



Board of Directors Monthly Meeting & Annual Meeting

Minutes

Monday, October 21

6:30PM

Location: Richfield Fire House - 2008 Hwy 145, Richfield

Attendees: Jolletta Kerpan, Scott Walworth, Chris Ross, Harry Susman, Brandon Duke, Dave Mazur (phone)

Coordinators/Special Guests: Rob Tanner, Nicki Miller, Danielle Eichenberger, Megan Triscari, Jen Gettelman, Jason Andrae, Lauren Boldt

Start Time/Roll Call – 6:31

Open Forum to Public -

ANNUAL MEETING

Financial Review - In Accounts as of 10/12/2024

- Current - \$x
- Last year at this time - \$x

Status of the RYBSA Family

- RAGE
 - 2023 Season - 11 Baseball Teams / 5 Fastpitch Teams
 - 2024 Season - 10 Baseball Teams / 5 Fastpitch Teams
 - 2025 Season - 11 Baseball Teams / 5 Fastpitch Teams
- RYBSA
 - 2024 Season - 26 Teams/242 players
 - 2023 Season - 22 Teams/230 players
 - 2022 Season - 20 Teams/210 players

Equipment Added to the Program this year

- Replacement of old equipment
- New L screens

Supporting local events

- Special Olympics
 - Teams that didn't volunteer at Summer Slam mainly ran concessions
 - Looking at dates in August for next year

Village Relationship & Accomplishments

- Updates
 - Asking for a Heritage Park 5-year plan from village so we can make plans for support
 - Field 6 infield, netting, backstops

- Addition of more gravel to dugouts
- Scoreboards
- 2024 Field Usage Bill still coming
- Paid for fall fertilizer treatment
- RYBSA Board approved giving Village \$5k towards Field 2 new netting & backstops
- Possibly raise in field usage fees and banner fees
- Richfield Soccer & Richfield Rockets
 - Work with each for concessions, tournaments etc.

RYBSA Focus for 2025

- THOR lease renewal in Dec 2025
 - Seeking out potential facilities
 - Saving money for a possible move or updates to the current facility
- Updated Budget
- Bringing in younger families for important board roles

Any other topics of note from Board from the year

- Open Discussion

Motion to adjourn Annual Meeting – **Chris motions to adjourn the annual meeting at 6:40, Scott seconds. All in favor. Meeting adjourned at 6:40.**

MONTHLY MEETING

Start Time/Roll Call –

Board Attendees - **Scott Walworth, Harry Susman, Brandon Duke, Dave Mazur (phone), Megan Triscari, Jeremy Miller**

Coordinator Attendees - **Rob Tanner, Nicki Miller, Danielle Eichenberger, Jen Gettelman, Jason Andrae, Lauren Boldt, Jolletta Kerpan, Chris Ross**

Guests & Organization Members -

Approval of September 16 Minutes –

Approval of October 21 Agenda –

Open Forum to Public -

Nominations of Board and Coordinator Positions

- Vote to elect positions

Board Positions

- President – Harry Susman
- Vice- President – Brandon Duke
- Secretary – Megan Triscari
- Treasurer – Dave Mazur
- RAGE Director – Scott Walworth
- RYBSA Director – Open
- Field, Grounds, Equipment & THOR – Jeremy Miller

Coordinators

- Uniform & Spirit Wear- Nicki Miller & Danielle Eichenberger
- Scheduling & Village Liaison – Open
- Volunteer – Chloe Fisher
- Awards – Lindsay Lauters
- RAGE Tournament – Scott Walworth
- RAGE Baseball - Jason Andrae

- RAGE Fastpitch –
 - Fundraiser – Jolletta Kerpan
 - Concessions – Lauren Boldt
 - Marketing – Sara Susman
 - RYBSA – Beth Suminski
 - RYBSA Umpire - Open
 - Sponsorship – Jolletta Kerpan
 - Registration – Jen Gettelman
 - Skills Development – Mike Clark
 - RAGE Tryout - Jeremy Miller
 - Equipment – Open (Rec) & Mike Klumb (RAGE) & Troy Janzer (RAGE)
- Can vote to accept the entire slate of candidates if nobody is running against each other. Vote taken by all RYBSA organization families present, 1 vote per family
 - Jolletta motions to approve slate of candidates, Chris seconds – Total votes 13 in favor of approving full slate of candidates listed above. All candidates approved and new board members to take control of meeting.

New Board continues the meeting; Outgoing Secretary finishes minutes of meeting

President Report

- Introduction

Vice-President Report

- Introduction

Secretary Report

- Introduction

Treasurer Report

- Introduction
- Still Outstanding
 - RAGE Fees - denied credit cards from 9/15 & 10/15 – Harry will reach out to families and follow-up with board with the outcome.
 - \$5000 for village
 - Verify with Landlord November rent amount which starts our last year of lease
 - Original lease is \$2170 a month plus CAM – Harry verified and noticed that lease is up 10/31/2025. Dave to pay through November 2024 and then verify any price changes, if applicable.
 - Working on categorization of expenses and income - QuickBooks
 - File Taxes
 - Account at \$157k 2 days ago
 - WYSBL check was cut and budgets for team's were updated.
 - Jen G & Scott to look at multiplayer discount refunds

Director of RYBSA – Open – Brandon reporting. Beth Suminski has offered to help fill in the gap while this position remains open.

- RYBSA Fees for January 1 registration
 - Need information from select few to bring fees to board in Dec
 - Jolletta shared spreadsheet to help assess cost and adjust fees as needed
 - Discuss adding Kewaskum to Rec participation with Richfield, Hartford, & Slinger
 - Registration closing on first weekend in March for creation of teams and schedules

Director of Rage and Coaches

- Introduction – **Scott Walworth**
- League Registration for Rage Teams
 - Baseball Teams – **Dave has cut check**
 - Fastpitch Teams -
- **Confirmation on Fastpitch Tryouts with Coaches – Scott will confirm with FP, has confirmed dates with baseball. Will post RAGE tournaments in November**

Fields, Grounds, THOR & Equipment

- Introduction – **Jeremy Miller**
 - **Cleaning out shed next Saturday 11/2/24. Will also take down batting cages nets. Anyone that would like to help, meet at Heritage Park.**
 - **Working on pulling turf back at THOR**
 - **Let Jeremy know about team equipment needs**
 - **Jeremy to email head coaches to drop off all RAGE equipment for inspection – board members to receive, log, and tag equipment bags. Will return to teams by mid-December**
 - **Mike Klumb to help order equipment as needed**

Coordinator & Committee Report

- Uniform & Spirit Wear
 - Introduction – **Nicki Miller & Danielle Eichenberger**
 - **proposed uniform changes, direction of the flag on the sleeve and slight color adjustments. Boys uniform options for 3rd jersey digital uniform option. Brandon motions to approve primarily white jersey U14 baseball and older and U13 baseball and below has camo red jersey, Harry seconds. All in favor, no one opposed. Motion approved for baseball U14 and above to have White jersey, U13 and below camo jersey. Boys pants length will be left to the head coach to choose for their team. Danielle and Nikki will share minor detail changes with the board for final approval. Fastpitch uniforms to flip pinstripe to sleeved and RWB to sleeveless**
 - **Uniform Fitting Day – November 1st and 3rd. Communication sent to all coaches. Nikki to send the final reminder to all coaches this Friday October 25, 2024. Dave to have credit card machine at THOR for extra purchases. If a family is not able to make scheduled time it will be up to the head coach to coordinate uniform fitting within one week of November 3, 2024.**
 - **Vendor Update -**
 - **Uniform fitting sheets -**
 - **Spirit wear site update – will be up and running with delivery by late December**
- Scheduling Coordinator & Village Liaison – **Open**
 - **Gave Richfield Soccer Club our Mother’s Day Tournament dates and requested their tournament dates**
 - **Proposal for THOR season scheduling**
 - **Jolletta and Andy will meet to discuss plans for filling scheduling coordinator duties. Will set new standards and accountability for coaches. Will offer to serve in position remainder of 2024, but position to be treated as open and work to fill.**
- Volunteer Coordinator
 - **Introduction -**

- Awards Coordinator
 - Introduction
 - Work with uniform coordinators to find out when uniforms delivered to schedule RAGE photo day
 - Any changes to the medals we ordered 2 years ago (American flag Logo and “Richfield Rage” on medal to use for all tournaments- different ribbon)
- Fundraiser Coordinator
 - Introduction – **Joletta Kerpan**
 - Big Game Squares coming up – **no changes from prior year’s format.**
- Concessions Coordinator
 - Introduction – **Lauren Boldt**
 - **Lauren to work with concessions committee at the next board meeting**
 - **Lauren looking at the cost of adding second grill at each concession stand**
 - **Would like the board to consider purchasing a golf cart – look at getting donation from local golf cart.**
 - **We have \$98.62 credit at Piggly Wiggly for 2025 season**
 - **Will connect with Amber to solidify date for Special Olympics – potentially interested in forming Special Olympics committee.**
- Rage Tournament Coordinator
 - Introduction – Scott Walworth
 - 2025 Tournaments
 - **Mother’s Day Tournament - May 9-11**
 - Baseball Teams
 - U8, U9, U10, U11, U12, U13
 - **Summer Slam / Summer Bash Tournament - June 20-22**
 - Baseball Teams
 - U14, U15
 - Fastpitch Teams
 - U10, U12, U14, U16
 - Currently working to get both tournaments posted on Infosports so we can start accepting registrations
- RAGE Baseball Coordinator
 - Introduction – **Jason Andrea new to RAGE.**
- RAGE Fastpitch Coordinator
 - Open – Rob Tanner interested in returning in this capacity will need to be nominated.
- Marketing Coordinator
 - Introduction
- RYBSA Coordinator
 - Introduction
- RYBSA Umpire Coordinator
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- Sponsorship Coordinator
 - Introduction – **Joletta Kerpan**
 - **Vote on accepting 2025 Sponsorship Packet – Packet is the same as 2024. Share more recent pictures to update to current. Harry motions to keep as is with no changes to current packet, Megan seconds, all in favor, no one opposed. Motion approved to keep sponsor packet the same.**

- 2025 - HS Scholarship – Will need to vote in November, need to decide on amount and qualifications for candidates. Do we want to make a presentation at the RAGE tournaments?
- Registration Coordinator
 - Introduction – Jen Gettleman
 - RYBSA Registration for January
 - Any changes – will work with Brandon and Beth to decide on fees by November meeting for board's approval.
 - When does it need to be ready? Mid December?
 - Flyers - Pull registration and target schools that are currently represented. Jen to share list from last year, will have in notes for November board meeting.
 - Have multi kid discounts been refunded for RAGE?
- Skills Development Coordinator
 - Introduction
- Rage Tryout Committee
 - Introductions – Jeremy Miller
 - Dates set to be shared with coaches, Jen to help with registration transition to Google doc for better functionality and some automation. Jeremy to set dates for pre-tryout practice tentatively 6/27/2025.
 - Need volunteers
- Concessions Committee
 - Introductions
 - Need volunteers

Old Business

-

New Business

- Memo to the organization with new Board information
- Establish schedule for Board Meetings for next year – Will keep it on Monday, look at setting standing Monday each month, second or third Monday of each month.
- Big THANK YOU to Joletta for all of her service and countless hours of support for the RAGE organization.

Adjourn – Harry motions to Adjourn meeting, Megan seconds, all in favor. Meeting adjourned at 8:25!

Next Meeting: 11/18/2024, December TBD

Location: TBD

Parking lot

RYBSA Fees

Appendix 1: Committee membership

- Tournament Committee
- Tryout Committee
 - Jeremy Miller, Scott Walworth
- Concessions Committee

- Holly Matuszewski, Lauren Boldt, Jodi Smith

Appendix 2:

Appendix 3:

2024-2025 Dates

January - March 1 - RYBSA Rec League Registration

January - Board Meeting

February - RAGE Picture Day

February - Board Meeting

March - Board Meeting

April - RYBSA Equipment Clean up Day

April - RYBSA Coach's Meeting

April - Board Meeting

April - Umpire Training Day

1st Weekend in May - Sponsor Banner Hanging

1st Weekend in May - Concession Move-in Day

May 9 - 11 - RAGE Mother's Day Tournament

May - RYBSA Picture Day

May 20 - Board Meeting (zoom) & RYBSA Season Start

June - RYBSA Tournament & Family Fun Day

June - Board Meeting

June 20 - 22 - RAGE Summer Slam / Summer Bash Tournament

June ? - RAGE Pre-tryout

June - Board Meeting

July - Board Meeting

July ? - RYBSA Rec League Season Ends

July 16, 17 & 19 - RAGE Baseball Tryout
July 26 & 29 -RAGE Fastpitch Tryout
August - Special Olympics
August - Board Meeting
TBD - Equipment & Concessions Clean Out
End of August - Sponsor Banner Take-down
September 1- Board Meeting & Nominations
October - Board Meeting, Annual Meeting & Elections
November 1 & 3 - Uniform Fitting

Calendar of Board/Coordinator Actions

January

RYBSA Registration
RAGE Coaches Gear
RAGE Tournament Medals
Start Building Heritage Park RAGE Practice & Game Calendar

February

RAGE Picture Day
Share Heritage Park Practice Schedule

March

Start talking RAGE Fees
RAGE/RYBSA Spirit Wear
Creation of RYBSA Teams
RYBSA Practice & Game Scheduling
Annual 501c3 filing with State of Wisconsin Dept of Financial Institutions
Share Heritage Park Practice/Game Schedule with Village

April

Give Tourney Check-list to DPW
Check Concessions Appliances
RYBA Uniform Order
Set up Job Boxes & Generators
Send out RYBSA Volunteering Opportunities

May

Outfield Banners Up Beginning of May

Rage Raffle
Mother's Day Tourney
RYBSA Picture Day

June

RAGE Raffle
Summer Slam/Bash Tourney
RAGE Fees for next season
RYBSA Tournament & Family Fun Day

July

Pay for DPW from tournaments
Go over with village off season updates
RAGE Tryouts
Sportsengine Renewal

August

Insurance Renewal
RAGE Turn in Equipment
Special Olympics
Clean up Concessions for Fall Ball
Move stuff to shed and THOR
Outfield Banners down end of August

September

Volunteer Fee Reimbursement
Quickbooks auto renewal
Board & Coordinator Nominations
Insurance Audit
THOR Turf
TAXES - talk to accountant

October

End of Season Fertilizer Bill from Village
Lease ends October 31, 2025
Insurance Renewal
Decide Tryout Dates
Start Uniform Process
Annual Meeting & Elections
Check with RAGE coaches on equipment needs
Update RYBSA E-mails and any Bank info with new officers
Taxes
Fire Inspection at THOR
Trade Tournament dates with Richfield Soccer Club and get on calendar for no usage

November

Send Coaches Team Budget Spreadsheets

THOR Winter Schedule Process start
Renew Raffle License
Pay Field Usage Fees
Big Game Squares
Send out sponsorship opportunities
RAGE Spirit Wear
RAGE Uniform Fitting Day
Team Equipment Order
RYBSA Rec League Fees

December

Renew PO Box
Update RYBSA Rec League Flyers for registration
Get out RAGE Volunteering opportunities for next season

Minutes approved by board on 11/18/24