



## MEETING MINUTES October 7, 2025

### Golden & District Arena

In Attendance:

Jessica Chiles, Niall Gleeson, Ashley Durning, Michelle O'Grady, Malin Ewan, Spencer Lainchbury, Heidi Delmonego, Josee Roy, and Jessica Chagnon

### 1. Approval of Minutes & Agenda

- Motion: To accept the minutes from the previous meeting.
  - *Moved by:* Michelle | *Seconded by:* Spencer | *Carried*
- Motion: To accept the agenda as amended.
  - *Moved by:* Niall | *Seconded by:* Michelle | *Carried*

### 2. U7 Additional Tournament Funding Request

A request was received from the U7 team manager for an additional tournament registration fee due to their large roster of 29 players. The team's current budget is \$3,300, and they have already used \$2,000 for two Invermere tournament entries, leaving \$1,300 for another event.

The treasurer noted that the U7 team also has a \$500 "fun fund" available. As the new season's budget already reflects this allocation, no further funding was approved at this time.

Action: President and Treasurer to follow up with the U7 manager.

### **3. Fundraising Plan for the Season**

The board expressed appreciation to the Manager Coordinator for organizing the season's start-up meeting.

- Budget Goals: Final budget is still in progress. Estimated fundraising need: \$5,000–\$10,000.
- Provincials: Hosting will require approximately \$38,000, which will be offset by fundraising and contributions from BC Hockey (\$10,000) and ViaSport (\$3,000–\$5,000).
- U18 Team: Confident in their ability to fundraise and requested that revenue from their home tournament concessions be redirected toward provincials.
- Sponsorship: Updated sponsorship package and revised fundraising policy are ready for distribution. Managers will delegate sponsorship outreach within teams.
- Co-ed Tournament: Registration numbers are currently low; if not viable, planning will shift to a spring event.
- Other Updates:
  - Reddi Grant work led by Josee, Michelle, and Jessica Chiles.
  - Based on current projections, the association should end with approximately \$3,000 surplus if plans stay on track.
  - The board agreed to discontinue FlipGive.
  - Discussion held around accepting direct team donations while maintaining fairness across divisions—no changes for now.

### **4. Meeting Efficiency & Communication Guidelines**

The board reviewed new recommendations for improving meeting flow and member communication:

- Members are encouraged to direct questions through team managers or committees before contacting the board.
- A member survey is on hold, pending review of the mission and vision.
- Updates from each coordinator will be included in agendas to reduce in-meeting discussions.
- Members wishing to discuss an issue must submit agenda items in advance.
- The board will clarify attendance expectations for future meetings.  
These guidelines align with ongoing work under the CBT grant to strengthen communication and policy efficiency.

## **5. Evaluations Review (Coach Coordinator Report)**

Evaluations went smoothly and were based strictly on scoring.

- Suggested shortening the process to three sessions (two skills + one game) instead of four.
- Emphasis on ensuring clear drill setup and visible jersey numbers for evaluators.
- Feedback from coaches will be gathered by email.
- Consider holding all evaluations over a single weekend in the future.

## **6. Reports from Directors and Coordinators**

### **President – Jessica Chiles**

- Presented updated East Kootenay (EKMHA) policies and the Showcase League format, updated to managers and website.

### **Vice President – Niall Gleeson**

- No updates to report.

### **Equipment & Safety – Spencer Lainchbury**

- Jersey distribution for U7, U9, and U15 expected by next week.
- All Safety Managers being confirmed; first aid kits under review.
- Draft Safety Manager guidebook nearly complete.
- Developing a “Buy Local” policy in response to U18 jersey supplier feedback.
- Ordered nine CCM coach jackets; monitoring size needs.
- Will meet with the Town of Golden to review arena safety (glass, boards, and penalty box concerns).
- Heidi, Sue D., and Michelle will clean and reorganize lockers; Heidi to take notes and circulate.

### **Registrar – Malin Ewan**

- All teams rostered in SportsEngine and Spordle, with some staff still missing (notably U11 Rec).
- U11 Rec team is struggling with morale; need some coaches to volunteer, board will provide support and encourage positivity. Great league schedule and fun league to be in.
- AP (Affiliate Player) rostering underway.
- Updated rosters to be sent to all managers this week.

- Reminder: submit registrar requests promptly—no last-minute submissions, please.
- No update yet on the U18 appeal.

### **Female Development – Josee Roy**

- U9/U11 female development sessions underway with 11 players registered.

### **Ice Manager – Amber Granter**

- League scheduling completed with only minor adjustments expected.
- Noted high stress around scheduling but successful outcomes overall.
- Future scheduling meetings could be held virtually.
- Still assigning a few remaining ice slots (U7, U9, U15 Female, U18).
- Remaining unused slots will be returned to the Town by October 14.
- Ice allocation tracker available for review; U9 currently most affected by practice slot gaps.

### **Treasurer – Michelle O’Grady**

- Finalizing year-to-date budget to present at next meeting.
- Tournament budget now available in the Managers’ Google Drive folder.
- Discussed U13 Comp player fee concern raised by an Invermere parent:
  - Decision: All players to pay full registration fees (\$520) as budget is based on full participation and additional ice costs.
  - No objections raised.

### **Manager Coordinator – Heidi Delmonego**

- Emphasized that game jerseys are not to be worn at practices; teams should use practice jerseys, pinnies, etc.
- Shared updated fundraising documents (Kicking Horse has donated two lift tickets per tournament).
- Recapped successful Manager Meeting held September 30 — strong turnout and engagement.
- Reviewed fundraising protocol, new sponsorship package, and Spordle online form changes.
- Co-ed Tournament: Awaiting registration numbers; decision by end of week (minimum 40 needed).
- Picture Day: Organized with Bill Pringle for the week of October 20.
  - U7–U9 photos off-ice (lobby), older teams on-ice; no black background this year.

- Muzza unavailable this fall, but U18s may contact him for provincial action shots.

### **Secretary – Ashley Durning**

- No updates to report.

### **Referee Coordinator – Jessica Chagnon**

- Hosted Recertification Clinic with ~30 officials; tight space but great turnout (and donuts!).
- New Officials Clinic scheduled for October 12.
- Monitoring fair game assignments; refs can claim games first-come, with special pairing requests allowed.
- New 12-year-old officials will be mentored.
- U18 tournament has referees confirmed; U15 may be challenging due to U18 being away.

### **Fundraising Coordinator – Vacant**

## **7. New Business & Action Items**

- Bylaw Committee Meeting: October 29
- Redi Grant: Ongoing
- Chuck Power Skating: Registration breaking even
- Noon Shot Clinic: 17 registered
- Extra Weekend Ice: Under review, power skating, camps, no frills tournament.

## **8. Next Meeting**

Date: Tuesday, November 4, 2025

Adjournment: Motion to adjourn by Ashley at 8:15 PM