



SCFSC Board Meeting Minutes

Monday, June 19th, 2023 | 6:30-8:30 | MAC Conference Room

Board Members: Andrea Andvik, Jen Bischoff, Jen Collier, Jodie Felling, Theresa Lau, Penny Leen, Sarah McDonald, Lania Oyen, Sandra Rolling, Jess Savolainen, Kim Vaverek, Pro Rep Alexa Evenson

Financial Administrator: Beth Donnelly

Invited Guests: LTS Director Janelle Honer

Absent: Kim Vaverek, Sandra Rolling, Alexa Evenson, Beth Donnelly

6:30: Call to Order

- Approval of Last Month's Minutes /Approval of the Agenda: Minutes approved after editing coaches update – removed the statement that we had a dance test session. June agenda approved by Jen and seconded by Andrea.
- We welcomed new executive board (Pres-Theresa Lau, VP-Sarah McDonald, Treasurer-Lania Olyen, Secretary-Penny Leen)
- Theresa reminded the board members to complete the following: Board Code of Conduct (found on SCFSC website), USFSA Safe Sport, and send in a picture for website.

Reports:

1. Club Numbers (Theresa) -Freestyle:14 registered, 17 expected. LTS+: 2 registered, 1 additional expected. LTS Summer: 40 (2022=28; 2021=19)
2. Club Finances (Beth) - compared to last year, we broke even. Current reserve at \$54, 837.
3. Testing (Sandra) -Reminder of previous decision that tests not be submitted until the registration/payment completed. Sandra is working on contacting those who still owe payment.
4. TCSFSA Updates (from Dawn and Crista) - club needs to volunteer at TCFSA event in order to get our \$1,000 stipend. The event is the weekend of August 17th. Last year Patti completed our 8-hour requirement. We do not know yet how many hours will be required of our club this year.
5. LTS Director (Janelle) - we have many new skaters for summer. Currently have enough coaching help, but this might be challenging in the fall. We are always looking for more coaches. No longer allowing small toys or pucks on the ice during LTS, hockey sticks and cones are allowed. Ideally would like to have weekly pictures from LTS uploaded to Facebook, Jen C and Jess offered to take pictures when able and Theresa will get them access to upload directly to Facebook.
6. Coaches Update (Alexa)- Alexa not present, Kris reports no concerns that she is aware of.
7. Event Reports/Updates
 1. Fall Kick Off Event/meeting for LTS+ and freestyle- we did not have a meeting last year but plan to have one this year. Attendance historically is better when meeting is done at the rink. Theresa will schedule.

2. GCC - Thank you to Anna Andvik and Lania Oyen who will be working with Crista Mrozek and Dawn Drayna this year for GCC set up . Andrea has been working on getting judges. She has sent out invites and already has 7 secured.
3. Jan National Skating Month - in the past, only LTS has participated. Could start something for freestyle if anyone has any ideas.
4. Compete USA Competition - Janelle is looking to finalize date, waiting for Todd.
5. Ice Show – review of ice show guidelines – plan to defer until next meeting when Sarah is present. Current guidelines are posted on website, these can be reviewed in advance for discussion at our next meeting.

Old Business

1. Fundraising Committee – Patti stressed need for getting this committee started this summer at last meeting – not historically a focus, but now we see the need to fundraise more in an attempt to not have to keep raising prices. Flower sales did ok; there was some concern that the process to order flowers was somewhat difficult and not well communicated. Consider digital link. For our Beaver Island event only 1 family showed up.
2. Registration for 23-24: we need all members to complete both annual USFSA registration and 23—24 SCFSC ice registration. Theresa will work on getting everyone signed up.
3. Synchro Dresses – discussed whether we should purchase one-time dresses (increase fee) or try to purchase dresses for rental for this year – Most dresses on facebook marketplace are going for about 100 dollars per dress. Plan to make a dress decision next meeting. Jen will check with Tin’s Tailor to see if this would be an option.

New Business

1. 2023-2024 Board Member Roles – see attached
2. Social Event for Freestyle and LTS + skaters and families – Jodie will help coordinate a Summerland social. Other options discussed i.e. Cherry Berry. This will be in lieu of board social.
3. Convenience Fee on Sports Engine – Jodie made a motion to start charging registrant convenience fee on Sports Engine instead of the club paying this fee. Jen C seconded. Motion passed unanimously.
4. Pricing for buy on ice – Sarah motioned to eliminate the need to purchase an associate membership and to change the buy-on-ice fees to \$15 dollars per session, with a discount of purchasing 5 sessions at \$60. Lania seconded; motion passed unanimously. Discussed reaching out to surrounding clubs to buy on our ice to help recoup some costs – specifically Richmond , Little Falls and Sartell. Jen C will reach out to coaches to see if interest. Would need to specify basic 5 or higher.
5. Need to increase coaching options – Discussed possibly reaching out to SCSU and St. Ben’s figure skaters (Synchro team, hockey cheerleaders) to see if any interest in coaching. Also consider reducing our coaching level requirements. Plan to discuss in more detail at next meeting.
6. Review brainstorming ideas from last year (consider this for next meeting) – hand out given.
7. Volunteers for TCSFA August 18/19; we will find out how many hours soon

Closing:Announcements

1. Trial of group lessons have begun: Tuesday last 15 minutes of session power and edge; Wednesday 4:45-5:15 off ice session. For now \$5 charge per skater.
2. Next board meeting July 17th at the MAC board room

Meeting adjourned: 8:58 pm

2023-24 Board Member Roles

(Each board member typically fills at least two positions)

BOLD= newly added

Event Chairs:

Fundraising Chairs (2) – **Jess S**

Testing Chairs– Sandra Rolling, Penny Leen, ?

(Kareen Hayden is also helping with processing video tests for other clubs)

Granite City Classic Chairs – Anna Andvik, Lania Oyen, Crista Mrozek, Dawn Drayna

Ice Show Chairs – Sara McDonald, Theresa Lau, **Jen C**

Banquet Chairs – Kim Vaverek, ?

January National Skating Month – Janelle Honer, Brianna Femrite, ?

Granite City Compete USA/Skate Exchange – Janelle, Brianna Femrite, ?

Coordinators:

DIBS/Volunteer Coordinator -**Jess S**

(Maria will help with this)

Webmasters/Emails – Theresa Lau, Crista Mrozek, **Jen C**

Newsletter – Sarah McDonald, ?

Apparel Coordinator – Kim Vaverek, ?

TCFSA Representative (attend meetings) – Crista Mrozek, Dawn Drayna

Corporate Sponsorships – Jen Bischoff, (?Kim Vaverek)

SafeSport Coordinator/Locker Room Coordinator - ?

?Ice Monitoring? – discuss whether to try to bring this back at any point

Membership Coordinator (coordinating with USFSA) – Crista Mrozek

Hospitality – **Jodie Felling**

Social Media/Marketing – Janelle, Brianna, Theresa Lau, ?

High School Lettering Coordinator – Andrea Andvik, **Jodie**

Ice Scheduling – Crista Mrozek, **Jess S if needed**

