

Hastings Hockey Boosters Meeting Minutes
Meeting Date: January 14, 2024

Roll Call:

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|---|--------------------------------------|---|---|---|-----------------------------------|
| X | Curtis Gerrits (President) | X | Luke Riveness (Director of Girls In-House) | | Jake Caneff (Referee Coord.) |
| X | Dave Fullerton (Vice President) | X | Jesse Viall (Director of Bantams/Jr. Gold) | X | Lisa Ferdig (Registrar) |
| X | Kari Erickson (Treasurer) | X | Dan Gallahue (Director of Mites) | X | Joe Westman (Technology) |
| X | Tony Horton (Secretary) | | TJ Johnson (Director of Girls 12U/15U) | X | Verena Busch (Tourn. Coord.) |
| X | Cory Ferdig (Director of Operations) | X | Sean McCabe (Travel Commissioner/ Director of Peewees) | | Carol Horton (Sponsorship Coord.) |
| X | Jamie Stevens (Director of Hockey) | X | Bob Erickson (Director of Squirts) | X | Brad Wells (Goalies Coord.) |
| X | Kristy Meyers (Dir. of Volunteers) | X | Brian Meyer (Director of Learn Hockey) | X | Tara Kochendorfer (Recruitment) |
| X | Keith Birken (Charitable Gam. Mgr.) | X | Jon Krauth (Director of Revenue) | | Kent Winkelman (Apparel Coord.) |
| X | Pat Gelhar (Director Girls 10U) | | Vacant (Ice Scheduler) | X | Luke Fenton (Dryland Coord.) |

Approval of Agenda:

A motion was made by Bob, seconded by Cory, and carried to approve the January 2024 meeting agenda.

Approval of Minutes:

A motion was made by Sean, seconded by Bob, and carried to approve the December 2023 meeting minutes.

| Topic | Discussion |
|---------------------------|---|
| Membership Comment | <ul style="list-style-type: none"> • None. |
| Officer Reports | <ul style="list-style-type: none"> • President – Curtis Gerrits <ul style="list-style-type: none"> ○ Next season planning: Everyone please pass along your recruitment ideas to Tara. Everyone start thinking about your budget for next year. Level Directors please start thinking about next year’s team levels. What are your ideas and suggestions for a possible Hastings Hockey Day/Weekend in the 2024-2025 season? ○ Coordinator positions update: Verena Busch will serve as our Tournament Coordinator. Carol Horton has stepped down as Sponsorship Coordinator. A replacement has been found and will be announced at a later date. ○ Board elections: To be held Mon, Feb 12, at the arena. Looking for 3 board members to work the elections. • Vice President – Dave Fullerton <ul style="list-style-type: none"> ○ Remaining ice hours: High School sectional playoff games dates and times are unknown. We are working around these. The East Rink will close for the season March 11 for refrigeration system upgrade. ○ 2024 upcoming tournaments hosted by Hastings: River Rumble, Feb 1-4; District 8 Peeee A/AA tournament, Feb 18-25; District 8 12U B2 tournament, March 11-18 ○ 2025 tournaments hosted by Hastings: Sugar & Spice, Dec 6-8; Big Chill, Jan 9-12; River Rumble, Jan 30-Feb 2 ○ Hockey Fights Cancer update: many teams have scheduled a HFC game and are working on fundraising • Treasurer – Kari Erickson <ul style="list-style-type: none"> ○ A motion was made by Pat, seconded by Jamie, and carried to approve the August, September, October, and November 2023 financial statements. ○ Level Directors please reach out to members at your level who have failed payments. |
| Director Reports | <ul style="list-style-type: none"> • Director of Bantams/ Jr Gold – Jesse Viall <ul style="list-style-type: none"> ○ Big Chill Tournament – overall good experience – received lots of positive feedback and praise from participating teams and parents |

Hastings Hockey Boosters Meeting Minutes

Meeting Date: January 14, 2024

(continued)

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| | <ul style="list-style-type: none">• Director of Hockey - Jamie Stevens<ul style="list-style-type: none">○ Hockey Development Committee update: working to finish player evaluation forms○ Dryland facility future: potential new location available, will have more details at next month's meeting○ Coaches appreciation banquet planning underway, estimate about 75 attendees• Gambling Manager - Keith Birken<ul style="list-style-type: none">○ Gambling Manager presented gambling reports○ December was a slower than usual month with fewer sales, expenses were higher than usual, staffing shortages, high worker turnover○ Previous months' gambling record keeping documents are always available for review--please contact Keith Birken or Curtis Gerrits |
| Coordinator Reports | <ul style="list-style-type: none">• None |
| Old Business | <ul style="list-style-type: none">• None |
| New Business | <ul style="list-style-type: none">• A motion was made by Jon, seconded by Bob, and carried to establish the position of "In-House Hockey Commissioner" as a voting member of the board of directors.• Gambling Manager discussion: Due to the training requirements and certifications required, the position of Gambling Manager does not lend itself to being an elected position on the board of directors.• A motion was made by Jon, seconded by Jesse, and carried to (1) move the board of directors position of "Gambling Manager" from an elected position to a non-elected position and (2) require the Gambling Manger to provide at least 30 days advance notice of resignation.• A motion was made by Jamie, seconded by Pat, and carried to change the date of the February meeting to February 18. |
| Board Comment | <ul style="list-style-type: none">• None |
| Adjournment | <ul style="list-style-type: none">• A motion was made by Sean, seconded by Luke, and carried to adjourn at 9:02 pm |
| Next Meeting | <ul style="list-style-type: none">• Next Meeting: February 18, 2024 |

Attached documents:

LG1004 Monthly Gambling Report to Members

MINNESOTA LAWFUL GAMBLING

LG1004 Monthly Gambling Report to Members

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization: Hastings Hockey Boosters Meeting date: February 11th, 2024

| Documentation Provided | Reporting Requirements for each form of lawful gambling conducted |
|---|---|
| 1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following: LG100A Schedule B2 LG100C LG100F | <ul style="list-style-type: none"> • Gross receipts. • Dollar amount of all prizes paid out. • Total value of all merchandise prizes awarded from each form of gambling conducted. • Lawful purpose expenditures. • Profit carryover reconciliation. |
| 2. Copy of check register or itemized expense journal that includes electronic transactions. | Complete details on all allowable expenses including payee, amount, date issued, and purpose. |
| 3. Copies of distributor invoices or perpetual inventory records. | Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor. |
| 4. Copy of the month-end physical inventory. | Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory. |
| 5. Copy of itemized bank statement reconciliation (LG100F). | Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month. |
| 6. Fund loss report. | Any fund loss discovered during the month. |
| 7. Correspondence and other documents: Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other Department of Revenue: Error corrections, tax bills, tax orders IRS: Tax notices Miscellaneous correspondence Annual audit Compliance review report Bingo program | Correspondence sent or received relating to the lawful gambling operations. |

LG1004 Monthly Gambling Report to Members

Authorization of Expenditures

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

Preapproval: Allowable Expenses

| Payee or item to be paid | Brief explanation of the purpose for each expenditure | Expense amount Monthly limit | Approved (Yes/No) |
|-------------------------------|---|---------------------------------|-------------------|
| Gambling Products | | 3,000.00 | Yes |
| Compensation and Payroll | | \$7,000.00 | Yes |
| Local Gov't Investigation fee | | \$500.00 | Yes |
| Rent | | \$6,000.00 | Yes |
| E Pulltabs Equipment | | \$5,000.00 | Yes |
| E Linked Binigo | | \$1,000.00 | Yes |
| Misc. Services and Supplies | | \$3,000.00 | Yes |

Preapproval: Lawful Purpose Expenditures

| Payee | Brief explanation of the purpose for each expenditure | LPE Code | \$ amount | Approved (Yes/No) |
|-------|---|----------|-----------|-------------------|
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This report was presented to the organization by the gambling manager or other organization member.

Signature, **in ink:** Date:

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