. **Apparel**
- a. Store for players/Parents - items to include:
 - i. Chad will work with All Star Sports, Mark or Paul Norman -
 - 1. Must say "Girls Hockey"
 - 2. Super Fan sweatshirt (Jerry designed last year's)
 - 3. T-shirt, long sleeve, quarter zip, sweatpants, sweatshirt, etc.
 - 4. CCM Parka jacket (see link to jacket under Secretary's header)
 - b. Order for the players apparel (paid for by booster club)
 - i. Captains pick out team apparel (usually a sweatshirt)
 - c. Personalized parka jackets: Motion: By Chad to budget \$4500 for the booster club to buy the parka jackets for this year's team (up to 30 jackets). Lisa Reberg seconded the motion. Vote; all in favor, no objections - passed.
 - i. ****board preferred this jacket:** [\\$130/each thru All Star](http://WOMENS PARKA JACKET (ccmhockey.com))
 - ii. Chad will get 2 more price quotes from somewhere else.
 - iii. Spectrum is doing the beanie hats embroidery, and could do the jacket embroidery there too.

Golf Fundraiser (Sunday, 9/17, 1pm shotgun start, potluck event)

Co-chairs: Jerry Mlekoday, Steve Melsness with the help of the incoming sophomore parents

1. Final 2023 event numbers = successful event, more than we've ever made before
 - a. Total intake \$7500, \$5900 gross profit
 - b. total \$1600 out (incl check to golf course \$910, food, etc.)
 - c. Registration was \$2800 (with all games that could be purchased at registration)
 - d. Money collected from games at the holes - total \$935
 - e. 18 foursomes (max # of groups)
 - f. Last year more \$ went out for food/baskets. This year all baskets were donated.
2. What to do different for next year:
 - i. Do a costume contest
 - ii. Try to get more donations from outside the sophomore families.

Holiday Tournament (12/28 - 12/30/2023) Chair: Jenn Monogue

1. Ice schedule was forwarded to Jenn.
2. Concessions shifts are fully booked.

Bus Trip: 11/17 - 11/18/23 > Mankato East on Friday, Le Sueur on Saturday

1. Total budget approx \$6K
2. The bus is booked.
3. Hotel blocks:
 - a. Players/bus/coaches (15 rooms): AmericInn > \$179/room 2 beds/free breakfast and 1 free mtg room (if its not being used)
 - b. For Parents (30 rooms): Hilton Garden Inn > \$149/room 2 beds/free breakfast (booking link: <https://group.hiltongardeninn.com/auxkqv>) 20 Civic Center Plaza, Mankato, MN 56001, #507-385-0474
4. Food Needs (Ann Cook will be the point person for the food).
 - a. Stop for lunch in Mankato (fast food somewhere near the rink, there is a strip mall by hotel w/ 3 choices)
 - b. Have Pizzas delivered at hotel for dinner

- c. Breakfast at hotel (included in room fee)
- d. Conference room at rink - get bagels and fruit
- e. Get a snack on the way home (stop at a Quick Trip and give kids an amount to spend)

Proposed Capital improvements for locker room (Rick and Matt)

1. Rick drafted proposed plan in July for remodeling
2. \$7000 available in the budget (from previous fundraising efforts) for a long term capital improvements/goal(s)
3. Options updates to both locker rooms
 - a. Stick shelving area
 - b. Rolling carts for Sparks machine, tape, etc.
 - c. New stalls
 - d. Updates to electrical system/wiring
 - e. New stick racks
 - f. New weight rack in JV room
4. 9/11: Rick cleaned up plans, will send them to Matt, getting plans out to some contractors to get quotes.
5. 10/2: no update at this time
6. **Grants/Donations:** MidWestOne Foundation (branch in GV) supports capital improvements. Requires a list of specific items we want/need to fund improvements for physical training areas, locker room improvements, including outline of costs.
 - a. Look at [KJ Branding](#) site.
 - b. Lisa Reberg will look at grants

President Report: Rick

New Business:

1. none

Old Business:

1. AHS Homecoming parade: Rick filled out the registration form for the school
2. **Yearbooks**
 - a. Jerry would like game/team pictures available before 12/31/23
 - b. Need to get seniors to fill out their profiles the 1st couple weeks of the season
 - i. Discuss at Nov mtg
 - ii. Send out before picture day and whoever does not fill it out before picture day, give them a paper form to fill out.
 - iii. Rick: look for last year's form in google drive.
 - c. Lisa Reberg: ask Jenni Rielly if she can take pictures at a few games.

Vice President Report: Chad (& incoming: Lisa Reberg)

New Business:

1. **Sponsorships** - Update on all renewing sponsorships/payments: \$2800 has already been paid, \$1300 expected soon. \$2500 more is possible, and 2 additional donations for \$4500 from local organizations may take a few months (not guaranteed)

Old Business:

1. Purchases for locker rooms - before Fall Clinic starts
 - a. new fridge for varsity \$300 > Approved at July mtg
 - b. a speaker for each locker room (2 x \$300 = \$600) > Approved at July mtg
2. 10/2/23: Hats have been ordered for outdoor game (January 13th), 24 hats for players and coaches.
3. Set up a meeting with Larry at AHS to introduce Rick to the AHS athletic office group
4. List of 2023-24 fundraisers to go towards booster fees
 - a. **Heggies** - for every pizza you sell, you get \$5/per pizza against your outstanding booster fees
 - i. Dates: start when season starts (1st wk of Nov), goes to end of Nov
 - ii. Pizzas arrive in mid december
 - iii. Chad will ask Laura Hanson if she'll run this again.
 - iv. Decide how to handle refunds to families if they've already paid their booster fees
 - b. **Company Matching/Benevity** - only available to some families whose employers offer it
 - c. **Sponsorships** - for 2023-24. Platinum is sold out, other levels available at any time during the season.

Treasurer Report: Kevin (& incoming Susan Otto)

Bank Status:

1. P & L Balance: \$42,499.58
2. Current Bank Balance: \$41,154.78
3. Bank Activity since last meeting:

	9/6/2023	Zelle	\$5.00	\$31,376.90	Test - Rick		
5398	9/11/2023	Paige Voight	(\$600.00)	\$30,776.90	training 2022		
	9/12/2023	sam's	(\$103.12)	\$30,673.78	food / drinks for tye dye / extra went to golf		
5396	9/12/2023	Ruby Monogue	(\$53.74)	\$30,620.04	Tye Dye - Dye for shirts		
	9/18/2023	Zelle	\$200.00	\$30,820.04	Golf Rick		
5399	9/18/2023	Chad College	(\$126.00)	\$30,694.04	Golf - Signs / snacks		
	9/25/2023	Zelle	\$500.00	\$31,194.04	Melnsess - Booster Fees		
	9/25/2023	Godaddy	(\$115.85)	\$31,078.19	Emial Renewl - Gmail		
	9/27/2023	Zelle	\$230.00	\$31,308.19	Golf Venmo from Jenni's account		
	9/29/2023	American Online Giving	\$1,482.00	\$32,790.19	Company Match (who?)		
	9/29/2023	Your Cause	\$420.00	\$33,210.19	Company Match (who?)		
5391		VOID	\$0.00	\$33,210.19			
5395		VOID	\$0.00	\$33,210.19			
	9/30/2023	Deposit	\$7,930.00	\$41,140.19			
					Lisa Picka	\$500.00	BF
					Brennan Riley	\$500.00	BF
					Donald Otto	\$500.00	BF
					Ed Lemieux	\$500.00	BF
					Joswi Yepez	\$500.00	BF
					Mark Hansn	\$500.00	BF
					Dan Brey	\$500.00	BF
					TS Johnson	\$50.00	Golf
					Micheal ericson	\$70.00	Golf
					Armstrong youth hockey	\$100.00	Golf
						\$3,720.00	
					Cash	\$4,210.00	Golf
						\$7,930.00	
	9/30/2023	Paypal	\$2,359.56	\$43,499.75			
5397	9/30/2023	AC	(\$1,000.00)	\$42,499.75	Hudl		

4. Outstanding: none

New Business:

1. We received two company matching deposits totaling \$1,900.00. Benevity (UHG) – \$1k, NPOconnect (BestBuy / Boston Scientific) – \$900.00
2. Booster Fees - Due Dec 1, if not paid after that, invoices each family directly.

Old Business:

1. Go Daddy - Payment for the domain was made - 5 yrs for \$115.
2. Paid bill \$1000 to AHS for Hudl for 2023-24 season (see email from Larry Tate/AD at AHS)
3. **Future items:**
 - a. Dues pmt options: **Keep PayPal** as an alternative payment option, will ask families who use it to pay the fee.
 - b. For new jerseys, we must send bill to the school for them to pay the vendor directly. The school will then send us the remainder of the bill to pay.

Coach Report: Matt

New Business:

1. Matt reviewed schedule and picked game dates for our special events

Old Business:

1. Tie-Dye t-shirts project: get products from Palony family from last year's event (boosters paid for these items)
2. **AC pucks:** 200 have been ordered.
 - a. For use at Home games, for players milestones, etc.
 - b. \$2.55/each for 200 = quote \$600 w/ S/H.
3. Updates on new equipment orders that were approved at March meeting:
 - a. Away Jerseys full replacement: All Star Sports > should arrive the last week of October
 - b. Home Jerseys: ordered replacements for last year's senior #s, should arrive w/in 2 weeks > These are at the embroiderer - another 2 weeks
 - c. Breezer covers (from All Star), will arrive before October. > these are in, need to be picked up.
4. Matt ordered socks already, and needs to replenish tape for the locker room

Secretary Report: Allison

New Business:

1. No

Old Business

1. **September's Booster communications sent:**
 - a. **Sent on 9/13** - included these topics:
 - i. Final reminder of Golf Tournament on 9/17/23
 - ii. Fall Clinic reminder it's included in booster fees this year, link to form and waiver
 - b. **Sent on 9/14** - included these topics:
 - i. Homecoming parade - need truck; float decorating on 10/5, 5pm @ Riestenbergs
 - ii. Fall clinic reminder
 - iii. Reminder to pay Booster Fees (due date Dec 1), contact Kevin for payment plans
 - iv. No longer doing the Coupon Card fundraiser this season. Listed other options to bring down booster fees.
2. Punch card for girls HS home hockey games at NHIA : Allison is working with Mark Severson (NH rec facilities manager) on this option
3. Search for new **Secretary candidate** - there might be a few candidates coming in the 2024-25 season.
4. **Dick's Sporting Goods Grant:** Send a thank you email with a photo to DSG in September when pre-season events start.

Fall/future Items:

1. **Stick Labels for player's sticks** (Personalized Hockey Stick Stickers-3 Pack - [Stinky Lockers Ltd.](#) or [Hockey Team Stick Stickers | Stick Bandits](#))
 - a. Stick Bandits: \$9.99 for 6 stickers (customized hockey stick sticker with your team logo and colors, player name & #)
 - b. Stinky Lockers: \$12.00 for 3 stickers
 - c. Approved this purchase, would only need 3 stickers per player, find cheaper option if possible.
2. **2023-24 season photography:** Booster Board decided to hire a photographer for event games
 - a. Allison email Dack with the dates, get quote
 - b. Dack Nerhing ([Bren Rose Photos](#)) for the following events:
 - i. Yes - Senior night
 - ii. Yes - 1 jv and 1 varsity game at the holiday classic
 - iii. Yes - Youth night
 - iv. Yes - Teacher appreciation
 - v. one additional game earlier in the season (for yearbook): 11/14 or 11/21
 - c. Contact Michaela Dixon about these events when dates are set up:
 - i. Alumni Game (Michaela) 12/22/2023
 - ii. Fun pre-season photos (Michaela) - 11/6/2023
 - d. Allison will take pictures at the Outdoor game

Website updates

1. Update the Fall Clinic/Captains Practices page
2. Add special events to the schedule
3. Add tryout dates/times and seasons practice schedule dates/times

Next Month - November Agenda (Monday, 11/6/2023 - Location NHIA, mtg rm 1):

1. Add to June/July booster schedule to pick the alumni game date (rink wants that ask for the ice in june/july)
2. **Senior Banners (use All Sport Photography pictures for these)**
3. Holiday Classic - Jenn M should attend meeting
4. Update on apparel for team and apparel store
5. Review team roster

Meeting adjourned - time: 9:43pm

Secretary: Allison Riestenberg, Date: 10/2/2023