

SITE DIRECTORS:

THANK YOU, for all that you will do in support of RMR-Volleyball over the next few months!
More importantly, thanks for all that you'll do to help our athletes enjoy their volleyball experience!

We've prepared information and goods that should help you along the way...

DELIVERED MATERIALS:

You should have recently received materials from the RMR that will help you as you host RMR events
The delivery should have included:

- * **RMR File-box** with various bits
 - * A printed instruction sheet: how to get to and operate TM2 to see schedule and to report scores
 - * A few other "admin" forms that you occasionally need (medical incident form, etc.)
 - * The score table paperwork: Blank scoresheets, libero tracking forms, and "all day" RMR lineup sheets
 - * A rule book and some "scorekeeping tips and tricks" handouts
 - * Ball gauge, net measuring height chain
 - * A small medical kit (bandaids) a roll of athletic tape, pre-tape and a few ice bags
 - * A selection of "award pins" that you give to the division winners
(1 bag of 15 pins, per division-winning team)

- * **Molten volleyballs** (SuperTouch for girls, Volley-lite for 14U, and/or Flistatecs for boys events)

DIGITAL TOOLS:

We've created an online [Site Director Folder](https://drive.google.com/drive/folders/141OJ92X_nlvMZH6hUMpplnb8pHlpACd1?usp=sharing) for you, full of materials that you'll need as "RMR Site Director".
https://drive.google.com/drive/folders/141OJ92X_nlvMZH6hUMpplnb8pHlpACd1?usp=sharing

The folder includes:

- * **Instructions for logging into TM2 to see schedules, and to report scores**

- * A long-winded "Site Directors Notes" file that offers all sorts of insights regarding the job

- * A checklist for your day... a shortcut to the details you need to remember

- * The 23-25 USAV Rules book (digital version)

- * All RMR Boys and Girls "Season Master" (default) Rosters

- * A "generic" desk-poster that you can print.
The poster includes a QR code that attendees can use to find their teams, schedules, etc

- * A "Coach Meeting Outline" that can walk you through that important part of your day

- * Medical Injury Report Forms

- * Misconduct Report Forms

- * A "Printing Pack" folder with scoresheets, Libero Tracking Forms, Lineups, and more

... and more!

Please take a moment to familiarize yourself with these materials

THINGS YOU MIGHT BRING TO THE VENUE:

- * Your laptop (it's very difficult to run an event with just a phone)
- * A cooler with a bag of ice or two (it's not our job to provide ice bags, but kids really appreciate the gesture)

REGARDING INJURY PREPAREDNESS:

- * I'm afraid that the RMR is not able to provide "Athletic Trainer Services" to more than a dozen sites per day
 - * We've been wiring with several hospital groups, trying to build such a plan, but we're told that there simply aren't that many trainers available in the area
 - * All participants have signed legal waivers (as part of USAV membership) recognizing that they play at their own risk, and that services are at their own recognition
 - * Still, ***WE can help, by being prepared!***

—> *Where are the nearest urgent care" facilities to your facility?*

- * Where is the nearest hospital?
- * Are there local ambulance services that "work best?" (Or do you simply call 911 in case of a serious medical emergency?)

—> *Please create a printed handout with this information, "and keep copies "ready to go"*

- * If an injury does occur, (usually a sprained ankle or a broken finger) please help the coach and family by
 - 1) Providing your "nearest medical facility" information (hand them a printed copy)
 - 2) Calling for medical assistance if needed
 - 3) Giving the family a copy of the RMR Medical Insurance Form... just in case they need it later
 - 4) Encourage them to call our office on Monday, to discuss medical insurance coverage if they need that (our number is on the form)

FILL OUT THE "MEDICAL INCIDENT REPORT FORM" and send a copy (photo is ok) to us IMMEDIATELY

- > This form identifies who was injured, and that this happened at a legally sanctioned and insured USAV event
- > We notify the insurance agency of the incident (potential claim) and to certify that it happened at a covered event
- > On Monday, we work with the family as necessary to have them complete the actual Insurance application form

REGARDING FORMATS of PLAY

We try to use 'standard' formats, but we also host many divisions of unusual size... which requires varied formats!

—> WHEN IN DOUBT SIMPLY INSTRUCT TEAMS TO FOLLOW THE SCHEDULE AS PRESENTED AT TM2

The RMR employs the traditional "8 teams on two courts" format (aka "pools of 4") as often as possible
In our "Pools of 4" the teams play MATCH PLAY (25, 25, 15) through pool play
Then they play the, #1 v #! and #2 v #2 crosses

—> *Note that we will NOT play 3v 3 or 4v 4 this season*

- (this will hopefully help us finish up our day before dark!)
- After each pool, the "3rd place team" gets to go home, and the 4th place team "works" the 1v1 and 2v2
- We expect some uncertainty regarding this new format, and look forward to your feedback*

We might also employ:

- "9 teams on 3 courts" (3 mini-pools of 3 teams, then resort so that 1s play 1s, etc. in second mini-pool)
- "7 on 2" (follow TM2 for this one)
- "modified 6 on 2" (the 1v6, 2v4 and 3v5 matches don't play; everyone gets 4 matches.. mathematical winner)
- "5 on 2"
- or even "left right brackets."

—> WHEN IN DOUBT SIMPLY INSTRUCT TEAMS TO FOLLOW THE SCHEDULE AS PRESENTED AT TM2

Again, thanks for all that you do! If you have questions, after reading all this and after going through the digital [SITE DIRECTOR FOLDER](#), please don't hesitate to give us call!

Keith and Jill, for the RMR