

CGAA Main Board
Meeting Minutes
Sunday, March 9, 2025, Start Time: 7:00 PM
Action items are listed in red beneath each division/role.

In attendance:

Dan Harrison - President, Main Board
Michelle Harrison – Secretary, Main Board
Tina Clark – CGAA Bookkeeper
Paul McMorrow - Lacrosse
Curt Johnson – Football
Jermaine Kennedy - Basketball
Amanda Albert - Softball
Justin Langbehn - Vice President, Main Board, Gambling Manager
Laura Holzemer – Soccer
Chris Rudh – Hockey
Kim DeVann - Treasurer, Main Board
Jermaine Kennedy – Basketball
Tim Kaplan – Baseball
Jackie Turvold – Volleyball
Brian Russel – Russel and Assoc.

Absent:

Phil Kuemmel – PHS athletic director

Meeting called to order at 7:01

MSP Approve February Minutes

Kennedy/Turvold carries

Phil Kuemmel – not in attendance

Kevin Valento – from Valento Insurance Agency – has been doing our insurance for 12 years. We have been with West Bend for athletics, gambling and officers. Also, auto for running errand on behalf of your club. (like in a tournament) and goods (under inland marine). We have about an 8% increase. Renewal forms with renewal costs were shared with all members present. Injuries are covered by parents, unless a division has separate insurance through other avenues.

Brian Russel – from Russel and Assoc – our audit is finished. The lawful gambling and the general fund were audited. They give an opinion regarding our financial statement, and these reflect our management. We have a modified opinion because they couldn't get sufficient evidence about the e-gaming.

We are in a strong position, year over year our revenues are up about \$500,000. Program fees/player fees and gambling activity. Is gambling worth it? Yes, over \$700,000 profit last year. Expenses up due to salary increases and contracted services, along with an increase in rent. (gambling sites) Fiscally strong.

Internal controls that can be strengthened:

Recommendations include oversight of divisions; volunteer reimbursements and division orders need detailed receipts. Ship to CGAA, not homes.

Motion to Approve our 990 and the report to Attorney General's office.

Kaplan/Kennedy carries

Motion to Approve the Annual Report Form provided by Russel and Assoc to the Attorney General

Kennedy/DeVaun carries

Motion to approve the audited financial statement from Russel and Assoc

Kennedy/McMorrow carries

Old Business:

Set up meeting with Sportsengine to give feedback and get more information from them – Dan will do this

Address the January taxes paid to the State of MN. Also, start asking about corrections to taxes paid each month.

Signage problems with Lacrosse – Katy is going to put Dan in on an email.

Arena marquee sign usage – same email with Dan and Zac

Gambling meeting opened at 7:49

We lost money this month. Muddy Cow had a bad month, so did Carbones. Could be a combination of new administration and e-tab games. Looking for March Madness to pick us back up. POS system is in and the employees are doing well with it. It will reduce the down time.

Net profit: -\$2,273.39

Motion to pay: State of MN \$86,681.12 gambling tax

Langbehn/Kaplan carries

Motion to pay: CGAA Main Board \$4,200.00

Langbehn/Albert carries

Motion to pay: Estimated expenses not to exceed \$170,000

Langbehn/Albert carries

Motion to pay: City of Newport \$371.02

Langbehn/Kennedy carries

Motion to pay: CGAA Hockey fest Beer/wine wall \$1,590.29

Langbehn/McMorrow carries

Motion to pay: Wrestling booster \$2,067.90

Langbehn/Kaplan carries

Gambling meeting closed 8:04

Main board meeting reopened 8:04

Tina Clark – Bookkeeper

Open items: report is not done yet; lots came in today. Lots of checks this week for signing.

Midwest fence for softball approval.

Treasurer's Report: Kim DeVaan

Balance sheet: CD is still out there
Total bank accounts: \$3,919,294.80
Cash in bank: \$3,656,632.71
Total Current Assets: \$3,951,387.06

Treasurer meeting next month.

P&L report

Favorable: Main board (disbursements), hockey (ice bill arrived today), softball (equip and uniforms), lacrosse, overall, volleyball

Unfavorable: Football (player fees), soccer (off by \$202), , Baseball (timing of reg), Basketball (fundraising/tournament money not in)

MSP: Operating costs not to exceed \$11,000

DeVann/Kaplan carries

Division Reports:

Baseball: baseball is great, inhouse evals coming up, new umpire director \$50/game

Volleyball: nothing to report

Softball: in houses reg closes, CGMS has fences up

Football: spring clinic coming up, reg is open, numbers a little down, Dan has been talking to Mark about the basement repairs

Basketball: basketball is done, spring ball starts soon, tourneys went well, little dribblers open now, lots of positions open for voting

Hockey: voting meeting is April 7th. Dan communicated with Zac about the final payment.

Soccer: meeting tomorrow with uniform situation, age groups are changing to school year next season

Lacrosse: reg closed and by the numbers they need a few more to make some teams

Justin Langbehn/VP and Dan Harrison/President:

Dan did talk with Sportsengine and wants the next midmonth meeting to be with them.

Mary D and Tina got a raise. They were at \$13 and \$16 and had been for a few years. Dan will be meeting with her on Mondays. Dan would like them to do some QuickBooks training.

Dan might hire an accountant a few hours here and there so that we have things cleaned up. Amanda would like to have something set up for online charitable donations.

Jim Buss park bench. Long time CGAA member and coach. Jermaine also mentioned naming the courts after him.

Justin: nothing new to report, MYAS has not said anything to Jermaine, but he is getting a letter to the family.

Motion to purchase a Jim Buss park bench up to \$4,000 DHarrison/Kennedy
Motion on hold right now, Dan will be checking with Justin Olson.

New Business:

Motion to close the meeting at 9:03 Kennedy/Albert Carries

Next meeting, April 13, 2025