

**BAHL**  
**REGULAR BOARD MEETING**  
**Tuesday, August 13, 2019 6:00 PM**

Call to order 6:08 PM

Board Members present: Pete Leenheers, Melissa Kittelmann, Rob Davis, Derek Hammermeister, Dave Clausen, Krista Hertz, Carl Rose, D Tillery, Mark Loeding

Board Members absent: Bo Reichenbach, Jason Heimer

Rink Guests: Janine Brester, Brad Frederenko

Community Guest: Josh Culbertson MCHA President

1. Guest Comment: Josh Culbertson: MCHA Adult League is in the process of becoming a non-profit organization. Josh said there is a 6-9 month wait after the application is submitted. Pete asked Josh to relay to the Adult organization to take extra care and keep the facility clean and to let us know if they need anything. Any service hours that are completed by any member of the Adult group can be submitted on their website.
  
2. Board Education Topic: Thank you for all the help at Golf Tournament.
  - A. PETE: Service hours discussion held. Do we continue with offering service hours or do we have people pay with no service hours due to the very small number of participants? We need to refer to the policy on service hours. We will charge full fees until modifications from Janine, Brad and Melissa can be made. Membership to be notified as soon as it is finalized.
  - B. Shawna Nickisch has had the responsibility of setting up Sports Engine for the registrations. Thank you to Shawna for getting this together. Her volunteer position with this will end as it will be completed.
  - C. Facebook and Website will be managed by Brad, Krista and the Marketing Committee. Jason Heimer is in charge of the Fundraising Committee. Jersey check in/out will be the responsibility of the team managers. Any member wishing to help and that wants to be on a committee can contact Brad or the Committee Chair.
  - D. Any job/major maintenance that needs to be done needs 2-3 proposals/bids. An invoice/bid needs to be received ahead of time if monetary payment is due. An invoice/bid is also needed ahead of time if the vender is part of our membership donating the services and supplies.
  
3. Approval of July Minutes: Melissa made a motion to approve July minutes, D 2<sup>nd</sup>. All approved, no opposed-motion passed.

4. President's Report: (Pete and Carl)
  - A. Update was given on the status of the contract and employment for Dustin Brandt as Facilities Manager and contract finalization for Brad Federenko. Dustin has accepted the proposal for employment. Pete will issue his contract. Expectations and accountability were reviewed and accepted by both parties.
  - B. Vegas receipts will be reimbursed by the Rink. Please turn in to Brad and Janine with the appropriate reimbursement form.
  - C. Active and inactive player and adult suspensions were reviewed.
5. Vice President's Report: (Mark) Nothing to Report
6. Non-Player Discipline: (Mark) Nothing to Report
7. Director's Report: (Brad)
  - A. Report on Shower project: Project is completed by Dave Brooks. Lights will be installed.
  - B. Parking lot has been leveled and re-compacted and is completed.
  - C. Recap Vegas Knights visit: 110 kids showed up to skate and everyone had a great time.
  - D. Ice is doing okay. Zam will get an oil change and maintenance review. 3v3 coming up this weekend on Saturday. We are trying to get registration going by Aug. 15. Laura Stam camp is happening now. Parent meeting are being set up. Refer to the website for dates. Tryouts are set. Refer to the website for dates. Non-player parents and coaches will be evaluating during the tryouts.
  - E. We are looking at setting up our own "Try hockey for free". Possibly August 25<sup>th</sup>, September 8<sup>th</sup> & 15<sup>th</sup>. It will be posted on the website.
  - F. Weaver camp will be September 13, 14, 15.
8. Facilities Report: Robbie
  - A. Dave Brooks recommended grout on the tile in the new showers. Follow up eval will be made.
  - B. Discussion held about a roof evaluation. We will be checking to see if there is damage what repairs need to be made.
  - C. Player benches may need kick boards to cover the inside exposed areas. This is to help keep it clean.
  - D. Discussion was held in regard to what month is appropriate and most cost effective to put ice in. The discussion will be continued as Carl will look at the numbers and data and report back at a later meeting.
  - E. Glycol was needed to be added to function this week. Snow Crest company will help us monitor our system.
  - F. Update on rink projects and maintenance list

- G. Set rink service days (Brad) as needed. He will update the membership as they come up and the list is to indicate what is needed.
  - H. Retaining rock are on their way for free from Johnson Lane. Should be delivered sometime in September.
  - I. Hot water heater was having issues. The heater in the old Bulls Locker room is a newer, bigger, more efficient one that will be moved to the maintenance room. Hertz Plumbing-Jason will be working on it . He is getting a quote for needed materials and supplies needed.
  - J. Condensation is throughout the rink. It is recommended we get a dehumidifier. Rob will be looking into some systems.
9. Treasurer/Employee Management: (Carl)
- A. July Financials were reviewed. Funds raised from the Golf Tourney go towards the shower revamp and glycol pump. Proposal to move the meetings to the 3<sup>rd</sup> Tuesday of the Month. No objections to the proposal. Next meeting will be on September 17<sup>th</sup>.
  - B. List from donations and sponsors/sponsorships need to be defined for money collection, documentation and acknowledgement.
10. Coach's Committee: (Derek and Dave)
- A. Coaches committee training supplies wish list. They reviewed wish list items.
  - B. Schedule update: reviewed and approved
  - C. Proposal and coaches update: reviewed
  - D. Parent manager meetings will be set up to go over handbook, policies, etc.
  - E. Numbers discussion from Mark Goldy's off ice training: Dryland fees will be added to the fees for PeeWee, Bantam and HS. It will be through Granite Fitness and will now be a part of the program.
  - F. Tryout format: closed vs open, Safe sport parents need to be assigned, if closed tryouts then parents from another age group should be assigned safe sport (open to discussion) Melissa. Coaches committee to decide with input from coaches if it will be closed or not. Parents to be informed at the tryout parent meeting of what the process will be.
  - G. Fees: \$100 increase for Bantam and HS mandatory as part of the program. \$1055.00 fees for Bantam and \$1175.00 for High School. Krista made motion the revised fees, Mark 2<sup>nd</sup>. All approved, no opposed-motion passed.
11. Marketing: (Krista)
- Upcoming events. Radio coverage, TV, Gazette, K2 KULR 8 and Facebook. Visit Billings did goodie bags and Knights got a gift bag to take with them. Kids had fun and we "Billings" had the biggest turnout from the tour. Tournament dates need to be released to public. They were set today. Thank you card will get sent out. Working with Brad on

FB updates as well with Monica Anderson on Instagram. Working on a Sports Engine to set up a parent info blast.

12. Program Growth/Retention: (Melissa)

- A. Days set for our own Try It For Free days and follow up programs from the Vegas visit. Follow up days are August 25, Sept 8<sup>th</sup>, 15. 2 sessions each.

13. Fundraising: (Jason) Not present

14. Business Development: (D)Look at handbooks and provide feedback if changes/improvements needed. Keep working on concessions with Alyssa.

15. Old Business:

- A. Mini Board Donation-finalize list
- B. Finalize our service hour format
- C. Donations: level of recognition per donation and making sure we have proper documents for donation (tax info, what donation is used for, etc.)

16. Next meeting: Tuesday, September 17 , 2019 at 6:00pm in the Rink Board Room  
Motion to adjourn at 9:26 PM. All approved, no opposed-motion passed.

Minutes submitted by Melissa Kittelmann-Secretary