

BAHL
REGULAR BOARD MEETING
Tuesday, May 19, 2020 6:00 PM
Video Meeting

Call to order 6:00PM

Board Members present: Pete Leenheers, Derek Hammermeister, Carl Rose, Melissa Kittelmann, D Tillery, Krista Hertz, Jason Heimer, Mark Loeding

Board Members absent: Robbie Davis

Rink Guests: Brad Frederenko, Janine Brester

Membership Guests: Mark Goldy

1. Individual, Guest, Member Comment: Mark Goldy, Billings Clinic Sports Medicine:
Discussed First Aid/CPR training for all staff and coaches. First Aid kits-keep track to make sure they are filled and supplies are up to date. AD maintenance with batteries and pads with log/documentation of maintenance. Concussion protocol-coaches, parent and rink education for staff in case of emergencies. If kids are taken off the ice then they need to be seen by a provider to be cleared to play. (What is our policy?). Impact testing is recommended for ages 12 and up for baseline. Emergency action plan-contact care, emergency/non-emergency #s readily available. Updated annually. How are other organizations handling concussion education? They (Billings Clinic Ortho) did not charge for Peewee, Bantam and HS to get tested. May need to look at working with them in all areas/age groups within our organization. He is willing to help look with us to see how our policies/procedures are currently functioning.
2. President's Report: (Pete)
 - A. Pete will email the summit schedule out to the board. We will be having a short meeting after this meeting has ended.
3. Approval of April 2020 Minutes: Carl motioned to approve, D second, all approved, no opposed motioned passed
4. Treasurer/Employee Management: (Carl)
 - A. Carl checked with our accountant and anyone requesting to view our 990 financial records must make a request to our Director. Financial reviews are conducted at the rink with the Director and Treasure. Records do not leave the building.
 - B. April 2020 Financials were reviewed and discussion held
 - C. Donation Letters and thank you notes have been going out as they are received.

- D. Payroll Protection Program Loan Forgiveness-Carl and Janine are educating themselves to make sure the paperwork is fill out correctly and that the process is being followed appropriately. We are holding the money until all the information is in as to what we can use the money towards and how much is forgiven.
 - E. Committee Budgets- Reviewed the budget projections and discussion held.
 - F. Brad's contract-Expires June 30. Needs to be written for July 1, 2020-June 30, 2021. We will be discussing and finalizing during the next summit meeting.
5. Facility Update: (Brad)
- A. Review past weekend of MAHA Annual Meeting: Topics discussed are Background checks are valid for 2 years. Next year is still included in the 2 years. Brad will need assistance to monitor the tracking of the backgrounds. Discussion held about how we will reimburse coaches and 1 team manager. Coaches, manager and locker room monitors for safe sport/background are needed. Any certificates or costs for volunteering will have to be paid upfront then we will reimburse. All reimbursements must be submitted with appropriate paperwork and timeframe and will be reviewed to make sure it falls within the reimbursement guidelines. Misconducts statewide were reviewed. MAHA has set up a monetary and time suspension, for the Adult League. Schedule was reviewed. MAHA camps reviewed.
 - B. Pete reviewed the survey-Brad will release 5/20
 - C. Maintenance schedule update: wipe down/clean walls etc. to prepare to paint the interior of the building. He is working on getting experienced people in to paint.
 - D. Will continue to work on age group # projections. He and Derek will continue to work on age group topics, coaches, registrations.
 - E. Inquiring about getting a better entry sign. He will look into this and report later
 - F. Checking on precautions needed to be able to get people in for shooting camps and activities for kids and adults. D will be providing info about making sure the concessions area is following guidelines can be ready to be opened in the fall.
 - G. wish list: Figure rental skates, edger, dehumidifier
 - D- are any restaurants requiring special COVID cleaning/companies? What is happening in the community? Have a plan, submit a plan on what we will be doing to River Stone Health.
6. Old Business: None
7. New Business: None
8. Next meeting: June 23, 2020 at 6:00 PM. Location Zoom Meeting
Meeting adjourned at 7:20 motion by Carl, D second, all approved, motion passed.

Minutes submitted by Melissa Kittelmann