



# AMERICA'S FINEST CITY SOFTBALL LEAGUE

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## Meeting Minutes

**Meeting:** Monthly Board Meeting **Date & Time:** 01/14/2026; 7:00 PM

**Meeting Facilitator:** Joel Lillegraven- Open Commissioner **Location:** R Place

**Invitees:**

- X Jessica Sica - Women+ Commissioner
- X Joel Lillegraven - Open Commissioner
- X Steven Wells - Assistant Commissioner
- X Steven Macias - Treasurer
- X Shelby Ward - Secretary
- X Anthony Remington - Marketing Coordinator
- Fabian Orozco - Website & Events Coordinator
- X Nicole Kjerlgaard - Women+ Director of player & Team Operations
- X Bart Bauer - Open Director of Player & Team Operations
- X Armani Winters - Women+ Player Representative
- X Riley Mitchell - Open Player Representative

- I. Call to Order
  - A. Call to order at 7:07 PM
- II. Role Call
  - A. Quorum Established
- III. Old Business
  - A. Approve December Minutes
    - 1. Approved
  - B. Strategic Planning
    - 1. Discussion led by Assistant Commissioner on board structure and expectations going into Spring 2026.
    - 2. Focus areas:



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- a) Clarifying roles to improve player experience.
  - b) Creating a functional board strategy through June, followed by a mid-year review in July.
  - c) Defining what a successful season looks like for the league and for the board.
  - d) Reducing the burden on individual positions by strengthening collective responsibility.
  - e) Focusing on outcomes rather than execution methods.
  - f) Increasing board presence at fields before/after games to engage teams.
3. Goals:
- a) The board commits to engaging with teams more intentionally throughout the season.
  - b) Steven to send a goals email; members must respond with their goals before the next board meeting.
- C. Treasurer Budget Review
1. Full Reconciliation of 2026 Budget:
    - a) Revenue reviewed for Spring & Fall Seasons and AC
    - b) Season expenses based on 2025 actuals, with some known increases.
    - c) AC expenses projected based on a 40-team structure
    - d) Gear/Equipment projections for 2026 based on previous year
  2. Motion to approve 2026 Budget passes
- D. Non-Player Fee
1. New \$15 non-player fee approved and added to registration.
    - a) To be discussed at Managers meeting on 2/19/2026
    - b) Pending Bylaw Approval
- E. Field Assignments
1. Increased focus on building partnerships with Mt. San Miguel for additional dates.
  2. Tentative structure:



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- a) 18 games per section.
- b) 9 weekends for Women+ and 9 weekends for Open.
- c) W+ Section begins 3/1/26, Open section begins 3/8/26.
- d) Roster Roulette proposed for May 24.
- e) Additional fields: Sunset Park and Veterans Park (Chula Vista) may be needed.
- f) Women+ additional play day: May 10, 3 fields, 20 teams.
- g) Rainout contingencies: June 7 & June 14.
- h) Consider expanding to Fallbrook; Jess to call and confirm by Friday. If unavailable → reduce season to 18 total games.
- i) Steven to follow up on field availability; Jess to contact Kit Carson.

### F. Inventory Update

1. Nicole created a QR code and inventory list for storage checkout/return.
2. All board members must use the system.
3. Full gear inventory reviewed.

### G. Charity partner Update

1. Charity for AC: Hillcrest Family Health Center.
  - a) Meredith (representative) provided an overview of services.
  - b) Joel shared commitment for their presence at the Opening Event.

### H. Team Count Updates

1. 18 Women+ teams
  - a) Does not include potential clinic team(s)
2. 22 Open teams
  - a) Does not include potential clinic team(s)..

### I. Clinic Days

1. January 25 – Bill Cleator Park, 9 AM-12 PM
2. February 8th & 22nd clinics at Mt. San Miguel, 9 AM-12 PM

### J. Managers Meeting

1. 1 representative per team



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2. Location: R Place
  3. Date/Time: February 19, 5:30–8:00 PM
- K. Roster Roulette
1. Scheduled for 2/15/2026 at Mt. San Miguel.
  2. All participants must be registered and sign waiver responsibility.
  3. Marketing to notify the league once materials are prepared.
  4. Shelby to run WNT Side and Joel/Anthony to run Open Side.
- L. Bylaw Changes – Presentation Topics
1. Non-player fee – Joel
  2. Board roles based on function, not individuals – Board
  3. Payment deadlines: must be paid through platform no later than 3 weeks prior to play; effective Fall 2026 – Joel
  4. Women+ Section (WNT) – Nicole
  5. Conflict of interest (mandatory disclosure post-election) – Steven
  6. Representative terms to increase to two years – Riley
  7. DEI permanent incorporation – Joel
  8. Grammar updates – Nicole
  9. Anthony to send PowerPoint to board by 2/11/2025.
  10. Members to revise language and finalize at the next meeting.
- M. UIC Selection Process
1. Prior UIC Sandy remains an option.
  2. Opportunity to bring in new umpires to lead.
  3. Steven proposed a structured application process:
  4. Email Mike & Sandy requesting:
    - a) Statement of interest
    - b) Qualifications
    - c) Why they want the role
    - d) Responses due by the end of January.
    - e) Board to review and rank.
    - f) Primary offer extended first; if declined → offer to second choice.
- N. PIP/ADA Policy Update



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1. Policy approved and adopted into P&P.
  2. Anthony to complete implementation.
- O. Code of Conduct Update
1. Grammar updates and clarifications needed.
  2. Written process required for all violations.
  3. Timeline and investigation structure to be clearly defined.
  4. Outcomes must be documented and stored.
  5. Recusal required for conflicts of interest.
  6. Steven to complete revisions.
- IV. New Business
- A. Treasurer Report
1. Deposit: \$2,400; accounts balanced
  2. February expected to be a busy financial month.
  3. Motion to approve Treasurer's Report passes.
- B. 2026 Schedule
1. All Dates inputted
  2. Spring 2026 Season approaching fast
    - a) Board to prepare and expectation of participating in events
- C. DEI Initiatives (Presented by Armani)
1. Potential activities for the season:
    - a) Pronoun station at Opening Party (\$20 for stickers)
    - b) Paint Your Plate – teams decorate plates to display
    - c) Paint Your Pitch – creative competition & vote
    - d) "This Is Me" collage (10x5 banner)
    - e) Interactive Bingo
    - f) League-wide scavenger hunt
    - g) AFCSL video interviews: "What does AFCSL mean to you?"
    - h) Olympics-style field games (water balloon toss, dizzy water, fruit roll-up race, etc.)
    - i) Virtual game night (QR-based Pictionary)
    - j) Cultural Awareness features



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- k) Activities at Big Gay Picnic
      - l) Bingo received strong feedback
    - 2. Board Suggested to pick a few from the above list and give more effort for the best results.
      - a) Armani to put in budget request and proposal of activities ahead of time.
  - V. Open Discussion
    - A. North County Pride
      - 1. Registered and Paid
      - 2. Pride
        - a) Consider participating in parade only; no booth due to league reaching filed team capacity due to filed unavailability
      - 3. Opening Party
        - a) Board to find location large enough to accommodate WNT & Open
        - b) Rich's mentioned as possible location
        - c) WNT & Open talk of split locations
          - (1) Gossip Grill -WNT on 3/1/2026
          - (2) Riches- Open on 3/8/2026
  - VI. Adjournment
    - A. Motion to adjourn passes

### **Next Meeting**

2/11/2026, 7:00 PM, R Place

### **Approval**

Please review and provide any corrections within 7 days of receipt of these meeting minutes otherwise they will be considered agreeable to all parties.

### **Issued By**

Shelby Ward- Secretary