



PYHA Board Meeting Agenda 7/17/2024 - 530pm @ PCIA

Attendance:

1. Call to Order 5:30

a. Welcome and Introduction of Attendees

Introductions Craig Denekas and Lucas Butler. In attendance- Geoff Shorette, Nick Cannon, Sarah Robinson, Allison Phillips, Chad Phillips, Tanya Quigley, Cindy Obrey, Brittany and Joe Gould.

2. Discussion with Craig Denekas from Libra Foundation

FA's decision to revoke contract- Libra wants to hear from PYHA more and have more community engagement. Libra is a charitable organization that has done numerous projects and the message for the ice arena is to stay the course and change over is not in their eyes. PCIA is owned through a real estate company through Libra Foundation and they carry the financial burden. Lucas worked with a Libra foundation project in the past. Christy Chase, Lucas and Buster Gilbert will be Pineland Farms employees. 200 existing employees. MO is to be hands on but their goal was to not be involved through FA's involvement. Libra is looking at budgets and wants to support PCIA and to continue business as usual.

Pineland Farms is the permanent solution for now. There has not been a conversation with the town or county commissioners currently. Last year 2023-2024 actuals were a 720k deficit and brought in 287K. The plan is to stay in the 600k on average a year range to operate the facility. Libra would like to stay at market rate for fees for organizations to use the rink, but not sure what the inflation fees will be.

Christy will be the master scheduler. Open communication needs to happen.

IT in the building- Fiber line is in.

Rink shop is refurbished.

Christy or Lucas will be looking to PYHA to help.

Chain of command and communication has been challenging in the past and hoping to mediate this going forward.

Staffing is 2 full time and 1 part time.

Food shack will be closed at this time and rethinking how to operate.

Geoff wants the PCIA to have a holistic approach and include everyone and not have PYHA be the sole representative for the rink. It was recommended among the PYHA board to have outreach for PCIA with an advisory board. There has been confusion with PYHA and PCIA in the past and the overlap of organizations and understanding programs.

Tanya has a lot of resources, is happy to share networks and has talked to bring people in for support and ice fees, etc. Auburn Director Robby is in contact with Lucas and does come up

here. Don't need to reinvent the wheel. Networking is a large part of bringing people into the facility and can't wait for the rink to be carried through.

Youth and children with the sport is so important to mention. These kids love this place, it's a home, they count on this place for health, exercise and happiness.

Lucas reported- *Status of ice with Lucas- the weather is not helping get ice down but working through it. 24th is still on schedule. Sept. 1st is Luca's break for their employment with FA. FA is helping with summer camps and financials through them- business as usual. We're good with money and structure but light on staffing. Volunteers for flooding of the ice and will use extra hands. Never put in ice in this heat. Lost Dan Speed was a huge loss. Mailing address is the rink now and PYHA should be checking. Social media and website is up to date and simple and persistent. Call/text Lucas for information which is the best way to contact. Regarding the used equipment that we have downstairs, they are open to keeping somewhere. Keep in totes and get away from the loner equipment and maybe do an annual swap sale? Skate sharpening needs to be on hold but will need to wait and will come and come quickly. Jacob or Cam? Buster can sharpen skates. Hiring decisions will be made by the team but Lucas will most likely oversee. Programming will be a possibility for hire. Day to day operations is Christy. Equipment that is stored here now will be ok for now. PCIA will work on storing things with PYHA and will help us. PYHA has talked about taking over the food and PCIA will not be doing it, there is no return. Open to other people to cater.*

3. Approval of Previous Meeting Minutes

- a. Review and approval of minutes from 4/17/2024 -MOVED and APPROVED

4. Presidents Report

- a. **Email addresses** - You all should have gotten an email (to your personal emails) with a temporary password for your @PenquisYouthHockey.com email account. We will use this account for board communications after this meeting. Additionally there is a group email of pyhaboard@penquisyouthhockey.com that can be used to include all current board members. Please reach out to me if you have any issues getting signed in.
- b. **Shared Google Drive** - I have created a Shared Google Drive under our PenquisYouthHockey google workforce called PYHA Board Files. You all should have access to it from within your @penquisyouthhockey.com account. This is a collaborative space where we can store agendas, meeting minutes, and any other files we may want.
- c. **14U Team** - Coach has reached out asking us to survey the parents to gauge participation numbers. Concern for needing more than a goalie. *Did this last year and could send pre registration. Allison will send. Trey has heard they might just do JV high school instead of 14U. Numbers could be low. Brewer goalie or player is coming?*
- d. **MEAHA Meeting 7/9**
 - i. **Neck Guards - Send Communication to encourage folks to start getting them now August 1st.** *Communication send out asap so they can be ready for the season. Refs have been instructed not to allow players on ice. Under 18 Refs need to wear neck guards.*

- ii. **Background checks/Modules for coaches - Encouraged to start now.**
Run coaches check who needs what and send out asap.
 - iii. **Referee certs are all online this year - New process in 15/16 months -**
Noted to be the easiest year to become a Ref.
 - iv. **Registrar - Annual meeting in August 7th, zoom- more info to come.**
 - v. **Website is supposed to be live by the end of the week for games to**
be entered for Tier 1,2,and 3. Changes to the website have been
made to hopefully make the site easier to navigate and use.
 - vi. **MEAHA is recommending each association have a SafeSport**
Coordinator - Someone that is responsible for verifying SafeSport
certification for all coaches and volunteers that are required. Also to
be the point of contact for reporting and responding to any
SafeSport - Registrar will check safesport- Allison
 - vii. **MEAHA is also recommending that each team has a named Team**
Manager and Locker Room Monitor each with SafeSport and
Background Checks - 12U Sarah Robinson and 10U Katherine Frye.
Reimbursement be offered to volunteers to do background checks.
 - viii. **October 26th - Girls only clinic - held in Lewiston/Auburn are - Holy**
Cross will come up and participate in that - more info coming
 - ix. **Intermediate Nets - MEAHA is purchasing and will arrange for**
delivery to each rink. Each rink gets 2. Will be used for 10U league
games. Discuss if 2 intermediate nets will be enough for practice. 4
will be enough but we can start with 2.
 - x. **MEAHA Tier IV information timeline attached. Left off PYHA and Geoff**
has reached out about that.
 - xi. **Grow the Game grants and Hat Trick Challenge- Grant money**
available- Jesse - Sarah has on to do list.
 - xii. **Tier IV tournament location is up for recommendations - Would we**
like to host? Not this year.
- e. **24/25 Season Schedule Options - Discuss and review "Schedule Ideas.xlsx"**
The Old Timers Group had the 6:15pm slot on Mondays. 12/14 U practice together- Ethan and Trey stay together? 2.5-3 hours of practice time is average. *Other tabs on the bottom. Need to look at and get back next Wednesday via email. Learn to Play (LTP) players moving up or moved up last season will be*

going to a House league. They will practice with age group and then have a selected time slot on the weekend for either practice or game. In lieu of games they pay the same the registration fee. Last year was 2 hours a week. Let Geoff know of 'other' options for practice schedule.

- f. Pre-Season Hockey** - Thinking about a possibility of having a Pre-Season hockey "Shinny". Potentially thinking about Aug 4, 11, 18, 25, and Sept 8, 15. 6, 1 hour skates in the early evening/late afternoon time frame. Depending on numbers of registrations and ages we could arrange by age or by shift. Ask PYHA coaches to volunteer to coach and ref to keep the cost of admission low. Note: May interfere with fall sports but did skip Labor day weekend. *It was decided to have this opportunity closer to preseason practice and to start in September and October. Add on option for registration.*

- 5. Treasurer Report -**
 - Operating- \$10,319.34*
 - Equipment Fund- \$1,868.26*
 - Fundraising- \$29,527.94*
 - Bill Orton- \$7,466.70*
 - Officiating- \$48.61*

- 6. Registrar Report- NA**

- 7. Equipment**
 - a. Goalie Gear - \$800 approved last meeting**
 - b. Coach Team Kit**
 - c. Rink Practice Equipment**
 - d. Team Parent Kit**
 - e. Jersey Order**

- 8. Learn to Play**

- 9. Scheduling**

- 10. Fundraising Report**
 - a. Car Wash- Need buckets and signs made**
 - b. Golf Scramble- Boost fb post for \$20- Allison will do. Food all set. Need registrations to come in.**
 - c. Other**

- 11. Old Business**
 - a. Bylaws Review - Adopt in August meeting- 10 day notice on fb page or email out to everyone.**
 - b. Policy Review**
 - i. Grievances * -NICK (24 hour rule cool off period and a web link form)**

- ii. **Zero Tolerance Policy * USA hockey has their but make a PYHA new one to include this with anytime in the rink and is on our registration. - GEOFF by Aug**
- iii. *Disciplinary Protocol- NICK*
- iv. **Registration Packet - ALLISON - Need to have by Aug**
- v. Online expense reimbursement form- *DAN*
- vi. Injury Protocol * - *DAN*
- vii. Coach expectations and Information guide * - **MATT has resigned**
- viii. **Parent Meeting Guide/Packet * ALLISON/SARAH edit - Need to have by Aug**
 - 1. Team Parent/Manager
 - 2. Timekeeper
 - 3. Scorekeeper
 - 4. Locker room monitor
 - 5. Volunteer/Fundraiser Expectations
 - 6. PYHA Snack Shack- including coaches Sponsors for the snack shack (Eli's and Shaws). Fundraiser head in charge. Display gear
 - 7. Outline of Board Members

12. New Business

- a. Board Positions - Discuss/review/recruit
 - i. President - Geoff Shorette
 - ii. VP - Nick Cannon
 - iii. Treasurer - Dan Tilton
 - iv. Registrar- Allison
 - v. Equipment Manager - Chad Phillips
 - vi. Coaching Coordinator - **Matthew Spooner- VACANT**
 - vii. Secretary/Marketing/Communications - Sarah Robinson
 - viii. Learn to Play Director - Tanya Quigley
 - ix. SafeSport Coordinator- Allison
 - x. Grow the Game Director- *MEHA recommended doesn't need to be tied to the grant funds and get more community members involved. Recommended not required. Doesn't have to be a board member. ON HOLD for Future opportunities*
 - xi. House Program Director- *First year will need a lot of attention. Doesn't have to be a board member. ON HOLD*
 - xii. Girls Program Director- *MEHA level is a girls director that is trying to get more girls into hockey and make sure things are inclusive and have a stand alone*

league. State-wide program. Recommend someone keep their eyes on. Written in the new bylaws. ON HOLD

13. Open Forum

- a. Opportunity for board members to raise additional topics - *SAM asked Tanya to do LTP or House and she said no. FA hockey- not sure if FA is going to pay for ice time \$12k min, buses, ref, salary? Chad might ask for a 16U or 18U team if FA won't do a team? Matt has resigned from Coaching coordinator and is there room for Matt to stay on the board without a title. Hope that he will continue in some capacity and be available to consult with. Members vote on association business and Directors have voting rights.*
- b. Questions and feedback from attendees

It was agreed to get a PO Box address instead of using PCIA.

Alumni game has an opportunity for a bake sale.

Continue to communicate the board meetings are open and anyone can attend or be involved without being a member and minutes are available online.

14. Adjournment -

- a. Summary of action items and responsibilities
- b. Next meeting - Aug 21, 2024 5:30PM @ PCIA