

Chelsea Hockey Association Board of Directors Meeting

August 10, 2014 – 7:00pm (Arctic Coliseum)

Called to order by Springer at 7:05 PM (Sherwood and Montgomery)

Attendees: Sherwood, Montgomery, McCrate, Schultz, Jozwiak, Dougherty, Wright, Westcott, Vetter, Capper, Springer
(Guest: Andy Webster)

1. Approval of Minutes of Board Meeting – N/A

2. Unfinished Business

A. May 2014 Board Meeting Action Items:

- **[Capper] Status of Locker project (IN PROGRESS)** Team assignment happening at Coach meeting; final coat of paint still needed.
- **[Vetter] Establish “Coaches in Training” program (IN PROGRESS)** Working on LTP initiative with new LTP parents.
- **[Vetter] Potential goalie coach for CHA (Target twice per month; outline needs for program. Grundy for Learn to Play clinics and other coach for higher levels) (IN PROGRESS)** Base instructional weekend program Grundy has agreed to – awaiting final draft.
- **[Vetter/Montgomery] Figure out a web link on site to easily transfer from Coliseum website to CHA website (IN PROGRESS)** LTP Tab and Registration on CHA website; still working with Ben to transfer link to site.
- [Wright] Confirm Fall 2014 Ice Schedules (COMPLETE)
- [Dougherty] Send emails to Travel teams for requested dates (COMPLETE)
- [Capper] Finalize sheet numbers, power skating, etc. (COMPLETE)
- [Montgomery/Springer] Update website with new travel information (COMPLETE)
- **[Board] Ideas for Drew Brown CHA Fundraiser (IN PROGRESS – Signage for 9/20 Open Skate and Bake Sale with proceeds to go to the fund)**
- **[Vetter] Distribute to Board Status of CHA (IN PROGRESS)**
- [Dougherty] Send email to Schultz about plan for warm-ups (COMPLETE)

3. President Update – Open

- Vetter Contract for 2014 – 2015 Season (IN-PROGRESS) **ACTION ITEM – Capper: Contract to be signed prior to August 31st.**

4. Vice President Update – Sarah Sherwood

- District 6 Meeting Review
 - Updated House Districting Tournaments
 - Updated locker room policy
 - MAHA Executive meeting 10/18/14 in Grand Rapids (going to each of the districts, trying to shorten meetings and see how they can help associations)

5. Finance Update – Tom Capper

- 2013/14 Balance Sheet Overview
- Start of 2014/15 Budget – will share as season progresses

6. Hockey Director Update – Nick Vetter

- Overview of MAHA (Traverse City) Meeting
 - Volunteer pool diminishing (IDEAS: Board receive free registration; Coaches get free registration and coaching fees to level 4; Raised Registration fee by \$25 and turned that money toward coaches; Hour requirements with due monies; Discount for travel teams if they helped out with house program; ADM – “young” player (Bantam or older) on ice to train/get involved with kids – **ACTION ITEM: Vetter starting this initiative.**
 - Fund Raising (“Cash Bash” and “One Goal” grant for Hockey Start program.) **ACTION ITEM: Vetter to talk to J. Dempich regarding potential interest for spearheading CHA efforts**
 - House team updates for coaches – COMPLETE for Fall
 - Fall Schedule – move to 5:30 on weekdays?
 - Second Travel Teams – Pros and Cons/Impact to overall CHA
 - Pros: Keep kids in association playing hockey
 - Cons: Won’t keep kids in association, kids won’t continue playing hockey at all; eliminating step from LTP to Grow the Game
 - Recommendation? Maintain one travel program per age group and eliminate the second team.

7. Coaching / Arena Update – Don Wright

- “Look up” line – We had already painted when we were asked so we don’t have this year but may for next year

8. House Program Update – Rick Westcott

9. Travel Program Update – Trish Dougherty

- Little Caesars payment due 10/15 (House and Travel) McCrate and Westcott
- Establish Coaches meeting – combine with Managers meeting
 - August 17th at 8:30 PM (TRAVEL)
 - September 7th at 7:00 PM (HOUSE)
- **ACTION ITEM: Capper to do team-specific budgets, will distribute at Coach’s meeting**
- **ACTION ITEM: Vetter to cover power skate and off-ice training covered at Manager’s meeting**

10. Apparel Update – Cindy Schultz

- Travel Jerseys – at Fancy Stitch now and should be available in two weeks
- Socks – polyester style and will be ordered as an Association and should be in-stock and available soon
- Warm-Ups – stay with current Warrior style (end of August is targeted timeframe)
- SpiritWear by Perfect Edge at in-rink store?
- **ACTION ITEM: Capper to discuss with Perfect Edge profit margin**

11. Communications/Website Update – Tamra Montgomery

- Need coach information from Nick
- Need updated forms
- 98-99 team can be taken down as they did not form

12. Registrar – Sarah Sherwood

- Rosters can be sent on August 15th
- Games can now be played right after Labor Day (Friday, 8/29/14) with a signed and stamped roster
 - Rosters have to have birth certificates verified
 - Background checks are only needed for new coaches this year
 - No coaching ethics this year
 - Email link to update rosters for all teams – this is how rosters are updated
 - Non-U.S. citizens need transfer paperwork before roster is submitted
 - Credential books have to have Code of Conduct, Consent to Treat, and MAHA Star
 - Coaches and Managers: Code of Conduct and Consent to Treat
 - Hold off on concussion forms until we hear from MAHA lawyer
 - SafeSport certificates don't need to be submitted, only new coaches; will reflect on roster

13. Bookkeeper – Marcy McCrate

- Monies donated in honor of Rick Westcott's mother – need to find something to do with the allocations

14. Safesport Representative - Deanna Jozwiak

- Fall 2014 Paperwork
 - <http://training.teamusa.org/>
 - Click Discover Courses
 - Click USA Hockey SafeSport Free
 - Click Add to Bag
 - Click Checkout
 - Sign In
 - Click on your SafeSport Course
 - Once completed Print your certificate and email to me at dsrtflames@aol.com or place a copy in my SafeSport mailbox in the North Rink
- Medical Clearance – Returning to play, needs form completed prior to their return
- One page flyer to be handed out in coaches meeting, also on rink bulletin board.

15. STAR Representative – Deanna Jozwiak

16. Miscellaneous

* Junior Chiefs (Andy Webster) – Extension of U8 hockey program; separate travel program in addition to U8 House registration. Target is 15-20 kids, tournaments are 3 on 3's; webpage will be added (Montgomery) with flyers posted.

* Copies of CHA Office key will be made and kept at front desk

ACTION ITEM: Vetter to make keys

NEXT CHA Board Meeting: 9/7/14 at 6:00 PM

17. Adjournment 10:02 PM Called by Capper, second by Sherwood and Westcott