

Hastings Hockey Boosters Meeting Minutes

Meeting Date: November 10, 2024

Roll Call:

x	Curtis Gerrits (President)	x	Danielle Durow (Dir. of Girls In-House)		Jake Caneff (Referee Coord.)
x	Dave Fullerton (Vice President)	x	Jesse Viall (Director of Bantams/Jr. Gold)	x	Lisa Ferdig (Registrar)
x	Kari Erickson (Treasurer)	x	Dan Gallahue (Dir. of Youth In-House)		Jayson Solberg (Technology)
x	Tony Horton (Secretary)		TJ Johnson (Director of Girls 12U/15U)		Verena Busch (Tourn. Coord.)
x	Cory Ferdig (Director of Operations)	x	Ben Percy (Travel Hockey Commissioner)		Craig Latch (Sponsorship Coord.)
x	Sean McCabe (Director of Hockey)	x	Adam Welch (Director of Squirts)		Brad Wells (Goalies Coord.)
x	Kristy Meyers (Dir. of Volunteers)		Brian Meyer (Director of Peewees)		Tara Kochendorfer (Recruitment)
x	Keith Birken (Charitable Gam. Mgr.)	x	Jon Krauth (Director of Revenue)	x	Kent Winkelman (Apparel Coord.)
x	Adam McNamara (Dir. Girls 10U)		Vacant (Ice Scheduler)		Luke Fenton (Dryland Coord.)
x	Tim McNamara (In-House Commis.)	x	Adam Elling (Director Learn Hockey)		

Approval of Agenda:

Agenda amended to add the following:

1. "Apparel order update" in the Apparel Coordinator part of Coordinator Reports.
2. "LG1004 documents" in the Gambling Manager part of Director Reports.
3. "Coach approval" in the Director of Hockey part of the Director Reports.

A motion was made by Jesse, seconded by Tim, and carried to approve the amended November 10 agenda.

Approval of Minutes:

A motion was made by Sean, seconded by Kari, and carried to approve the October 2024 meeting minutes.

Topic	Discussion
Membership Comment	<ul style="list-style-type: none"> • Greg Jacobson, Chris Raway, Cory Ferdig, Lisa Ferdig, and Jesse Viall presented comments.
Officer Reports	<ul style="list-style-type: none"> • President – Curtis Gerrits <ul style="list-style-type: none"> ○ Considering doing a "town hall" video with the association members ○ Sponsorship update: estimated \$15k-20k in business sponsorships this year ○ Director and Coordinator expectations: Reminder that participation by Directors and Coordinators can help improve people's perceptions of the Association. ○ 15U update: It's complicated. Co-op arrangement with Farmington fell apart. We will form a 15U B1 team with Hastings players only. • Vice President – Dave Fullerton <ul style="list-style-type: none"> ○ Schedule update/timeline: the 15U schedule will be released soon. Will released the December ice schedule later this week. ○ Hastings Tournaments update: all tournaments are filled. ○ Veterans Day Jamboree recap: crew did an excellent job making the ice playable ○ Hastings Girls Hockey Day update • Treasurer – Kari Erickson <ul style="list-style-type: none"> ○ A motion was made by Jesse, seconded by Kristy, and carried to approve the July 2024 financial statements. ○ There are several unpaid invoices
Director Reports	<ul style="list-style-type: none"> • Secretary – Tony Horton <ul style="list-style-type: none"> ○ Our association has access to SportsEngine Play for livestreaming/recording games. Coaches, managers, parents, contact Tony if you are interested in using it. • Director of Hockey – Sean McCabe <ul style="list-style-type: none"> ○ Hockey Development Committee update: working on coach support and training activities, working to improve the coach interview process, dryland facility is nearly operational

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(continued)

	<ul style="list-style-type: none">• Revenue Director – Jon Krauth<ul style="list-style-type: none">○ Heggies Pizza fundraiser to start Nov 13 and end Nov 30• Gambling Manager - Keith Birken<ul style="list-style-type: none">○ The gambling situation is getting better. More than 100 packets sold at last bingo night. Held a successful meat raffle. Getting bingo started at The Quarry.○ Previous months' gambling record keeping documents are always available for review--please contact Keith Birken or Curtis Gerrits○ A motion was made by Kari, seconded by Tim and carried to approve this month's LG1004 form.
Coordinator Reports	<ul style="list-style-type: none">• Apparel Coordinator – Kent "Winks" Winkelman<ul style="list-style-type: none">○ Apparel ordering update
Old Business	
New Business	<ul style="list-style-type: none">• A motion was made by Jesse, seconded by Cory, and carried to approve Kristin LeFebvre as the new Director of Gambling starting December 1.• Hockey Day Minnesota 2026 update: Currently working on planning, finding sponsors, site planning, and more. Apparel sales are going well. Will be seeking many volunteers to help in many roles.• Assistant coach approvals:<ul style="list-style-type: none">○ A motion was made by Jesse, seconded by Kari, and carried to approve 15U B coach Adam Newton.○ A motion was made by Cory, seconded by Sean, and carried to approve Bantam B1 coach Tom Tober.○ A motion was made by Cory, seconded by Cory and was denied to approve Peewee A assistant coach Greg Jacobson.
Board Comment	<ul style="list-style-type: none">• None
Adjournment	<ul style="list-style-type: none">• A motion was made by Adam, seconded by Keith, and carried to adjourn at 9:02 pm
Next Meeting	<ul style="list-style-type: none">• Next Meeting: December 8, 2024

Attached documents:

LG1004 Monthly Gambling Report to Members

MINNESOTA LAWFUL GAMBLING

LG1004 Monthly Gambling Report to Members

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization: Hastings Hockey Boosters Meeting date: December 8th, 2024

Documentation Provided	Reporting Requirements for each form of lawful gambling conducted
1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following: LG100A Schedule B2 LG100C LG100F	<ul style="list-style-type: none"> • Gross receipts. • Dollar amount of all prizes paid out. • Total value of all merchandise prizes awarded from each form of gambling conducted. • Lawful purpose expenditures. • Profit carryover reconciliation.
2. Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose.
3. Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4. Copy of the month-end physical inventory.	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.
5. Copy of itemized bank statement reconciliation (LG100F).	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6. Fund loss report.	Any fund loss discovered during the month.
7. Correspondence and other documents: Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other Department of Revenue: Error corrections, tax bills, tax orders IRS: Tax notices Miscellaneous correspondence Annual audit Compliance review report Bingo program	Correspondence sent or received relating to the lawful gambling operations.

LG1004 Monthly Gambling Report to Members

Authorization of Expenditures

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

Preapproval: Allowable Expenses

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount Monthly limit	Approved (Yes/No)
Gambling Products		3,000.00	Yes
Compensation and Payroll		\$9,000.00	Yes
Local Gov't Investigation fee		\$500.00	Yes
Rent		\$6,000.00	Yes
E Pulltabs Equipment		\$5,000.00	Yes
E Linked Binigo		\$1,000.00	Yes
Misc. Services and Supplies		\$3,000.00	Yes

Preapproval: Lawful Purpose Expenditures

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)
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Hastings Hockey Boosters / annual donation / LPE Code?? / \$30,000 / Approval - Yes

This report was presented to the organization by the gambling manager or other organization member.

Signature, **in ink:** Date:
