

# WHA (Worthington Hockey Association) — Board Meeting Minutes

**Date:** Wednesday, January 21, 2026

**Location:** JBS Fieldhouse

**Duration:** Approximately 2 hours

## 1. Call to Order

- Meeting called to order by President Matt Kennedy. Prior meeting minutes were approved previously to satisfy a gambling reporting deadline.
- **Approval of prior meetings minutes:** ALREADY APPROVED VIA TEXT: January 10th, 2026 @ 7:22pm. Motion: Jason Larsen; Seconded: Anna Smith, Vote in the affirmative: Nate Grimmus, Shannon Andrea, Jason Johnson, Tyler Nienkirk, Andy Berg, Nick Einck

## 2. Attendance

- Attendance: Matt Kennedy, Nate Grimmus, Anna Smith, Shannon Andrea, Tyler Nienkirk, Jason Johnson, Josh Miller, Andy Berg, Becky Heitkamp, Jason Larsen, Aaron Sieve, Josh Platt, Nikki Reiter, Amy Khampanh, and Josh Iten.
- Absent: Nick Einck

## 3. Treasurer's / Financial Report — Anna Smith

- Payroll & W-2s: Payroll processed via QuickBooks; W-2s mailed. Anna (Treasurer since Nov 1) is unpaid; QuickBooks used for convenience and to file/pay taxes.
- Cash Management: Clear labeling implemented to distinguish association funds from new arena campaign funds (CDs and savings exist for both).
- CD vs Savings: Holding >\$100k in savings (3.44% APY) vs CD (3.51%) due to expected near-term movement; rate difference not material.
- Reporting: Profit & Loss for Nov–Dec with FY columns (FY July–June). Some re-coding between prior/current chart of accounts; voting on financials to occur via text next week after review.
- Concessions Cash Process: Close-out/count nightly with morning verification — working well.
- Admissions Tracking: Request that cash admissions also be entered into Square for clean reporting.

- SportsEngine Payments: A few declined/expired cards; follow-up process with Nicole underway.
- Team Fundraisers: Totals for Bantams, Squirts, 12U shared; one reimbursement processed. Recommend formalizing next-year process; funds are use-it-or-lose-it.
- Accounts Receivable: Several advertising board invoices overdue (≈\$13,000). Volunteers requested to help outreach; coordinate with Jason/Nikki for best contacts.

#### **Finance Action Items**

- Members review Account Balances and P&L; respond to text vote next week.
- Volunteers (with Jason/Nikki) to contact overdue advertisers for payment.

#### **4. Gambling Manager's Report — Shannon**

- The following documents were provided to the Board: bank reconciliation; month-end physical inventory; bank register; perpetual inventory; G1 & LG100A; LG1004

#### **December Profits (by site):**

- Tap: ≈ \$6,100 (e-tabs >\$3,000; paper pull tabs ~ \$3,000).
- MAV: ≈ \$7,000 (e-tabs ~\$3,800; paper pull tabs just over \$3,000).
- VFW: ≈ \$15,000 (e-tabs >\$7,000; pull tabs >\$8,000).
- Brewery: No games in December (resumed in January).
- Calendar Raffle: \$30,000 profit; printing cost \$5,661.16 (~\$3.90 each); winners paid \$1,825.
- 12U Split-the-Pot: \$190 profit (tickets cost \$66).
- Total December Gambling Profit: ≈ \$60,867.

#### **Other Business**

- Ice Contract: Paid \$83,879 last month. The whole season is \$87,975 for the current season paid in full; any overage settled at end of season. Current checking ~\$16,680; gambling savings ~\$5,338.
- Lawful Purpose Ratio: ~56% (≥30% required for a 3-star rating).
- MAV 3-game Machine: Aug–Dec comparison shows +\$3,000 vs prior 2-game period; supports purchase. Total with tax \$10,681; about \$2,000 already paid via lease. Continue leasing a couple of months then payoff. Request to pay two monthly invoices @ \$656.48 each now.

#### **Bills Presented and Approved:**

- Two MAV machine payments (\$656.48 total).
- Stamps & envelopes for compliance mailings Payable to Melissa Degroot: Up to \$250.00.
- Bill acceptor replacement at Tap: \$321.71.

- Calendar raffle printing: \$5,661.16.
- Referees (first round): \$7,090.

**Motions:**

- Pay all bills as presented – Motion: Jason Johnson, Second: Anna Smith, Passed unanimously.
- Approve Gambling Report — Motion: Anna Smith, Second: Nate Grimmus. Motion passed unanimously.

**5. Compliance Review Update — Shannon**

- Response submitted addressing multiple findings; key issue was ensuring 15 voting members (now addressed).
- Monthly board packet now includes bank reconciliation, bank register, canceled checks, etc. Reports sourced from CG Made Easy; some income mapping (e.g., savings interest) pending regulator guidance.
- Awaiting responses from licensing/compliance contacts.

**6. Hockey Operations — Tyler Nienkirk**

- Disciplinary: One 12U girls player situation discussed. Formal action to follow from Hockey Ops; district defers to association action; family to be notified.
- Goalie Training Contract Discussed.
- Uniforms/Jerseys: Discussed moving 10U–Bantams to family-purchased sublimated sets (~\$60/jersey; ~\$120 set) for a unified look; consider rental options, number management, and an association survey.
- Standards/Team Store: Work toward standardized helmet/gloves/socks (color/design) with try-on day and a team store (tiered pricing).
- Equipment/Sharpening: Concerns with sharpening quality; consider association-owned sharpeners; publish parent resources on sharpening frequency, stick fit, etc.

**7. Arena Operations & City Coordination**

- Discussed Zamboni schedule, arena cleanliness & bleacher heat.

**8. Bylaws & Governance**

- Bylaw Amendment Threshold: Motion to require two-thirds (2/3) vote to amend bylaws — Motion: Tyler Nienkirk; Second: Anna Smith. Motion passes unanimously. (Regular board quorums unchanged.)

- Association Voting Policy: Considered change from one vote per registered player to one vote per family; after discussion and research, no change — remains one vote per registered player.

## **9. New Arena Project — Josh Miller / Jason Johnson**

- Construction Manager at Risk (CMAR): Knutson Construction recommended (experience with All Seasons, community engagement, virtual design/Matterport documentation, superintendent with hockey facility experience). Next: City Council approval, then detailed trade bidding.
- Potential Savings: Explore tax-exempt advantages and county support for parking lot (≈\$500k–\$600k).
- Schedule (estimates): Start as early as spring/fall 2026; completion Fall 2027–March 2028 (to be refined post-bids).

## **10. Fundraising**

- Align cash-flow vs pledges; coordinate lenders; retain legal counsel for use-agreement protections before fund release; consider alternative naming opportunities (lobby, dryland, Zamboni) if Foundation adjusts proposal.

## **11. Dibs / Concessions Compliance — Anna Smith / Diana**

- Status: Of 112 families, 57 have met the concession minimum; 26 families show 0 concession hours; 15 families show 0 total dibs hours (data cleanup in progress; some may be coaches/new families).
- Plan: Send association-wide refresher (5 hours must be concessions) and share team-level balances via coaches/team moms to avoid a late-season rush.

## **12. Events & Fundraisers**

- Beach Bash: Proceeding this year with WHA managing food & beer garden; Andy Johnson to guide; expected net ≈ \$6,000. City/radio partners to handle stage/program.
- High-Yield Focus: Preference to keep Golf Ball Drop and Beach Bash vs many small fundraisers.
- Arby's Night: Not pursuing currently; will revisit at a later date.
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## **13. Action Register (Summary)**

- All: Review Treasurer's reports; respond to text vote next week.
- Jason/Nikki + Volunteers: Divide A/R advertising list and collect payments.
- Tyler (Hockey Ops): Address goalie-training vendor performance; prepare uniform standard & survey; publish equipment/parent guides with Anna/Nate.

- Arena Ops Liaison (Jason/Matt/Anna): Send consolidated feedback to City (cleaning, ice-cut timing, professionalism, heating, staffing model).
- Josh/Jason/Team: Advance Knutson CMAR with City; formalize naming rights; align lenders & legal on use agreements.
- Anna/Diana: Push dibs/concessions status to families; coordinate via team moms/coaches.

#### **14.Adjournment**

- Motion to adjourn — Motion: Nikki Rieter, Second: Jason Larsen. Approved.