

Marlton Recreation Council Standard Operating Procedure	
Section: Safety	Number: 103.04
Subject: Suspension Reporting Policy	
Effective Date: 11/15/2023	Page: 1 of 1
Last Revised:	Supersedes or replaces: N/A
Issued by: MRC Executive Board	
Approved by: MRC Executive Board	
<p>The Written Policies developed by the Marlton Recreation Council are intended to provide a system for the orderly operation of youth sports, and do not enlarge any MRC member's civil or criminal liability in any way. They should not be construed as the creation of a higher standard of safety or care in an evidentiary sense, with respect to third party claims. Violations of Written Policies can only be the basis of an internal complaint against any member of the MRC, and then only in conjunction with disciplinary action.</p>	



Purpose:

- A. This procedure sets forth the requirements for reporting suspensions accrued during Marlton Recreation Council events. Reporting of suspensions allows the Safety Director to have an official recording of the suspension if continued parent/spectator, coach, or athlete conduct violations become repetitious across multiple sports.

Scope:

- A. This procedure applies to all sports governed by the Marlton Recreation Council.

Administration:

- A. All sports boards shall follow this procedure when a suspension is issued due to a Code of Conduct violation during a Marlton Recreation Council event. The Suspension Reporting Policy will be posted on the MRC Registration webpage and clearly made visible to all coaches, players, and parents.

Procedure:

- A. All suspensions by any sport in the Marlton Recreation Council must be reported to the Safety Director and Recording Secretary by completion and submission of the online Suspension Reporting Form within three (3) days of the date of the suspension. That report should include a concise description of the incident that led to the suspension as well as the policy or code of conduct violation that led to the suspension.

[The Marlton Recreation Council Suspension Reporting Form can be found HERE.](#)