

**PYHA Board Meeting Minutes**  
**November 5, 2025, 5:15pm**  
**Palouse Ice Rink and Google Meets**

**1. Call to Order/Attendance**

Liz moved to call the meeting to order at 5:18pm, motion seconded. Roll call, quorum established.

**Board Members Present:**

Dan Bayly, Justin Hughes, Joanna (Asia) Paszcynska, Liz Bryant, Stacey Poler, Andy Carlson, Tim Spencer, and John Paradis

**Board Members Absent:** Brant Schroeder

**Board Volunteers Present:** Natasha Shoemake, Brian Mitchell, Jon (JC) Cosman

**2. Old Business**

- Dan moved to approve the October minutes, motion seconded, all in favor. Minutes approved.

**3. New Business**

President's Report – Dan Bayly

- The season has officially kicked off, including the first LTP session.
  - Dan has stepped in to help provide structure to LTP while we are working on getting dedicated coaches but still looking for additional support.
  - Zach D is wrapping up training and then will be able to assist.
- Both Dan and Stacey now have account access as authorized signers.
  - Should help streamline reimbursements.
  - Unfortunately, the Wenatchee tournament filled before we could get in.

Registrar's Report – Joanna (Asia) Paszcynska

- Asia has been monitoring coach and volunteer training and background check compliance reports
  - Sending weekly emails to managers and coaches.
- Rosters: 10U has more than 20 players, so they will need multiple rosters. Other teams may be in the same circumstance and will also need to submit multiple. Asia needs at least a week's turnaround time.

Rental Gear/Merch/Jersey Update

- Rental Gear – new gear has been ordered, including bags
- Moscow Apparel – has a storefront set up for PYHA, linked on website
- Jerseys – Dan asked about whether it is possible to submit a late jersey order. Asia said that it is still possible to order, but parents will need to get in contact with the rep directly and will have to pay an expedition fee.

## Treasurers Report

- Stacey reports that she now has full account access, including bank card.
  - Met with April Foss, former treasurer (2023/2024) and received an incredibly helpful overview of processes.
- Finances (Profit & Loss)
  - Year to Date (Jan 1-Nov 5, 2025): Net Income - \$145,297.70, Expenses - \$96,361.92
  - Fiscal Year (Jul1 – Nov 5, 2025): Net Income \$102,680; Expenses - \$24,787,38
- Asia asked if it is possible to separate expenses by category to get a breakdown, such as average spent on ice/gear/other over the past 3 years
  - Stacey: yes, this is possible if items are categorized appropriately. It should be more feasible moving forward.
- Stacey inquired about possibility of switching to a different bank (currently Wells Fargo) that has more flexible hours.
  - Stacey will visit with ICCU to discuss possibility of establishing an account and the process involved.
- Stacey inquired about revising the pre-authorization process, which currently lumps both tournaments and expense reimbursement requests together.
  - New process proposed: split authorization process into two separate forms, one for tournaments and one for other expenses.
  - Finalize a list of “pre-approved” tournaments that managers can register for without waiting for formal Board approval.
- Registration Numbers:
  - Tournaments: 8U-2, 10U – 2, 12U – 5, 14U – 5, 18U – 8
  - Players: 8U – 25, 10U – 21, 12U – 20, 14U – 19, 18U – 23
  - Gear Rental – 49
  - LTP – 33
  - Girls Development - 10

## **Committee/Volunteer Reports**

### Tournament Director

### Volunteer/Dibs

- Liz reports that Dibs requests have been coming in through the dedicated email: [pyhadibs@gmail.com](mailto:pyhadibs@gmail.com)
- Asia and Liz will schedule a time to meet and review Dibs.

### SafeSport Coordinator – Brian Mitchell

- Brian asked to be added to the weekly emails that Asia is sending out with volunteer/coach compliance status. Asia will include Brian moving forward.

#### Rental Gear – Asia and Liz

- We have held 3 gear fitting days this season. Families that forgot or were unable to attend have been reaching out, and Asia has been attempting to accommodate requests, but it is not sustainable to meet with families weekly.
  - For the next LTP session (Winter/Spring), considering hosting two fitting days – one weekend and one weeknight – as the only options to access rental gear through PYHA.

#### Goalie Camp – Dan Bayly

- Tabled until next meeting due to time constraints

#### Bylaws Revision – Stacey, Dan, Liz

- Tabled until next meeting due to time constraints and lack of update.

#### Next Meeting

- Wednesday, December 3rd at 5:15pm.

#### **4. Executive Session**

6:55pm – Dan moved to go into closed executive session to discuss confidential information, not for public record. Motion passes.

#### **5. Adjournment**

Liz moved to adjourn meeting at 7:04pm, seconded, motion passed.