

PRINCETON YOUTH HOCKEY ASSOCIATION

“Team First – Integrity – Grit – Engaged – Respectful”

Monthly Board Meeting Agenda / Minutes

October 23rd, 2023 @ 6:30 pm

1. CALL TO ORDER: - 6:36 pm

2. ATTENDANCE

Jeremy Uhrich, Melissa McAlpine, Becky Krueger, Amber Wilkinson, Joe Hostrawser, Chad Ruzek, Zach Welding, Brittany Stearns, Ben Heath, Eric Englund, Corey Murphy.

3. REVIEW AND APPROVAL OF GAMBLING REPORTS (*Amber Wilkinson, Gambling Manager*)

- I. Jeremy Uhrich will type up a letter to our gambling sites explaining how important they are in keeping PYHA running and how PYHA is a unique and vital part of our community and local businesses.
- II. Eric Englund motions to approve LG1004, Corey Murphy seconds. All in favor motion passes. Eric Englund motions to approve transferring of 20,000 for bills, Brittany Stearns seconds. All in favor, motion passes.

4. REVIEW AND APPROVAL OF MEETING MINUTES (*Ben Heath, Secretary*)

Eric Englund motions to approve September’s meeting minutes, Chad Ruzek seconds. All in favor, motion passes.

5. REVIEW AND APPROVAL OF TREASURER REPORT (*Joe Hostrawser, Treasurer*)

Becky Krueger motions to approve the Treasurer’s Report, Corey Murphy seconds. All in favor, motion passes.

6. PRESIDENT’S REPORT (*Jeremy Uhrich*)

Tryouts are completed.

7. VICE PRESIDENT’S REPORT (*Eric Englund*)

Nothing new to report.

8. ARENA/ADVERTISING MANAGER REPORT (*Missy McAlpine*)

Front door broken and needs repair, all hinges need to be replaced. Brittany Stearns motions to approve spending \$3,200 for front door repairs, Corey Murphy seconds. All in favor, motion passes.

9. DISTRICT 10 REPORT (*Jeremy Uhrich*)

No D10 meeting this month.

10. BOARD MEMBER REPORTS

- **Away Tournament Coordinator**, *Joe Hostrawser* – Still have 3 tournaments to schedule.
- **Communications Coordinator**, *Becky Krueger* – Sending out emails as things pop up.
- **Equipment Manager**, *Eric Englund / Chad Ruzek* – Final Mite/Tiny Tiger equipment check out will be this Thursday. Communication will go out for that. Puck bags ready to go for coaches. Handing out game jerseys. Socks are in, have to go pick up.
- **Fundraising Coordinator**, *Corey Murphy* – Fall fundraisers are over. Have scheduled August 17th next year as the date for the Goons For Good Fundraiser. Becky Krueger motions via email on October 25th to proceed with spending \$760 for purchase of half the tickets for the Gophers game (PYHA fundraiser) in zone 3 & 4, Zach Welding seconds. All in favor, motion passes.
- **Game Sheet Coordinator**, *Brittany Stearns* – Game sheet codes are in, Becky will update ipads. Use paper this weekend for Bantam and Peewee A Jamboree.
- **Girls Program Coordinator**, *Becky Krueger* – Added an additional 8U Girls registration over the weekend. Jersey handout this Wednesday for 10U and 12U.
- **Hockey Director**, *Ben Heath* –
 - I. Coaches Meeting Scheduled For Thursday 26th 7pm at Finish Line back room. Would like to schedule a mid-season and end of season one with HDC in attendance.
 - II. Next HDC Meeting to talk about Tryout Process Improvements.

- III. Working with Brittany on coaches requirements, believe mites are mostly done.
 - IV. Team Meetings – An officer is going to attend those to go over Tiger Code violations and answer any board related questions from parents.
 - V. Mite Dryland is going well. Zach Welding’s focus has been on the ABC’s – Agility, Balance, Coordination.
 - VI. A & B Mite Teams have good plan to utilize the shooting gallery this year on a regular basis – Shooting and puck handling skills.
- **Mite/8U Coordinator (On-Ice), Ben Heath** –
 - I. Coaches and managers have been assigned for all Mite/8U Teams.
 - II. Team pages completed with rosters and coach/manager contact info.
 - III. First practices after assessments completed went well.
 - IV. Beginning to hand off responsibilities to head coaches of Mite C/8U practice group. Will continue to supply ADM practice plans and attend practice periodically with this group to see how things are going.
 - V. Still waiting on intermediate nets. Rink systems said they would email when delivered. Nikki will follow up.
 - VI. Mite Game Scheduling Meeting 6pm in Isanti on Wednesday, Nov.8th.
 - **Mite Jamboree Coordinator, Danielle Murphy** – 5 teams signed up. 3 Mite A, 1 Mite B, 1 Mite C. Zach and Ben will do another push at game scheduling meeting. Sent out a flyer to mite coordinators today. Post on facebook group page. Becky will send contact info from last year’s teams that we can reach out to.
 - **Mite/8U Coordinator (Off-Ice), Zach Welding** – Making good use of the ODR for Mite Dryland practices.
 - **Outdoor Ice Manager, Jon Stenslie** – Spent \$499 on paint for boards.
 - **Recruitment Coordinator, Becky Krueger** – Will advertise for Tiny Tigers in local bulletin.
 - **Referee Coordinator, Joe Hostrawser** – Currently have 12 Princeton youth refs. BBL reached out and has 5 referees but wants us to fill the gap with our refs.
 - **Registration/Team Manager Coordinator, Brittney Stearns** – All of upper level coaches decided on a team manager. Player registration is now closed.
 - **Scheduling Coordinator (Practice), Jeremy Uhrich** – Will do practice schedules after the game scheduling meeting on 10/30.
 - **Scheduling Coordinator (Games), Missy McAlpine** – Game scheduling done and is on a two day hold. Concerned about Bantam and Peewee Jamboree coverage. Need to come up with plan B if board members can’t be there.
 - **Tiny Tigers Director, Zach Welding** – Player registrations still coming in. 5 coaches currently signed up.
 - **Volunteer Coordinator, Corey Murphy** – Dibs for Jamboree filled. Volunteers must sign in for duties or they won’t be credited. A 3 ring binder will be by counter for sign in.
 - **Website Coordinator, Becky Krueger** – Trying to fix up some team pages, making sure everything looks good. Will go over website with managers, especially schedule. Managers must go through Jeremy or Becky for any calendar updates/changes to be sure calendar doesn’t inadvertently get messed up.

11. NEW ITEMS

- **Roster Sign Off** – Bantam A coaches not cleared yet. Need Safesport done today or tomorrow. Locker room monitors added to USA Hockey portal.
- **Clinics – Osmondson, Ken** – Joe Hostrawser motions to approve an increase of \$25 an hour for clinic instructor pay, Corey Murphy seconds. All in favor, motion passes.
- **Dryland Facility** – We are going with turf #34 and puzzle rubber matting, roles wouldn’t work well in this set up. Everything stays within budget.
- **Teams Remaining Budgets** – 3,000 budget for each team. 2 tournaments scheduled by PYHA come out of this. Remaining goes to teams for scrimmages, team building events, other tournaments, etc.

- **Coaches Jackets** – Store set up at lettermans. Need to send coaches the link. Order by a certain day or you're out of luck.
- **Mighty Ducks Update** – Week and a half left before we run out of time. Waiting on Michele at the city to take care of forms for approval by city council.
- **Tiger Code Enforcing** –Board members need to fill out violation if approached by someone. We need to follow through and enforce according to suspension guidelines. Be sure to send an email to the whole board with info. Jeremy is filling in and keeping recor on a drive. Officers will let parents know it applies to them as well at team meetings.
- **Failed Registration Payments** – 4 or 5 families failed on first payment. Failed payments will make players eneligible to practice or play in games.
- **Team Meetings** – Have officer at each meeting, so parents know the board is visible and have the opportunity to ask questions. Teams schedule one hour before or after practice to help maintain the facility.
- **Try Out Meetings Parents** – Meetings are scheduled with families of skaters requesting.
- **Team Socks** – Delivered. Eric will pick them up.
- **SportsLine all association picture nights** – December 18 – upper teams & January 15 – mites.
- **Skating Progression** – Squirts/10U - Bantams. Increasing from \$50 to \$60. Nov: 18. Dec: 2, 9, 16, 30 Jan: 6, 13, 27 - Need to confirm with Osmondson. Becky will create registration once confirmed.
- **Creating SOP's** - All board members start making notes during the season pertaining to their role/responsibilities and we will start creating Standard Operating Procedures for each role this spring/summer. What needs to be done month to month. How to specifically do a task (ex: enter a DIB item, create a registration, enter GameSheet team codes in ipads.) Create Standard Operating Procedures for the tryout process/mite assessments. Point being- our board positions are never a guarantee, if we create SOP's, others can fill in or take on new roles with confidence.

12. ADJOURN: -8:55pm.