



### Team Travel Policy and Agreement

Team trips to competitions and camps are rewarding experiences for our athletes and can range from local to international travel. When teams organize trips and hit the road, the following guidelines will be observed:

1. Prior to traveling with ASCTC, athletes must be enrolled in a program with dues paid in full or a payment plan in place. At the beginning of the season or before the first trip, ASCTC athletes (parent/legal guardian for minors) must accept, sign, and return this agreement.
- 2.. ASCTC trips operate on a shared cost recovery basis to keep athletes' expenses as low as possible. Prior to each trip, leaders will estimate the per-athlete cost and collect a 50% deposit from each athlete. Back-to-back trips may require different deposit plans.
  - a. Trip costs can include, but are not limited to: air and ground transportation, lodging, food, coaches' share of the travel expenses, entry fees, etc. ASCTC coaching is included in team dues. Non-ASCTC guest athletes, if approved, can expect to be charged an additional coaching fee.
  - b. If an athlete drops out of the trip for any reason, refunds will exclude any costs ASCTC has incurred on behalf of the athlete that cannot be recouped.
  - c. After each trip, the final costs will be determined, and athletes will be invoiced the difference. ASCTC requires payment within 15 days of the invoice either by check or through your Sports Engine account. If the trip total is less than the deposit, refunds will be issued. Back-to-back trips may require a different invoicing cycle.
  - d. If an athlete must leave a trip early resulting in additional travel costs, including special medical travel, those costs are the responsibility of the athlete or parent/legal guardian. ASCTC does not require travel insurance, although services such as Global Rescue are recommended for international trips.

I/We, the undersigned, and/or parent or legal guardian of a minor, desiring to participate in team trips, training camps, and other team travel have read and understood the terms of this agreement. By signing below, I am acknowledging my acceptance on behalf of myself and/or my minor child:

Athlete name(s) (print): \_\_\_\_\_

Adult athlete signature: \_\_\_\_\_ Print name: \_\_\_\_\_

Parent/legal guardian of minors signature: \_\_\_\_\_ Print name: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Thank you!**

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For ASCTC use:

Received by: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_