

SOUTH KITSAP PEE WEES ASSOCIATION

GENERAL RULES

(Approved 3/10/16)

In the event that these general rules conflict with states policy of either South Kitsap Pee Wees Association By- Laws or Central Council General Rules, the stated policy of the South Kitsap By-Laws or Central Council Rules shall prevail.

RULE #1 – SPORTS YEAR

The sports year shall be from 1 August throughout July of the following year.

RULE #2 – SPORTS SEASON

A. The football season shall start the 1st Monday of August and end no later than the end of November.

1. The first scheduled game or jamboree shall be on the second or third Saturday in September, as determined by the Football Sports Commission.
2. There shall be no body-against-body contact during the first week of team practices. At all times during the season, players are prohibited from body-against-body contact until they have participated in five (5) practices. Games shall not count toward practices. NOTE: This means the first week of regular practice, and does not include conditioning camp.
3. Football shall not be limited to just boys for participation.
4. Conditioning Camp: Shall start the 1st Monday of August. Football helmets and footballs may be used during this time. **There is to be no separation into teams.** No plays are to be run. This camp is not to be used to replace Rule 2.A.2.
5. Players will be separated into teams at the conclusion of the last day of conditioning camp IAW Rule #3C.

B. The basketball season shall consist of three leagues divided as follows:

All teams shall play a regular season schedule consisting of no more than 14 games. Starting when school district gyms are available and finishing by the end of the first week in April.

1. Girls:

- a. Rules governing play shall be determined by the High School rulebook and the Kitsap Peninsula Pee Wee Girls' Basketball Rules.
- b. Games will not start prior to the second week in January.
- c. Playoffs will be limited to the top four teams from each division.

2. Boys:

- a. All teams shall play a regular season schedule consisting of no more than 14 games.
- b. Rules governing play shall be determined by the High School rulebook and the Kitsap Peninsula Pee Wee Boys' Basketball Rules.
- c. Games will not start prior to the second week in January.
- d. Playoffs will be limited to the top four teams from each division.

RULE #2 – SPORTS SEASON CONT.

3. Co-Ed EE Level:

- a. All teams shall play a regular season schedule consisting of no more than 14 games.
- b. Rules governing play shall be determined by the High School rulebook and the Kitsap Peninsula PeeWee Boys' Basketball Rules.
- c. Games will not start prior to the second week in January.
- d. Playoffs will be limited to the top four teams from each division.
- e. If there are five or more EE-level teams, at the discretion of the Basketball Athletic Director and EE level coaches, the season may be played "in-house".

C. The cheer season shall start according to the respective sport of participation (Football or Basketball).

1. The game schedule for cheer will follow the respective sport
2. Cheer shall not be limited to just girls for participation
3. Conditioning Camp: Shall start the 1st Monday of August. There is to be NO separation into squads at this time.
4. Players will be separated into squads within two weeks of the completion of conditioning camp.

RULE #3 – FOOTBALL FORMAT

- A. "A", "B", "C" and "D" level football teams shall be limited to 35 players.
- B. When division of new players occurs, the placement will be done by random lottery.
- C. There will be a maximum of up to 4 practices and 1 game per week.
- D. It is mandatory for each parent/guardian to sign the parent/guardian pledge, the Washington State Concussion form and any other form as required by law, in order for a player to participate.
- E. A mandatory team meeting will be held no later than the first week after team practice. All parents/parent representatives will be required to attend.
- F. Each team will have a team game day manager, who will introduce themselves to the referees at the start of the game.

RULE #4 – BASKETBALL FORMAT

- A. All levels of boys, girls and co-ed basketball teams will be built to 8 players but limited to 15 players. Executive Board may grant up to 2 additional players due to coaches issues.
- B. When division of new players occurs, Eligibility will do the placement on a lottery basis. Returning player placement, if they are signed up during open registration, will be Article VI of the South Kitsap Pee Wee Association By-Laws.
- C. There will be a maximum of four days a week of scheduled practices and games.
- D. It is mandatory for each parent/guardian to sign parent/guardian pledge, the Washington State Concussion form, and any other form as required by law, in order for a player to participate. Any violation of the pledge will be review by the executive board and could be suspended for 2 sports seasons.
- E. A mandatory team meeting will be held no later than first week after team practices. All parents/parent representatives will be required to attend.
- F. Each team will have a team representative, which can be either the coach or assistant coach, who will introduce themselves to the referees at the start of the game.

RULE #5 – CHEERLEADER FORMAT

- A. Age requirements will match according to the respective sport of participation (Football or Basketball).
- B. There shall be no limit to the size of the squads.
- C. Division of the squads may take into account Sibling Participation, and will balance out the Age & Ability of participants to ensure equality of the squads.
- D. There will be a maximum of five days a week participation, not to include games.
- E. It is mandatory for each parent/guardian to sign parent/guardian pledge, the Washington State Concussion form, and any other form as required by law, in order for a player to participate.
- F. A mandatory team meeting will be held no later than first week of team practices. All parents/parent representatives will be required to attend.
- G. Each team will have a team representative, which can be either the coach or assistant coach, who will introduce themselves to the referees at the start of the game.
- H. During football games, the cheerleaders will have a designated area to perform, marked by ropes, not to interfere with field set-up requirements.

RULE #6 – GAME PARTICIPATION

All players at all levels who are in attendance, in uniform and physically fit are required to play the game, or the game will be declared a forfeit. To ensure this is complied with, coaches of each team shall meet prior to the game with opposing coaches. Rosters shall be exchanged at this time and all absences noted. The coaches of each team will meet after the game to finalize rosters. Exceptions to this rule would be a failure of a youth to attend regularly scheduled practices or for disciplinary reasons. Coaches electing not to play a youth due to one of these reasons must inform the opposing coach prior to the beginning of play.

RULE #7 – PROTESTS

If a coach wishes to protest a game because of a rule interpretation and/or administration of the rules, he/she must notify the official and the opposing coach, that the game is being played under protest PRIOR TO RESUMPTION OF PLAY. ALL PERTINENT INFORMATION SUCH AS SCORE, TIME REMAINING, BALL POSITION AND POSSESSION, DOWN SHOULD BE WRITTEN DOWN. Both game rosters shall be clearly marked, "Played under protest" and then signed by the head coach lodging the protest and the head official present. The coach must then file a written protest, have it approved by the President and then present it to the Central Council Secretary within 48 hours after completion of the game in question.

All protests will be administered by the Central Council Executive Board. A representative from each team should attend the Central Council Executive Board meeting. The protesting coach must note his protest in the opposing scorebook and sign.

RULE #8 – COACHES PLEDGE AND REQUIREMENTS

A. Coaches Pledge

In accordance with the KPAPWA General rules, all coaches must read, sign and have on file with the Central Councils 2nd Vice President, the following Coaches Pledge which is intended to bind the coaches to the purpose and policies of this association.

B. Requirements

1. At least one person on the coaching staff will have an updated CPR/First Aid Card. Each player's emergency contact list & medical permission forms will be on site at all times.
2. All adult volunteers including Board members, coaches, assistant coaches, team's moms are required to submit a completed Washington State Patrol Background Criminal History check and Volunteer Application.

C. Coaching Determination

1. The Executive Board will determine all placements of all coaches.

RULE #9– ELIGIBILITY

Eligibility and physical limitation will be set forth in the most current Central Council General Rules.

RULE #10– SIGN-UPS AND REFUNDS

Regular sign-ups will be allowed until the 1st day of team practices for football and through Mid-November for basketball. Any sign-ups thereafter will be taken on a waitlist basis depending on coach quantity and equipment availability under consideration by the Executive Board, and may be subject to a late fee.

A. Cheerleading sign-ups will end on the 2nd Monday of August. Any sign-ups thereafter will be taken under consideration by the Executive Board and the affected coach. B. Refund:

1. **Football refund:** 50% refund of registration fee will be allowed before the first team practice.
2. **Cheer Refund:** 50% refund of registration fee will be allowed before the first team practice.
3. **Basketball Refund:** 50% refund of registration fee will be allowed before the first team practice.

C. Injury refunds will be decided by the Executive Board on a case by case basis; however a doctor's note is required for consideration of a refund.

D. If a check issued to sign up a player does not clear, that player is ineligible for game play in the current season until such a time as the check and all associated fees are paid for.

E. Any individual or family that has a check returned for "Non-Sufficient Funds" will be eligible to sign-up on a "Cash Only" basis. There will be a \$50 NSF fee for all returned checks.

RULE #11– TEAM RESIGNATION

Any player who has been assigned to a team and the associated Master Roster submitted to Central Council, will be a member of that particular team and shall be restricted from either advancing or descending from that team . Any exception to this rule must be approved by the Central Council Executive Board

RULE #12– COMPLAINTS, VIOLATION, AND PENALTIES

- A. Any violations of the South Kitsap Pee Wee Association General Rules, By-Laws or Code of Conduct will result in the immediate suspension from participation in any Pee Wee activities. The Executive Board will convene to review the violation within 72 hours of suspension to determine actions taken.
- B. Any intentional, malicious, or flagrant act of unsportsmanlike conduct by coaches, and/or players, which result in disqualification from the contest, will draw an automatic one game suspension which may be rescinded after review by the Central Council 2nd Vice President. Appeal of ruling may be made to the Executive Board of the Central Council. The game to be missed will be the next game of the offender's team. The offender will not be allowed on the premises on the day of same game. Any further complaints brought forth against the penalized coaches, parents and/or players will be handled by the Central Council as it deems necessary following the hearing procedure.
- C. In the event of a complaint or rule violation, contact an Executive Board member and that member will bring it to the attention of the other Executive Board members within 48 hours. If disciplinary action is to be taken, the complaint must be received in writing. The Executive Board shall review the complaint and action taken within 48 hours after receiving the written complaint.
- D. Any Executive Board member who misses two consecutive general meetings without just cause will be excused by a majority vote of the Executive Board and the position will be appointed by the President to finish the term.
- E. No verbal or physical abuse by any member of the whole Pee Wee Association will be allowed. The penalty will be determined on a case-by-case basis, and will be determined by an impartial panel consisting of: one unrelated coach, two unrelated parents and two unrelated Executive Board members. Any complaints should be reported immediately to any Executive Board member.
- F. It is mandatory that no adult connected with any team use alcohol, drugs, tobacco products or use profane language while on the playing field or while sitting or standing near the players benches during the game. Executive Board members, coaches, players and spectators, will conduct themselves in a sportsmanship like manner before, during and after Pee Wee contests. Alcohol, drugs and tobacco products are restricted from player areas, concession stand, clubhouse & gyms. Any non-compliant person shall be immediately dismissed from that event.
- G. The coaches from each team will note on the back of the opposing team roster name or names of ejected players or coaches. This will be initialed by the referee or umpire. The opposing coach must then notify the

Central Council's 2nd Vice President or the eligibility Manager within 24 hours of the name or names of ejected player or coaches for further consideration.

RULE #13– UNIFORMS / EQUIPMENT CARE AND RESPONSIBILITY

- A. The approved colors for South Kitsap Pee Wee Association are Maroon, White, Grey, and Black. Color additions must be approved by Central Council.
- B. The only uniform authorized is the uniform provided by south Kitsap Pee Wee Association.
- C. No uniform will be altered without approval by the Executive Board. (Except given for repairs)

- D. Players and parents will be held responsible for equipment issued by the league. Each player will be given a list of equipment issued with replacement prices and signed by the parent or guardian.
- E. Coaches will be responsible for equipment issued to them and will be expected to sign a checkout list with replacement prices.
- F. A postdated deposit check or cash deposit will be collected from parents or coaches prior to or at the time of equipment issue. These checks will be deposited if equipment is not returned at the appropriate time.
- G. Any player who has not either returned all equipment or paid for missing equipment, will not be issued equipment or be eligible to play in games of the next season until either the missing equipment is paid for or returned.

RULE #14– VOTING

- A. It shall take a majority vote of the Executive Board present to change the general rules, by-laws and all other affairs.
- B. The President shall vote only in case of a tie.
- C. To be eligible to vote on any Pee Wee affairs, the individuals will be required to have attended a minimum of six of the last ten general monthly board meetings. Executive board meetings and specialized meetings do not count.

RULE #15– MISCELLANEOUS

- A. A South Kitsap Pee Wee Association member is any parent/guardian, volunteer or participating player in Pee Wee activity.
- B. Any rule changes, additions, or deletions shall be submitted in writing to the Executive Board. Pre-drafts can be sent and approved by e-mail communication.
- C. By-Laws and general rules shall be reviewed by the Executive Board Annually.

