

Bismarck Hockey Boosters Board Meeting Minutes
Tuesday, November 12, 2024 @ 5:30 PM
The Pier Bar and Grill

Call to Order 5:31 pm

1. Parks and Rec Update

a. Dylan - absent

2. Old Business

a. October Meeting Minutes reviewed and approved.

3. Program Updates

a. Executive Director - Mikayla Jablonski Jahner

i. Questions from board on ED Summary

- Update on financials next month.
- Scholarship committee – 15 were awarded.
 - \$500 each for Squirts and older
 - \$200 each for mites
 - \$150 each for termites
- Started Caps Character Club – more info to come
- submitting second round of grant request to CVB this week to help offset costs with the tournaments.
- Stay and Play – new this year, so far going well.

b. Hockey Director – Layne Sedevie, no updates at this time.

c. Treasurer/BHB LLC Board - Ian McDonald

- LLC Board in progress

d. Past – President (Donation Requests) – Kyle Leftwich

- Donations that have been approved
 - \$500 to Legacy Girls Basketball
 - \$1000 to Mandan Marlins Swim Club
 - \$500 to Century Boys Wrestling
 - \$1000 to Legacy Boys Hockey

e. Fundraising Committee - Matt Power, absent

f. Hockey Committee – Dustin Hollevoet

- Met last week, working on cohesive fundamentals handbook.
- Correspondence for kids/parents/coaches next year

g. Disciplinary Committee – Dennis Budeau

- Firsts committee meeting went well.

4. Agenda Items

5. Member Comment: Please see updated Guidelines for this section of the meeting.

- Positive feedback – letter that came from Mikayla and Board created positive betterment for the league.

6. Executive Session - If Needed

Kyle motions to enter executive session, Dennis seconds the motion. All in favor. Motion passes.

7. Adjourn – 6:07 pm

**Executive Director Report
Bismarck Hockey Boosters
November 2024**

Whew! We made it through the toughest part of the season and we are underway. September-October are crazy busy so I always say if we can make it to Veteran's Day weekend, we will start to settle in and things will ease up...at least a little.

1. Parks and Rec:

- a. Figs, BPS, and us met with Parks and Rec last week to discuss the repair that needs to be done at VFW for 2 and 3 on November 17-19. We reshuffled some practices and were able to make it work for all user groups.
- b. Jamie is getting December practices to Dylan this next week as well

2. Calendars:

- a. Staff is working on making calendars for our members to know our availability, specifically for apparel, concessions, inventory, and gun raffle
- b. This will help members know when and how they can get items from us, rather than several emails and people making extra trips to the rink to get items for people
- c. Each manager will be responsible for putting this up month by month utilizing a Google Form

3. Inventory:

- a. Jerseys
 - i. All new game jerseys for 12U/peewee and up were handed out and all went well
 - ii. We are waiting on a few replacements for squirts/10U travel and those will be handed out the beginning of December
 - iii. We do have some practice jerseys left as well. If someone loses or ruins theirs, we can sell them one for \$20. Going forward, we will purchase for 1st year squirts and then anyone who needs a new one above that will have to order one for \$20 with their registration.
 - iv. Old Jerseys:
 1. We put these out at the Kickoff Events and they went over well. We will sort through the rest of what is upstairs and divide them out. I will have Jenn put out a few for examples when her apparel team is set up so people can purchase throughout the season. Once we get through the year, we will dump whatever we have left.
- b. Socks
 - i. We do have youth and intermediate socks still available for sale in the concessions
 - ii. We have more junior and adult coming and Jamie has a list of who still needs those
 - iii. Old Socks:
 1. We have minimal size smalls left for old socks and we are selling these for \$10 a pair as well – they will just need to contact

someone to get these from us and they can Venmo us for them or pay for them through the apparel team

- c. Intro to Hockey gear:
 - i. Stacey is working through the intro gear to get everything accounted for and put away
 - ii. We should have a better idea this year on what went out the door and what our needs are for ordering this next year once she gets through all of it – then we should look at what we have too much of and sell it (such as size 8 skates and large breezers)
 - iii. Should put on our radar to get this ordered by January this year so it gives us the summer to put it away properly and receive it properly
 - d. Goalie gear:
 - i. Future reference on what we will keep on hand:
 - 1. 18 sets of mite gear and sticks
 - 2. 8 sets of squirt gear – no sticks
 - 3. 6 sets of termite gear – no sticks
 - ii. Will look at replacing some sets next year as well
 - iii. Goalie pegs: Layne and I discussed getting these to each bantam team to hang on to and utilize – we have 6 sets and I numbered each one of them so we should keep a log of what team gets what number so we can get those returned to us
4. Apparel:
- a. Jenn has been working on apparel and overall, it has been going well
 - i. Sold over \$3,000 in the first 2 weekends
 - ii. She will continue to be open for upcoming events/busy weekends
 - b. Preorder for tournaments is also up so we will gauge how this goes as well
 - c. Duffy's is producing coaches jackets for us and also opened a store for our members for primarily warmup apparel
 - d. Custom Stitches is working on a store for us as well for the holidays
 - e. Grace & Gayle created a custom hoodie the is a replicated jersey
 - f. Will work with Matt about a BSN holiday store as well
5. Scheduling:
- a. Jamie should have December schedule to everyone this week for review before she makes copies for Parks
 - b. A few changes we made:
 - i. Termites/mites practices and games will only be at VFW 2 and 3 if they are held at VFW
 - ii. Squirt/10U practices will be 2 team practices for an hour
 - iii. Blocks of time are opened up to coaches for a period of 2 weeks and then we will release the blocks back to Parks if no one picks up the times
 - c. Squirts/10U games are about done – they ended up with more games than last year – Squirt A is always a bit more of a struggle
 - d. Powerskating discussion is still happening – Layne has been working with Sanford on this – Mikayla to work through a more definite proposal of how it works with Sanford – would like to implement by January

- e. Intro to Edges – Layne working with David on this to get a good, consistent schedule outlined and also be able to offer it to everyone somehow – would like to implement by December
6. Home Tournaments:
- a. PA: 5 teams (Layne to reach out to towns to see about entering)
 - b. BA: 7 teams (try to find 2 more teams)
 - c. PB1: 10 teams (full)
 - d. PB: 11 teams (looking for 1 more)
 - e. BB1: 7 teams (Layne to try to find 1 more)
 - f. BB: 12 teams (full)
 - g. SB1: 8 teams (full – will expand if more teams commit)
 - h. SB: 12 teams (full)
 - i. SC: 10 teams (full – will expand if more teams commit)
 - j. 10UB: 10 teams (full – 1 on waitlist)
 - k. 12UB: 11 teams (looking for 1 more)
 - l. Mikayla – submitting second round of grant request to CVB this week to help offset costs with the tournaments
 - m. Stay and Play hotels working okay – we will gauge this after each tournament to see how we can improve this next year
7. State Tournaments:
- a. March 7-9: PB1
 - b. March 14-16: 12UA/15UA/BB Silver
 - c. Just to put this on your radar and mark your calendars
8. Budget and Financials:
- a. Mikayla has sent all financials through September to accountant
 - b. Mikayla will spend some time in the coming weeks trying to catch up on the financials so we can see where we are at with our expenses and income
 - c. Got a bit behind on these during October due to all the other things
9. Events and Fundraising Committee:
- a. Last meeting – October 21 – good overall meeting; next meetings set for 3rd Monday of each month
 - b. Pumpkin Patch – October 13 – worked out well – some adjustments for next time, such as shorter shifts but it was fun and puts a bit of cash in our pocket
 - c. Dine to Donate – we have secured Blaze and Five Guys for November 20 – Melissa Cook also looking at a few other options
 - d. Kickoff Events went really well, despite a few hiccups
 - i. Not much to change for next year but being more prepared with socks and jerseys for the upper levels – younger levels went really well
 - e. Pictures
 - i. Termites – November 23
 - ii. Mites – November 17
 - iii. Squirts/10U Travel – December 10 and 12
 - f. Caps Character Club
 - i. To go along with the email that was sent this month, I started the Caps Character Club – more info will be coming to the membership and coaches but essentially it is a way for coaches and staff to catch kids doing

the right thing – they will receive a bracelet and then there will be a self submission form for parents to fill out and everyone that received one of these in the month will be entered into a drawing for a prize

- g. Family Fun Nights – all but BHS have been scheduled and put on the calendar; will work with the committee and booster clubs to make these fun events
- h. Spring Meltdown
 - i. We've been calling places to find a location – will discuss options at the next events meeting
 - ii. March 28
- i. Rah Rah:
 - i. Obviously this went south for this season so we will see if there are some additional options for next year; committee did not feel we needed to add another fundraiser, as members have plenty of opportunities to lower their registration fees already
- j. Craft Night:
 - i. We will host a craft night to have a fun night for parents to make apparel items using our oldest jerseys
- k. Sponsorships:
 - i. Team sponsorships – we got close to filling these but had a few teams with no sponsors in the end – we will work on filling the upper teams again next year with a discount due to only 2 years left of jersey rotation:
 - 1. Termites: 10/16 – we ended up giving a few more away for those that had sponsored mites teams that I could not match up with their kids
 - 2. Mites: 14/16
 - 3. Squirts: 4/9
 - 4. 10U: 1/2
 - 5. Peewees: 4/8
 - 6. Bantams: 5/6
 - 7. 12U: 1/2
 - 8. 14U/15U: 1/2
 - 9. Covered our costs of jerseys, which was the goal
 - ii. Scholarships: received \$6,800 in scholarship donations
 - 1. Committee reviewed this last week and will award all 15 applicants with money so that is exciting!
 - 2. Mikayla is working on getting letters off to the families, along with thank you's to the donors
 - iii. Mikayla and Layne will work together next year to get more businesses to participate
- l. Advertising:
 - i. Advertising is wrapped up for the year with one last business to be installed and one to be moved
 - ii. Close to \$20,000 in income on these this year
 - iii. We will push more on new businesses next year
- m. Yard Signs
 - i. Small fundraiser for us and it went over very well

- n. Blankets
 - i. Matt Power worked with BSN to get blankets designed for a small fundraiser for us as well
 - ii. We will also work with BSN to create a holiday store with items such as sliders, socks, etc. that will make great Christmas gifts
- o. Giving Hearts Day
 - i. Mikayla finished the registration
 - ii. Will work more on this with committee
- p. Big Gun Raffle
 - i. First round of tickets were handed out; another hand out and turn in on November 13
 - ii. Hunter is heading this up now with the departure of Mishay
- 10. Coaches Meetings:
 - a. First meeting was held with squirts/10U and up last week
 - b. Mites/termites will be held on the 13th this month due to the All Team Photo
- 11. Robby Glantz:
 - a. Robby has asked us to mark our calendars for next year – we are discussing this and will decide if we want to schedule him again
- 12. Coaches and coordinators:
 - a. I am working through the coaching list each week to make sure I update when someone gets certified
 - b. I will work with the accountants to get them all the employment documents so they are paid on January 15 and March 15
 - c. Reimbursements will also go to the accountants in December so those checks will be distributed sometime in December
- 13. Gaming:
 - a. We did hire Hunter Beckert as the Lead Gaming Runner and Events Coordinator for gaming
 - b. Claire will work on hiring an additional runner
 - c. Mikayla working on getting storage set up for them so they can house their records off site
 - d. Working on Caps and Taps events and the Club Card
 - e. Gaming staff will also help with 50/50 raffles at our tournaments
- 14. Other Issues:
 - a. Hockey Committee – set meeting dates for the 1st Monday of each month