

# West Fargo Hockey Association Board Meeting

Board Meeting Minutes: Thursday, May 16, 2024, at 6:00 p.m.

West Fargo Hockey Association Office 1122 Prairie Parkway Suite #103 West Fargo, ND 58078

## Board Members:

*Present:* Bryan Erstad, Jenni Peters, Adam Guy, Brett Anderson, Alex Christiansen, Dusty Richter, Dr. Jordan Lill

*Remote:* Josh Benson

*Absent:* Alex Aughinbaugh

## Others Present:

*Executive Director:* Jeremy Jorgenson

*Hockey Director:* Mike Parnell

*Director of Gaming Operations:* Jason Campbell

**Members Present:** none.

## PROCEEDINGS:

Meeting called to order at 5:58 p.m. by **President Josh Benson**.

### Minutes Approval: April 15, 2024

**Benson**

Minutes from March 2024 Board Meeting reviewed. **Lill** made a motion to approve minutes, second by **Anderson**. Approved without dissent from Board.

### March 2024 Financials

**Guy**

**Guy** reported that assets increased \$188k from last month. Gaming increase \$20k from last month. Gaming expenses were down \$25k since last month (Feb). Gaming revenue increased \$104k Feb to Mar. Program revenue rose \$40k. Hockey program expenses increase \$90k aligned with ice rental, coaches' wages. **Jorgenson** reported that coach travel expenses went up. **Anderson** asked if coaches' wages higher because of fewer parent coaches? **Parnell** confirmed and commented that some coaches couldn't travel together because of work schedules. **Benson** asked if hotel prices were greater compared to last season. **Jorgenson** confirmed. Richter asked about per diem for travel to which **Parnell** and **Jorgenson** confirmed that reimbursement is at the State rate gas.

### Executive Director Updates

**Jorgenson**

**Jorgenson** reported all new Board members need to complete Board requirements by Oct 1. 2. **Jorgenson** reported from the NDAHA meeting that all Board members must have USAH number, safesport, code of conduct, conflict of interest, BGC (every two). WFHA is the only association to do it. Board not in compliance beyond Oct. 1 Association will not be able to play league games. **Parnell** added that NDAHA won't recognize the member if they miss the deadline. **Jorgenson** reported from State meetings that Aughinbaugh has been named to the NDAHA compliance appeal review committee.

**Jorgenson** discussed possible WFHA board room to have tech upgrade for remote meetings for Board and Committee meetings: investment, fundraising, compliance. **Jorgenson** and **Richter** to present estimated costs to the Board at the June meeting.

**Jorgenson** provided the Board with a summary of the 2024-2025 Draft Budget. A line-by-line will be provided to the Board prior to the June Board meeting. Also prior to the June Board meeting **Jorgenson** will provide the Board with proposed updates to the 2024-2025 WFHA Membership Handbook for approval.

**Jorgenson** reported on the Investment Committee and conversations with FIBT. Staff performance reviews will be completed before the June meeting.

**Hockey Operations****Parnell**

**Parnell** shared notes from the NDAHA annual meeting. **Parnell** reviewed team designation, rules, and regulations from NDAHA. PeeWee and Bantam overtime games will be 5-minute, three-on-three, followed by a 3-player shootout if the game is tied after one OT. WFHA will be hosting the Bantam B1 State Tournament. Bantam A and AA State Tournament will alternate between Grand Forks and West Fargo. **Parnell** reviewed the Player Development Plan with the Board. The Winter Classic will be Jan 3 through Jan 5, 2025 for PWB1.

**Gaming Operations****Campbell**

**Campbell** reviewed the gaming tax return with the Board. Revenue is trending upward and eTabs are at all WFHA gaming sites. **Campbell** must update the Board member roster with the State Attorney's office.

**Old Business****Jorgenson-Benson**

**Benson** and **Jorgenson** discussed Veterans 3 project updates.

**Anderson** made a motion to extend Board term limits to three full terms, provided that no third term shall be served without a minimum one-year break subsequent to the second full term. **Christiansen** seconded the motion. All Board members voted in favor. Motion passed without dissent.

**New Business****Benson****Meeting Adjournment****Benson**

**Benson** made a motion to close the meeting at 7:32 PM. **Lill** second. None opposed.  
**Meeting was adjourned at 7:32 p.m. by President Benson.**

**Board of Directors***Josh Benson, President**Brett Anderson, Past President**Dusty Richter, Executive Vice President**Adam Guy, Treasurer**Dr. Jordan Lill, Secretary**Alex Christiansen, Vice-President of Hockey Operations**Jenni Peters, Director of Tournaments**Bryan Erstad, VP of Business Operations**Alex Aughinbaugh, Director of Fundraising & Gaming*