



## NCVA Membership Registration Instructions

(Please complete between September 1<sup>st</sup>-15<sup>th</sup>)

- Go to [www.ncva.com/registration](http://www.ncva.com/registration)
- Scroll down and click on Girls Division Full Membership

A “family” SportsEngine account must be created for any family participating with NCVA/USAV. SportsEngine accounts operate like a “Household.” Before attempting to create an account for an athlete, first an account must be created with the Primary account holder who **MUST BE A PARENT/GUARDIAN**.

1. Create a Parent account following the instructions in the video or PDF linked below.
2. After creating PARENT account in SportsEngine, come back to this page to select a membership for your child below.
3. When purchasing your athlete’s membership, when you are asked “who is this membership for?” click “**Add a Child**”. This will add your athlete’s profile to your “household” where you can view the membership, player card, and eligibility.

When creating your NCVA membership, please make sure to use the same email address used to create your Sports Engine Account.

If you have any issues or questions, please contact Martin Soyama at (916) 952-6499 or [Martin.Soyama@gmail.com](mailto:Martin.Soyama@gmail.com).