

Hastings Hockey Boosters Meeting Minutes

Meeting Date: June 11, 2023

Roll Call:

X	Curtis Gerrits (President)		Luke Riveness (Director of Girls In-House)		Jake Caneff (Referee Coord.)
X	Dave Fullerton (Vice President)	X	Jesse Viall (Director of Bantams/Jr. Gold)	X	Lisa Ferdig (Registrar)
X	Kari Erickson (Treasurer)	X	Dan Gallahue (Director of Mites)	X	Joe Westman (Technology)
X	Tony Horton (Secretary)	X	TJ Johnson (Director of Girls Travel)		Vacant (Tourn. Coord.)
X	Cory Ferdig (Director of Operations)	X	Sean McCabe (Director of Peewees)		Carol Horton (Sponsorship Coord.)
X	Jamie Stevens (Director of Hockey)	X	Bob Erickson (Director of Squirts)	X	Brad Wells (Goalies Coord.)
X	Kristy Meyers (Dir. of Volunteers)	X	Brian Meyer (Director of Learn Hockey)	X	Tara Kochendorfer (Recruitment)
X	Keith Birken (Charitable Gam. Mgr.)	X	Jon Krauth (Director of Revenue)	X	Kent Winkelman (Apparel Coord.)
X	Pat Gelhar (Director Girls 10U)			X	Luke Fenton (Dryland Coord.)

Approval of Agenda:

A motion was made by Jesse, seconded by Cory, and carried to approve the June 2023 agenda.

Approval of Minutes:

A motion was made by Pat, seconded by Jon, and carried to approve the May 2023 meeting minutes.

Topic	Discussion
Membership Comment	<ul style="list-style-type: none"> • None.
Officer Reports	<ul style="list-style-type: none"> • President – Curtis Gerrits <ul style="list-style-type: none"> ○ Arena vision update: The City of Hastings has approved to engage a firm to start vision planning for renovations and updates to the Hastings Arena. There will be opportunities for Hastings Hockey to provide input and participate in the planning. Watch for more information. ○ Arena wireless update: will be installed in June. A plan is in place to share the monthly cost with the City. ○ District 8 meeting update: Changes to the rules for school attendance waivers are being considered by MN Hockey. They will likely have a ruling after their June meeting. Implementing incentives to keep referees and attract new referees. ○ 12U/15U Travel Director appointment: the President appoints TJ Johnson <ul style="list-style-type: none"> ▪ A motion was made by Jamie, seconded by Cory, and carried to approve TJ Johnson as the Girls 12U/15U Director. • Vice President – Dave Fullerton <ul style="list-style-type: none"> ○ Hosted tournaments: <ul style="list-style-type: none"> ▪ Sugar and Spice, Dec 8-10, 10UA and 10UB2, \$1350, 3 game guarantee ▪ Big Chill, Jan 4-7, Bantam B1 and Jr Gold B, \$1600, 4 game guarantee ▪ River Rumble, Feb 1-4, Peewee C and Bantam C, \$1600, 4 game guarantee ○ District tournaments we will host: <ul style="list-style-type: none"> ▪ Peewee AA/A - Districts - Feb 18-25 ▪ 12UB2 - Districts - March 11-17 ○ Avario update: Will use Avario for scheduling arena ice time this season. Arena staff is learning Avario and becoming comfortable with it. Continuing to gather info and build this season's ice schedule for each team and event. ○ Season kick-off meeting update: Working group met last week. Working to get player registration up and running sooner than usual—hopefully in June/July. Planning to eliminate all paperwork from the registration process. Planning to switch domain name registrars for our hastingshockey.com domain name. Planning to switch away from Google Mail email service. Started planning for annual

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	fundraising golf tournament—likely to be held in September.
Director Reports	<ul style="list-style-type: none"> • Director of Hockey - Jamie Stevens <ul style="list-style-type: none"> ○ Hockey Operations Committee update: No meetings since last Board meeting. Kicked-off off-season player development challenge program. • Gambling Manager - Keith Birken <ul style="list-style-type: none"> ○ Gambling Manager presented monthly gambling reports to HHB Board. ○ The Green Mill is closing at the end of June. Working to add one or more new gambling sites. ○ Had an unannounced compliance inspection this month. We passed, with 2 very minor items mentioned. ○ Year-end compliance audit scheduled for July 12. ○ Gambling Committee update: Want to add two new members to the committee— Kristin LeFebvre and one other yet-to-be identified. ○ A motion was made by Pat, seconded by Jamie, and carried to approve the addition of Kristin LeFebvre to the Gambling Committee. ○ Charitable gambling donation approval: A motion was made by Jon, seconded by Pat, and carried to approve donating up to \$40,000 from the gambling operation to our HHB association. ○ A motion was made by Cory, seconded by Jamie, and carried to approve amending the January 2023 through May 2023 meeting minutes to include the month’s LG1004 Monthly Gambling Report to Members form. ○ Previous months’ gambling record keeping documents are always available for review--please contact Keith Birken or Curtis Gerrits
Coordinator Reports	<ul style="list-style-type: none"> • None
Old Business	<ul style="list-style-type: none"> • Raider Wolves co-op decision/vote: Generally speaking, the co-op was a positive experience for both Hastings and Cottage Grove associations. Debated the pros and cons of continuing the co-op. Several parents/coaches were in attendance and provided comments. Discussed likely teams/player numbers for upcoming and for future seasons. Noted the letter from Hastings High School girls hockey Head Coach addressing his thoughts on the co-op. <ul style="list-style-type: none"> ○ A motion was made by TJ, seconded by Pat, and carried to return 12U and 15U to Hasting-only hockey programs. • 2023-2024 HHB budget approval <ul style="list-style-type: none"> ○ The proposed budget is basically break-even with about \$630k revenue and about \$630k expenses. ○ Elimination of team fees: for travel teams, team fees will be built-in to the registration fees. Team fees will not be assessed at the end of the season as they have been in the past. ○ Since travel team fees are built-in, registration fees have gone up for each travel level this year. ○ A motion was made by Jesse, seconded by Jon, and carried to approve the 2023-2024 budget.
New Business	<ul style="list-style-type: none"> • Identify preliminary teams and competitive divisions for 2023-2024 season <ul style="list-style-type: none"> ○ Girls: 10U A, 10U B2, 12U B1, 12U B2, 12U B2, 15U B ○ Youth: Squirt A, Squirt B1, Squirt B2, Squirt C, Squirt C, Peewee A, Peewee B2, Peewee C, Peewee C, Bantam B1, Bantam C, Junior Gold B • Discuss formation of Hockey Development Committee:

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	<ul style="list-style-type: none">○ Jamie presented an overview of the proposed committee.○ Many successful associations have an active Hockey Development Committee.○ Mission: to advance the development of our players and coaches.○ Including individual hockey skills, positional play, hockey theory, team concepts/systems.○ Areas of responsibility: player skill development, assist tryout process, coaching selection, coaches education.○ Committee members: Director of Hockey (committee chair), high school varsity boys head coach, high school varsity girls head coach, experienced hockey players that played beyond the level of high school, experienced coaches representing a variety of experience including multiple level divisions; all age groups; both boys' and girls' programs● Proposed two new Board of Director Positions:<ul style="list-style-type: none">○ Travel Commissioner○ In-House Commissioner○ Along with other duties, both will serve as advisors to the Hockey Development Committee○ The proposed new board positions will continue to be discussed by the HHB Board and not carried forward yet at this time.● Discussed disbanding of Hockey Operations Committee. Participants would still meet as needed to do hockey operations-type work, but not as a formal committee. Director of Hockey will continue to brief the Board with updates on hockey operations-type work and issues.● A motion was made by Jon, seconded by Kari, and carried to approve (1) the formation of a Hockey Development Committee, (2) disband the Hockey Operations Committee, and (3) continue to provide the board with updates on hockey operations topics.
Board Comment	<ul style="list-style-type: none">● Board officers, directors, and coordinators: please read through the Hastings Hockey Handbook and send your ideas for making improvements/edits to Curtis.
Adjournment	<ul style="list-style-type: none">● A motion was made by Bob, seconded by Cory, and carried to adjourn at 9:18 pm
Next Meeting	<ul style="list-style-type: none">● Next Meeting: July 9, 2023

Attached documents:

LG1004 Monthly Gambling Report to Members

MINNESOTA LAWFUL GAMBLING

LG1004 Monthly Gambling Report to Members

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization: Hastings Hockey Boosters Meeting date: June 11th, 2023

Documentation Provided	Reporting Requirements for each form of lawful gambling conducted
<p>1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following:</p> <p>LG100A Schedule B2 LG100C LG100F</p>	<ul style="list-style-type: none"> • Gross receipts. • Dollar amount of all prizes paid out. • Total value of all merchandise prizes awarded from each form of gambling conducted. • Lawful purpose expenditures. • Profit carryover reconciliation.
<p>2. Copy of check register or itemized expense journal that includes electronic transactions.</p>	<p>Complete details on all allowable expenses including payee, amount, date issued, and purpose.</p>
<p>3. Copies of distributor invoices or perpetual inventory records.</p>	<p>Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.</p>
<p>4. Copy of the month-end physical inventory.</p>	<p>Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.</p>
<p>5. Copy of itemized bank statement reconciliation (LG100F).</p>	<p>Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.</p>
<p>6. Fund loss report.</p>	<p>Any fund loss discovered during the month.</p>
<p>7. Correspondence and other documents:</p> <p>Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other</p> <p>Department of Revenue: Error corrections, tax bills, tax orders</p> <p>IRS: Tax notices</p> <p>Miscellaneous correspondence</p> <p>Annual audit</p> <p>Compliance review report</p> <p>Bingo program</p>	<p>Correspondence sent or received relating to the lawful gambling operations.</p>

LG1004 Monthly Gambling Report to Members

Authorization of Expenditures

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

Preapproval: Allowable Expenses

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount Monthly limit	Approved (Yes/No)
Gambling Products		3,000.00	Yes
Compensation and Payroll		\$6,000.00	Yes
Local Gov't Investigation fee		\$500.00	Yes
Rent		\$6,000.00	Yes
E Pulltabs Equipment		\$5,000.00	Yes
E Linked Binigo		\$1,000.00	Yes
Misc. Services and Supplies		\$2000.00	Yes

Preapproval: Lawful Purpose Expenditures

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)
Hastings Hockey Boosters			\$40,000	Y

This report was presented to the organization by the gambling manager or other organization member.

Signature, **in ink:** Date:

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