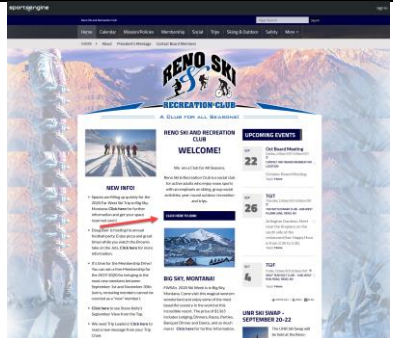
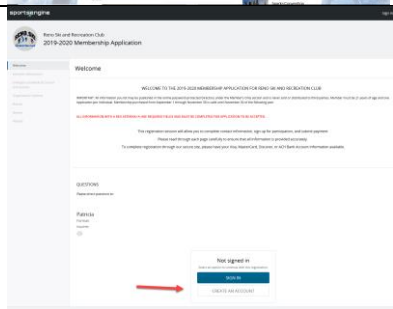
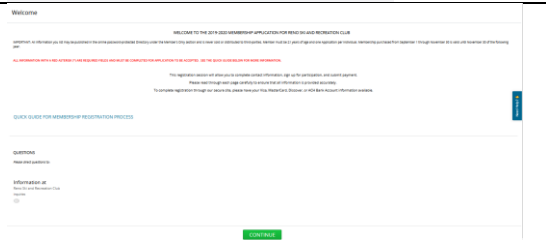
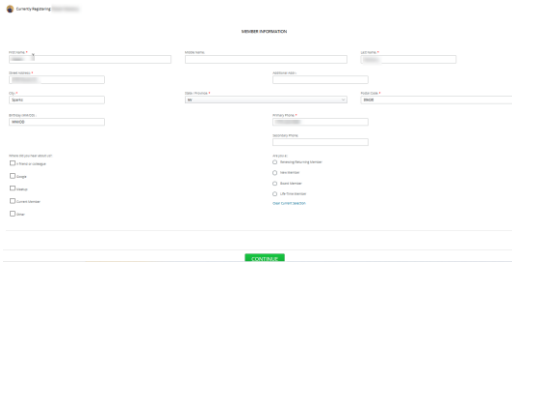
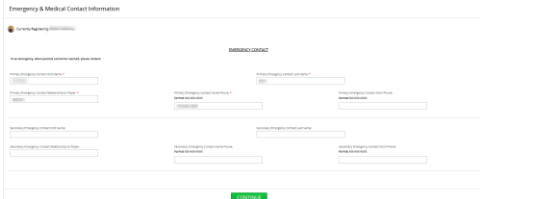
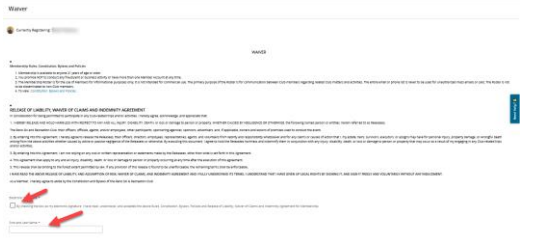
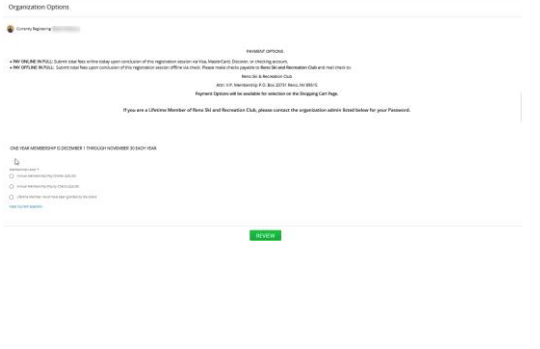
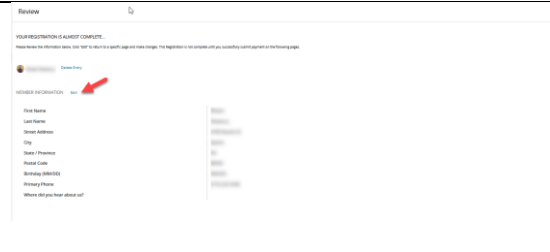
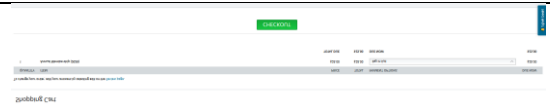


Reno Ski and Recreation Club Membership Application

Quick Start Guide for ONLINE Membership

Step	Action	Screen
1	<p>Go to the RSRC website (http://www.renoskiandrec.com).</p> <p>Click the button “Click Here to Join”</p>	
2	<p>If this is your first time, you will need to create a Sports Engine account. Your Sports Engine account will be used to create your access to the members portion of the RSRC website. If you have an account, then sign in using your account information.</p> <p>Your Sports Engine account requires a valid email address, first/last name and a birth date. The same information will be used for your RSRC membership.</p>	
3	<p>The Welcome Page of the membership application provides instructions on how to complete the application and an email link to ask questions regarding the membership. Click Continue to advance to the next page.</p> <p>Each member of the club must register separately. Verify that you are registering for yourself and proceed.</p>	

<p>4</p>	<p>Complete the required member information fields (indicated by a red asterisk). Information previously entered will be auto-filled. Please verify all information and make corrections as needed.</p> <p>The required information is First Name/Last Name, Address and Phone numbers.</p> <p>Birthday is optional. Only enter the month and day as MM/YY.</p> <p>We would also like to know how you learned about our club and if you are a new or renewing/returning member.</p> <p>Click continue to advance to the next page</p>	
<p>5</p>	<p>Complete the emergency contact information. A primary contact is required. Please verify all information that was auto-filled.</p>	
<p>6</p>	<p>Read and sign the waiver. You will enter your name and check to box at the bottom of the page.</p>	
<p>7</p>	<p>Select your membership level and payment option.</p> <p>If you wish to pay by credit card, select Pay in Full. No Credit Card Fee will be charged for membership.</p> <p>If you wish to pay by check, select Pay Offline.</p> <p>You may change your payment option in the Shopping cart at a later step</p> <p>Click Review to advance</p>	

<p>8</p>	<p>Review the information you have entered and make any corrections needed. To edit the information, click the Edit link next to the section title. Each section corresponds to a page in the membership application.</p> <p>When you have completed entering the information and are ready to checkout, click the Continue to Shopping Cart button,</p>	
<p>9</p>	<p>Review your Shopping Cart for the correct amounts for all application that you have submitted. Click the Checkout button to enter your payment information.</p>	
<p>10</p>	<p>You will receive a confirmation page that your registration is completed. If you paid in full, a receipt will be mailed to the email address in your registration. If you chose to pay offline then you will need to send your check to the address on the registration confirmation.</p>	