

## ***Dear Premier West Families,***

We hope that everyone is healthy, safe and together with their families. We want to thank everyone for the kind words thru email and text supporting our decision to close. Our staff has jumped at the opportunity to do some much needed projects around the gym, you will be pleasantly surprised by the fresh new look when we return.

It is not an understatement to say that the recent shutdowns will have a devastating effect on our economy as a whole and be especially painful for many small businesses. If this shutdown continues for several months, many gymnastics schools and similar businesses, may go under. However, Premier West will do everything we can to continue to provide gymnastics instruction to our community. We have operated our business successfully for 15 years with 2 sister gyms and we are currently a financially sound company. As you can assume, running a small business such as Premier West has a lot financial burdens. We are currently doing just fine, but unfortunately, we cannot continue this forever. This is where you our faithful family of gymnasts will come into play.

### ***Tuition***

At this time we surmise we are going to be closed for at least the beginning of April, if not into May. Our plan for tuition is to charge you 50% of your monthly tuition until we are open for classes once again. Once we are open those charges will be sitting in your account as a credit for your future tuition.

*Example:* you pay 50% of April while we are closed and we reopen for classes on May 1st. The 50% tuition you prepaid in April will be applied to your May tuition.

*Note:* If we resume operations on a date other than the first of the month all numbers will be prorated to that date.

This structure will stay in place until we resume normal operations. We also know that many of you may begin to feel the financial burdens as well. This will also help keep your costs lower as it divides the cost amongst more than one month.

By our families paying 50% we will have been able to pay our ongoing bills and be prepared to return to business as usual. By staying actively enrolled, your spot in our program is guaranteed when we reopen. We truly are relying on the faithful families of Premier West to continue to support us during this time. Please understand that if you pull out at this time, we will not be able to guarantee your spot when you wish to return. This is especially true if there are a lot of drops as we will be forced to reduce classes and team groups based on enrollment.

We realize that there are people who were ready to take a break from gymnastics, and quitting was already on the horizon for them. However, if your son or daughter loves gymnastics and wants to continue at Premier West, we ask that you help keep us afloat by prepaying tuition until we reopen.

### ***Withdrawal***

As always written notice is required to drop your gymnast, so if that is your intent please respond to this email by [Thursday, March 26th](#).

### ***April Monthly Tuition Payment***

**This month we are running the 50% payments on Saturday, March 28th which is a few days later than usual.**

### ***Communication***

We are working remotely and will be responding to emails, not phone calls. **If you have questions, please reach out to us via email.**

We are thankful for those of you who are going to stick this out with us and help us keep providing gymnastics instruction for your children. Thank you for your patience and support through these difficult times.

All the best to you and your loved ones