



Great Falls Amateur Hockey Association Meeting Minutes

Meeting Minutes

Date: 10 June 2025

Time: 6:30PM

Location: Great Falls Ice Plex, 4001 29th Street SW, Great Falls, MT 59404

1. Call to Order

- By: Corey Smith
- Time: 6:32PM

2. Executive Board / Voting Members Attendance

- **Board Members Present:**
 - Treasurer – Jennifer Chambers
 - Secretary – Corey Smith
- **Division Representatives Present:**
 - High School – Erik Stober
 - 14U – Mona Williams
 - 12U – Meghan Haynes / Neal Popichak
 - 6U / 8U – Scott Bambenek / Scott Moodie
 - House League – Cody Lee
- **Board Members Absent:**
 - President – Mike Pancich
 - Vice President – Mike Zook - Proxy Votes to S. Moodie
- **Division Representatives Absent:**
 - High School – Jeff Winkler - Proxy Votes to E. Stober
 - 14U – Becky Kujava - Proxy Votes to M. Williams
 - 10U – Matt Baker - Proxy Votes to S. Bambenek
 - House League – Amber Heck – Proxy Votes to J. Chambers
 - 19U Girls – Willow Rossmiller – Proxy Votes to J. Chambers
- **Guests/Observers: N/A**

3. Approval of Previous Meeting Minutes

- Meeting Date: 13 May 2025
- Motion to Approve: Erik Stober
- Seconded by: Jennifer Chambers
- Vote: Unanimous (Motion Approved)

4. Approval of Treasurer Report

- Motion to Approve: Erik Stober
- Seconded by: Mona Williams
- Vote: Unanimous (Motion Approved)

5. Executive Board & Committee Member Reports

- Board Members:
 - Treasurer – Jennifer Chambers
 - Transfer of \$25,000 from Concessions to Checking
 - Motion to Approve: Erik Stober





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- Seconded by: Meghan Haynes
- Vote: Unanimous (Approved)
- Certificate of Deposit (CD) Accounts
 - Discussion was to see if we can offset the two (2) CD Accounts
 - Jennifer is gathering details on the process and will discuss further and way forward at the July Board Meeting
- Secretary – Corey Smith
 - Still In-Need for one (1) 10U Rep to assist Matt Baker
- Division Representatives
 - High School – Erik Stober
 - Nothing to report that this meeting
 - 14U – Mona Williams
 - Nothing to report that this meeting
 - 12U – Meghan Haynes / Neal Popichak
 - Nothing to report that this meeting
 - 6U / 8U – Scott Bambenek / Scott Moodie
 - Nothing to report that this meeting
 - House League – Cody Lee
 - Still need coaches for the upcoming sessions
 - Zero (0) applicants
 - 19U – Willow Rossmiller
 - Still need coaches for the upcoming sessions
 - Zero (0) applicants
- Committee Members:
 - Registrar – Sarah Carper
 - Nothing to report that this meeting
 - Equipment Manager – Ty Hoffman
 - Nothing to report that this meeting
 - Referee – Ken Speidel
 - Nothing to report that this meeting
 - Ice Foundation – Helena Harper
 - Nothing to report that this meeting
 - Web / PR – Amber Heck / Mike Zook
 - Nothing to report that this meeting
 - Concession – Jordan Keller / Jen Imlay
 - Jordan completed an inventory review of all concession items and identified several expired products. He is in the process of developing a comprehensive plan for the upcoming season, which will be submitted to the Executive Board for review and discussion, with a final decision to be made by M. Pancich at the July meeting.
 - Tournament Director – Mona Williams
 - To streamline and improve the tournament application process, Mona will be formulating a comprehensive plan that will utilize a newly established, dedicated email address specifically for all tournament-related communications. This centralized approach will ensure that applications, supporting documents, and correspondence are efficiently organized, easily accessible, and properly tracked. By directing all submissions and inquiries





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to this single point of contact, we can enhance response times, reduce the potential for miscommunication, and provide better oversight throughout the application and approval stages. The plan will also include clear submission guidelines, standardized forms, and defined timelines to further support consistency and transparency for all applicants, which will be submitted to the Executive Board for review and discussion, with a final decision to be made by M. Pancich at the July meeting.

- Goalie Development Coordinator – Amber Heck
 - On-Going Goalie Clinic
 - Every Sunday through the end of July
 - 5:00pm to 6:00pm
 - Drop-In Rate: \$25.00
- Fundraising – Amber Heck
 - See New Business Section
- Ice Scheduler – Sarah Carper
 - Nothing to report that this meeting
- Coach-In-Chief –
 - See New Business Section
- Safe Sport Coordinator –
 - Nothing to report that this meeting

6. New Business

- **Coach-In-Chief Discussion & Vote:**
 - The Board conducted discussions regarding both applicants for the Coach-in-Chief position. Each candidate presented a strong background in coaching and demonstrated a clear commitment to the organization’s mission and long-term development goals. Both individuals emphasized the importance of player development across all age levels, as well as the need to foster a positive and supportive hockey culture. One candidate brings significant experience and well-established connections within the local hockey community, offering immediate familiarity with existing programs. The other candidate offers a fresh perspective, a strong focus on youth development, and a strategic approach to long-term program enhancement. Both applicants expressed their willingness and ability to commit the necessary time and energy to fulfill the responsibilities of the position. The Board discussed the strengths and qualifications of each applicant as part of the decision-making process.
 - Motion to Approve Matt Leaf as Coach-In-Chief: Mona Williams
 - Seconded by: Meghan Haynes
 - Vote: Yea – 12, Nay 2, No Vote 1 (Motion Approved)
- **2025-2026 Volunteer Requirements**
 - **Volunteer Hours**
 - Each family is required to complete **30 hours of volunteer time** throughout the season for one (1) registered player.
 - Each family is required to complete **45 hours of volunteer time** throughout the season for two (2) or more registered player(s).
 - Of the 30/45 hours, **10 hours** must be spent volunteering in **concessions** and **5 hours** in a **home tournament**.





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- The remaining hours can be fulfilled through various other volunteer opportunities provided by GFAHA.
- All members regardless of position (ex. board members, team managers, coaches, tournament [co]directors, etc.) are subject to volunteer deposit and completion of minimum concessions **(10) and tournament (5) volunteer hours**, all other hours will be covered by position held within the Association.
 - Motion to Approve 2025-2026 Volunteer Hours: Meghan Haynes
 - Seconded by: Erik Stober
 - Vote: Unanimous (Motion Approved)
- **Volunteer Deposit**
 - A **\$500 deposit** is required prior to November 1st.
 - A **\$750 deposit** is required prior to November 1st if you have two (2) or more registered players.
 - Deposit checks will be securely held by Team Manager or Treasurer.
 - This deposit will be returned at the end of the season if all volunteer hours are completed.
 - If all or part of the required volunteer hours are not completed at the conclusion of the season, volunteer deposit checks will be cashed.
 - Motion to Approve 2025-2026 Volunteer Deposit: Jennifer Chambers
 - Seconded by: Mona Williams
 - Vote: Unanimous (Motion Approved)
- **GFAHA By-Laws**
 - Motion to Approve 2025-2026 GFAHA By-Laws: Scott Moodie
 - Seconded by: Scott Bambenek
 - Vote: Unanimous (Motion Approved)
 - UPDATED Version will be posted on <https://www.gfaha.net/>
- **Setting Registration Fees for 2025-2026 Season**
 - 2025-2026 Registration Fees and Timeline
 - High School – \$975.00
 - 14U – \$800.00
 - 12U – \$650.00
 - 10U - \$500.00
 - 6U / 8U – \$300.00
 - House League – \$125.00
 - 19U – \$650.00
 - Early Bird Registration Discount: \$50.00
 - Registration Opens: 16 June 2025
 - Early Bird Registration Ends: 22 August 2025
 - Registration Ends: 8 September 2025
 - Try-Outs (If Applicable for Division) 24 – 30 August 2025
 - Motion to Approve 2025-2026 Registration Fees & Timeline: Erik Stober
 - Seconded by: Jennifer Chambers
 - Vote: Unanimous (Motion Approved)





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- **Proposed Budget for 2025-2026 Season**
 - **6U/8U – Bond Off-Set Cost & Additional Home Ice**
 - Proposal to offer 6U/8U funds in lieu of the bond to help offset tournament expenses. A total of \$4,800 would be allocated for this purpose. The funds are to be used exclusively for in-state tournaments and will be distributed equally among participants until the total amount is exhausted. Each player would be eligible to receive funding to participate in up to two (2) tournaments with this proposed amount.
 - Additional Home Ice from four (4) hours to eight (8) hours
 - Motion to Approve 6U/8U Bond Off-Set Cost & Additional Home Ice: Scott Moodie
 - Seconded by: Scott Bambenek
 - Vote: Unanimous (Motion Approved)
 - **Fundraising:**
 - **Fundraising Requirements & Buyout**
 - Fundraising will maintain the required amount of \$350 per player.
 - Fundraising participation is **mandatory** for all players on a travel team.
 - Every family will have the option to "buyout" in the amount of \$300 per player, for their fundraising obligation at registration instead of participating in fundraising activities, (Not Applicable for House League Members).
 - No goods (e.g., Cash Frenzy, Braided Bread, etc.) will be given for the buyout fee.
 - Fundraising fees will be reduced by \$25 for each additional child registered on a travel league team.
 - This discount ***does not*** apply to the House League program.
 - ****NEW** Gun Raffle**
 - **GUNS 4 HOCKEY**
 - Proposes a raffle consisting of 15 guns, each averaging \$600, resulting in a total upfront cost of \$9,000. Tickets would be sold at \$20 each, with a target of selling 1,200 tickets, generating total sales revenue of \$24,000. After covering the cost of the firearms, the net fundraising amount for GFAHA would be \$15,000. On a per-player basis, this option would require an average of 9 tickets sold per player. This option provides a balanced approach, offering a solid fundraising return while keeping individual sales expectations at a manageable level for participants.
 - Motion to Approve Fundraising Requirements/Buyout & Gun Raffle: Mona Williams
 - Seconded by: Erik Stober
 - Vote: Unanimous (Motion Approved)





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7. Open Forum / Public Comment

- N/A
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8. Next Meeting

- Date: 08 July 2025
 - Time: 6:30PM
 - Location: Great Falls Ice Plex. 4001 29th Street SW, Great Falls, MT 59404
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9. Adjournment

- Motion by: Scott Bambenek
- Seconded by: Scott Moodie
- Time: 8:37PM





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Addendum to Meeting Minutes

Great Falls Amateur Hockey Association

Original Meeting Date: 10 June 2025

Addendum Date: 17 June 2025

Subject Matter: Change in Concession Stand Authority

This addendum serves to supplement the official meeting minutes recorded for the Great Falls Amateur Hockey Association held on 10 June 2025.

Purpose of Addendum:

- Effective immediately, the GFAHA President, Mike Pancich grants full operational control and authority of the GFAHA Concession Stand to Jordan Keller and Chelsea Keller, GFAHA-appointed Concession Coordinators. This authority includes but is not limited to staffing, inventory management, scheduling, financial management, and daily operational decisions. Oversight remains subject to board review and financial reporting in accordance with GFAHA policies and procedures.

This decision supersedes any prior directives or shared authority arrangements related to the management of the concession stand.

Addendum Details:

- **Subject Matter:** Appointing Jordan Keller and Chelsea Keller as Concession Coordinators and removing Jen Imlay for any and all responsibilities.

Approval:

This addendum will be attached to and considered part of the official meeting minutes from 10 June 2025

Submitted by:

Jennifer Chambers, GFAHA Treasurer

17 June 2025

Approved by:

Mike Pancich, GFAHA President

17 June 2025

Corey M Smith

Corey M Smith
GFAHA Secretary