



Host Application Manual

TEAM ONTARIO 2022



ONTARIO
Volleyball



Team
ONTARIO

A Property of Ontario Volleyball Association



INTRODUCTION

We are hopeful that Team Ontario training will be in person once again. We are planning many development programs for this summer focused on introducing more athletes to a high-performance training environment. According to OVA policies, we must go through a formal RFP process to select the venue that will potentially host our training camp. This document will familiarize the potential Bidder with (1) the Ontario Volleyball Association (OVA), (2) the requirements for hosting a 2022 Team Ontario program and (3) the Application requirements.

TEAM ONTARIO 2022 PROGRAMS

Team Ontario programs are focused on the development of athletes in a performance training environment.

Program Name	Number of Athletes	Number of Coaches, Athletic Therapists and Staff	Total Number of People	Number of Nights	Target Dates for Program	Program Notes
Canada Summer Games Training Group	32 (16 per gender)	7	39	Two Training Camps: First Camp: 7 nights Second Camp: 14 nights	First Camp: July 12-19, 2022 Second Camp: July 31-August 14, 2022	
HPC Black	108 (60 girls and 48 boys)	28	136	6 nights	Mid-July *Ideally same time and location as HPC Red	If both HPCs cannot be hosted together, pairing both HPC Red/ Black Girls and HPC Red/Black Boys together is ideal
HPC Red	108 (60 girls and 48 boys)	28	136	6 nights	Mid-July *Ideally same time and location as HPC Black	If both HPCs cannot be hosted together, pairing both HPC Red/ Black Girls and HPC Red/Black Boys together is ideal
Team Ontario Regional Program	216 (108 per gender)	44	272	5 nights	July 24-July 29, 2022	Integrated Program (require access to beach courts)



Tall Maples	48 (24 per gender)	9	57	6 nights	Early July *Ideally same time and location as Beach Super Camp	Integrated Program (requires access to beach courts)
Beach Super Camp	80 (40 girls, 40 boys)	14	96	6 nights	Early July *Ideally same time and location as Tall Maples	Beach program (requires access to beach courts)

TEAM ONTARIO HOST APPLICATION PROCESS

Ontario Volleyball is interested in confirming venues for all Team Ontario venues in December 2021. This year interested venues will only need to submit a copy of the Team Ontario Host Application Form to express interest in hosting a Team Ontario program. The deadline to submit an application is end of day Sunday November 28, 2021, to the OVA Athlete Development Lead. Following the deadline, the OVA will review applications and only contact venues they wish to pursue. In December virtual meetings will occur to review Host Applications with selected venues only, following which a decision will be made on hosts for each Team Ontario program.

The OVA understands that there may be uncertainties regarding various aspects of the application as many venues are currently not allowing external parties on site and don't know what their re-opening process may look like. The OVA invite venues to apply despite those uncertainties and to be as transparent as possible regarding their re-opening process.

If you need assistance or have questions regarding the information in this Manual, please contact the Athlete Development Lead at the OVA. It is important to your organization and the OVA that the Bidding group have a clear understanding of the requirements for hosting a Team Ontario program and what that entails. Please find information to note regarding Team Ontario program requirements below.

All completed Applications should be sent to the Athlete Development Lead by Sunday November 28, 2021.

OVA Athlete Development Lead: Lauren Breadner
lbreadner@ontariovolleyball.org or 416-426-7183



TEAM ONTARIO PROGRAM REQUIREMENTS

Training Centres Venue Requirements

The Facility staff will secure at **substantially reduced cost** to the OVA a facility with:

TRAINING SESSIONS

- At least six (6) volleyball courts with at least 4 meters of free space around each court and a minimum ceiling height of 30 feet from the playing space to the lowest impairment or overhanging obstruction of the ceiling
- Air conditioning and adequate lighting
- Access/use of volleyball standards, nets and antennas
- Access to volleyball carts and standard training material (pylons, cones, individual mats, etc)
- Access to boxes or stands for coaches to stand on during certain exercises
- Four (4) referee stands
- Access to ice and therapy room
- Towels and/or mops to clean the floor
- Storage room for volleyball equipment, a minimum of 10 feet by 10 feet
- Access to weight/physical training room

Available Training Site Hours- Each day of the Training Centres, training may begin at 7:30AM and continues until approximately 10:30PM. Facility doors and court areas must be open to participants at 7:00AM.

The venue must be available for occupancy by OVA staff and coaches, no later than 7:00AM daily and remain open through the end of the training day.

Team Ontario Draft Schedule Per Day

	Boys	Girls
7:00 AM	Breakfast	
8:00		Breakfast
	On Court	
9:00		Classroom



10:00		
	Cool Down	
11:00	Cleaning	
	Lunch	On Court
12:00		
1:00		
		Cool Down
2:00		Cleaning/ Lunch
3:00	Classroom	
4:00		
	On Court	
5:00		
6:00		Dinner
	Cool Down	
7:00	Cleaning	
	Dinner	On Court
8:00		



9:00		
		Cool Down
10:00		Cleaning

ACCOMMODATION REQUIREMENTS

- Accommodation must be available on site to host total number of people per program (athletes, coaches and staff, both male and female for the duration of the Program).
- There must be a clear separation between boys' and girls' accommodations
- Room for a coaches/athlete's lounge
- Wifi Internet Access
- Kitchenettes for light snacks and meals
- Storage room for clothing in each room - minimum 10 feet by 10 feet

FOOD SERVICES REQUIREMENTS

- Breakfast, lunch and dinner for the number of people present at the Training Centre (see table above) in a cafeteria setting (preferably less than a 10-minute walk to the gym)
- Healthy meal options and/or custom meal plan
- Meal sizes adequate for young athletes training at a high intensity
- Extended and custom services hours

CLASSROOM AND MEETING SPACE REQUIREMENTS

- Classroom or meeting room with a minimum capacity of 30 people and with access to projector and screen. Direct access to said meeting room for OVA staff and coaches. (It is recommended that the meeting room capacity be of 60 people to allow for more space between participants)
- Wifi access in all meeting rooms for OVA staff and coaches
- Access to six (6) tables

ADDED VALUE FEATURES

Parking

- Staff parking at Venue: Complimentary parking must be provided for all OVA staff vehicles for the duration of the Training Centres (approximately twelve (12) spots per day)



- Participant parking at the Venue: The OVA requests that free or reduced rate parking be made available to OVA coaches and athletes with in and out privileges both at the venue and at the residences
- Open parking for parents on first and last day of camp at time of pick-up

Communications

- The venue will supply internet access and connections to the OVA staff and coaches throughout the training venue
- Access to printing services (print, photocopy, etc.)

It is suggested that the venue also includes in this section any features that may enhance the quality of the Training Centres. Example of added value features are:

- Access to testing equipment such as Vertecs, force plates, etc.
- Entertainment opportunities for players on days off
- Possibility to host OVA High Performance programs for multiple years



APPLICATION EVALUATION PROCESS AND AWARD

Award of the contract resulting from this RFP will be based upon the Bidder whose offer will be the most advantageous to the OVA in terms of cost, deliverables, experience in providing similar services and any other factors as may be specified elsewhere in this RFP.

The selection committee will consist of the following representatives:

Selection Committee Members:

Lauren Breadner, Athlete Development Lead

Louis-Pierre Mainville, Athlete Development Director

Criteria:

- The Host Facility must be easily accessible by train, car and bus.
- Athletes, Coach and OVA staff accommodation must be convenient to the playing venues and surrounding activities.
- Adequate meeting space with flexibility for programming needs must be available to the Training Centres organizers.
- The Host Venue must have the minimum number of full size gymnasiums/courts required for each program.
- Accommodation must be available for the number of people involved in each program (see above table)
- Food services (breakfast, lunch and dinner) must be available on site for all participants.
- Cost must be competitive
- The venue must have a comprehensive Covid-19 risk mitigation strategy

Common Reasons for Non-acceptance:

- The selection committee received a large number of strong proposals, not all of which could be accepted due to timing/space considerations.
- More than two (2) venues were proposed and preference is one (1) playing venue.
- Multiple proposals with overlapping content were received.
- The facilities at the particular venue site may not accommodate the technical needs of the Training Centre.
- The proposal is too narrowly focused or may not have a wide appeal.
- The proposal was not submitted according to the submission guidelines.
- The proposal was vague or did not provide enough information about the content which could be presented.
- The proposal is not competitive against others received.

The OVA reserves the right to:

- Reject any or all offers and discontinue this RFP process without obligation or liability to any potential Bidder.
- Accept other than the lowest priced offer.
- Award a contract on the basis of initial offers received, without discussions or requests for best and final offers.
- The Bidder will confine its submission to those matters sufficient to define its proposal and to provide an adequate basis for the OVA's evaluation of the Bidder's application.