

Fergus Falls Hockey Association- 2025 December 3rd Meeting Minutes

FFHA Purpose Statement

The Fergus Falls Hockey Association (FFHA) is committed to providing youth athletes with programs to learn and enjoy the sport of hockey. We promote and support a fun and fair hockey environment that encourages athletes to respect themselves and others, become a better teammate, build self-confidence, and develop leadership skills. We work toward a common goal of developing each athlete's physical, social, and emotional health and personal values that enable life-long success.

FFHA Board Members and Chairs

Voting Members

President	Curt Proffit (2028)	218.731.2553	curtproffit@gmail.com
Vice President	Sarah Shol (2027)	218.205.7590	ffhasponsorship@gmail.com
Secretary	Heather Briese (2027)	218.205.5641	ffhasecretary@gmail.com
Treasurer	Megan Johnson (2026)	701.318.8641	ffhaottertreasurer@gmail.com
SafeSport Coordinator	Andrea Wicker (2028)	320.267.8640	andreagpopp@gmail.com
Registration Coordinator	Kylene Johnson (2027)	701.866.3250	ffharegistrar@gmail.com
Beginner Program	Erin Brimhall (2028)	218.280.2134	enbrimhall@gmail.com
Tournament Coordinators	Sarah Shol/Megan Johnson/Erin Brimhall	See above	enbrimhall@gmail.com, ffhasponsorship@gmail.com, ffhaottertreasurer@gmail.com
Equipment Manager	Rebecca Cederberg (2028) Andy Renner (2026)	612.501.1083	rebeccacederberg904@gmail.com Andyrenner11@gmail.com
Public Relations, Promotions	Sarah Casey (2026)	218.205.0209	Sarah_barsness@hotmail.com
10K Puck	Grant Davenport (2028)	218.671.3298	grantdavenport13@icloud.com

Appointed Board of Directors with voting rights

*HSB Coach	Mike Donaghue	218.731.0293	mdonaghue@fergusotters.org
*HSG Coach	Isaac Vatnsdal		isaac.vatnsdal@edwardjones.com

*FFHA Hockey Director	Josh Shol	218.205.7803	straightlineroofingandsiding@gmail.com
*Traveling Scheduler	Mike Welde	218.770.4825	rodentsrule@gmail.com
*Concession Stand Manager	Megan Odland	218.205.1776	meganodland11@gmail.com
*Gambling Manager	Jessica Karsnia	218.205.7841	jesskarsnia@yahoo.com

Non-voting right members

Arena Scheduler / Comm. Arena	Pam Muxfeldt	218.332.5808	pam.muxfeldt@fergusfallsmn.gov
Referee Coordinator	Jason Loftquist		lofty35@gmail.com
Legal Advisor, Discipline Chair	Sarah Duffy		tuel.duffy@gmail.com
Life Barn Admin	Larissa Stigen		ffhalivebarn@gmail.com

Committee Chairs

Registration Chair	Kylene Johnson		
Fundraising/Sponsorship Chair	Sarah Shol		
SafeSport Chair	Andrea Wicker		
Tournament Chairs	Sarah S, Megan J, Erin B		
Equipment Chairs	Becca Cederberg and Andy Renner		
Facilities Chair	Curt Proffit		
Public Relations Chair	Sarah Casey		
Discipline Chair	Sarah Duffy		
Beginner Program	Erin Brimhall		
10K Puck Chair	Grant Davenport		
Concessions Chair	Megan Odland		

Members present: Curt, Heather, Megan O., Megan J., Jessica, Sarah S., Andy, Becca, Kylene, Andrea, Grant, and Mike D.

- I. **Establishment of Quorum (need 9/17 voting members) / Call Meeting to Order:** 5:33PM
Establishment of quorum and Curt called the meeting to order
- II. **General Membership Open Forum:** none

- III. **Approve November 2025 Meeting Minutes:** Kylene motioned to approve the 2025 November meeting minutes. Andrea seconded the motion and the motion carried unanimously.
- IV. **Approve December 2025 Agenda:** Erin motioned to approve December 2025 agenda. Grant seconded the motion and the motion was carried unanimously.
- V. **Approve November 2025 Gambling Reports:** Jessica reported on the monthly total income and the monthly expenses. Heather made the motion to approve the November Gambling Reports. Sarah S. seconded the motion and the motion was carried unanimously.
- Jessica informed the Board that there will be pull tabs at the Fergus ABC Brewing location.
- VI. **Approve November 2025 Treasurer's Report:** Megan J. reported on the monthly income from gaming, concessions and expenses. She is continuing to receive 8u registration fees.. Arena expenses paid for the summer ice reconciliation. MN Hockey fees are to renew along with hosting tournaments, body contact clinic paid for and expenses for home tournament trophies. The team managers receive \$125.00 dollars in reimbursement, with provided receipts, for the extra stuff (i.e. decorations). .
- Megan wants Isaac here to explain the long term investing and to increase the dollar amount for long term investing
- Megan J stated there is money coming in for Mite jerseys and four families still owe jersey money. We have all the raffle money counted and the winners have their winnings in check form. Heather motioned to approve the November 2025 Treasurer's Report. Kylene seconded the motion and the motion carried unanimously.
- VII. **City Updates:**
- **Facilities Committee (Curt):** Curt reported on summer ice reconciliation and the Association paid the City \$2,400.00. Curt thanked Pam for marketing and advertising for the summer ice.
 - **Arena Scheduling (Pam):** Facilities signs replace the magnetic signs that are peeling and add to the North hallway. Locker room cleanliness is good, Pam sent out a microphone email to be more careful; if a team plays after you, keep it out. If a team isn't there, keep there then take it at the end of the day, put away.
- Pam reminded the Board that the upstairs 3rd light needs to be shut off when not in use. January stuff is being put together. Waiting on Mike W. to finalize four games the first week of January before she can post the final January schedule.
- There was a 10 U game added in January waiting to finalize the time; and there is an open spot for the 10 U tourney.
- High School Girls Hockey make up game scheduled for Monday, January 26th. No PEP skills on the 26th of January.
- VIII. **Old Business:** None
- IX. **Hockey Director (Boys & Girls) Report :** Curt reported on behalf of Josh S. that everything is going well at all levels. The 15U season is going well. Recapped that a mite was moved to the Squirt level for 11 skaters on each team to be more competitive.
- X. **Committee Reports:**

- **Concessions Committee Chair (Megan O)**:: Megan O reported that December Dibs is out, shifts are full. Jennifer Frank was hired and she is Food Safety Certified. Megan reported on the monthly expenses on Sysco food items, Coke beverage products, and other food items from (Service food, Walmart, and Costco). She commented on Concessions weekly deposits indicating the concessions is making a profit. The Food Steamer died and will look into finding a repair. Otherwise, a new one will be ordered. The concessions need their own biohazard bag area after the health inspection, otherwise the concession inspection passed with flying colors.
- **Registration Committee Chair (Kylene)**:: Kylene reported 233 athletes registered in the Association. Need three more birth certificates, coaches have been reporting to get credits to be USA compliant. In our District, the Association is well in regards to coaches being up to date with their requirements.
Becca said that another order has been placed for Jerseys in 1st year mites and replacements.
- **Game Scheduling (Mike W)**: nothing to report
- **Public Relations Chair (Sarah C)**:: Curt reported she has the coaches spotlight on Facebook and she has been sharing weekend updates.
- **Sponsorship/Fundraising Committee Chair: (Sarah S)**: Sarah S. reported we have new wall signs going into the North Rink. Raffle: all the checks have been sent or picked up with the exception of one that is in the concession stand.. The tickets are picked up and one family lost and reissued. Went well. Megan has been working hard with the sweatshirt order. Ordered 25 fuzzy blankets to put in the concessions, but set up a day before Christmas for an order. The next Letterman's order window has been opened.
- Beginner program boys and girls to write to the athletes with a \$5.00 concession coupon to come to a high school game. Boys/Girls: email the families to come to the concessions to pick them up. In the sponsorship/fundraising folder.
- **Referee Coordinator (Jason)** : Curt reported on behalf of Jason, the referee numbers are increasing. We have 2nd and 3 year referees.
- **Beginner Programs Committee Chair: (Erin)**:: Nothing to report
- **Equipment Committee Co-Chair (Becca/ Andrew)**:: Jerseys went out to athletes. Another order has been placed and will be here next week and then there will be one more order before christmas and becca will reach out to see if the hockey socks will be in at the end of the week.
- Old equipment and helmets have been tossed and we have gotten new helmets.
- Selling old jerseys– cost \$20 — cash only on a Boys and Girls High School Hockey night.
- Ordered goalie gear that fits kids at the younger levels for safety.
- Ice Hockey Systems (IHS) tool for coach reimbursement
- **Tournament Committee Tri-Chairs (Sarah S./Megan J./Erin)**:: Sarah S. reported she sent a message to Amy about the Fargo Angels for the 10 U. Amy proposed making the last spot free. Curt or Kylene will send out an Association for 12UA to fill game jobs, ask the 15U parents to help, ask high school players and will build Sign Up Genius for parents to fill slots.
- **Safe Sport Coordinator (Andrea)** :: Andrea reported all is good or nothing to report. Curt created the official complaint form to ffhahockey@gmail.com. For Andrea, Sarah D., and Curt to review as the complaints come in. Team managers have a list of Safe Sport Certified parents. Kylene will share with the board and coaches.
- **10K Puck Coordinator (Grant)** :: Grant began to look into an in season Puck Challenge.

He found different incentives and logged puck shots will be the same as the summer 10K Puck Challenge.

- **Discipline Chair:** (Sarah D.): nothing to report

XI. **President's Report:** none

XII. **New Business:** None

XIII. **Next Meeting:** Wednesday, January 7th @ 5:30PM @ FF ice arena- community room

XIV. **Adjourned:** Sarah S motioned to adjourn the meeting at 7:00PM. Erin seconded the motion; there was no discussion and the meeting was adjourned.