

TEAM STAFF & VOLUNTEER REGISTRATION REQUIREMENTS

All team staff and volunteers for the Jr Ducks, Lady Ducks, and the ADHSHL must complete the required items BEFORE participation with any team. This includes ALL Managers, Coaches, Locker Room Monitors, and any other adult staff members or volunteers with regular access to minor participants. (Scan the codes below with your smart phone or click the url to visit the website for each requirement)



USA HOCKEY SCREENING - must be renewed every two years

- Visit <https://www.usahockey.com/backgroundscreen> to complete the screening
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USA HOCKEY MEMBERSHIP - must be renewed annually

- Visit <https://membership.usahockey.com> to register
- Must have current USA Hockey membership PRIOR to ANY participation



SAFE SPORT TRAINING - must be renewed annually

Visit <https://www.usahockey.com/safesporttraining> for training

REGISTRATION FOR OUR ORGANIZATION - must be renewed annually

- Visit <https://form.jotform.com/200685327123955> to complete the registration



SCAHA PASSCODE - must be renewed annually (Jr Ducks & Lady Ducks)

- Required for Jr Ducks and Lady Ducks team staff only
 - Visit <http://www.scaha.com/> to set up/login to your account & get your passcode
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CONCUSSION TRAINING - required for all coaches and managers

- All coaches & managers must complete a concussion awareness program
- Visit <https://www.cdc.gov/headsup/youthsports/training/index.html> for training
- Forward your completion certificate to cfrazier@the-rinks.com





USA HOCKEY AGE SPECIFIC MODULES - required for All Coaches

MT08 MODULE (6U and 8U teams) / **SQ10 MODULE** (10U teams) / **PW12 MODULE** (12U teams) / **BN14 MODULE** (14U teams) / **MD18 MODULE** (15U, 16U, 18U, HS, and Girls 19U)

Visit <https://www.usahockey.com/agespecificmodules> for more info

USA HOCKEY COACHING EDUCATION PROGRAM (CEP) – required for All Coaches

- Personnel who are going to be on the bench or on the ice must be registered as a coach and fulfill all the coaching requirements.
- Visit <https://www.usahockey.com/coachingcertification> for more info



COACH LEVEL	CEP AND AGE SPECIFIC MODULE REQUIREMENTS
1ST YEAR COACH	Level 1 clinic + age-specific component
2ND YEAR COACH	Level 2 clinic + age-specific component if not previously taken for current age level
3RD YEAR COACH	Level 3 clinic + age-specific component if not previously taken for current age level
4TH YEAR COACH	**No Level certification required but can attend a Level 4 clinic + age-specific component if not previously taken for current age level
5TH YEAR COACH	Complete the online Level 3 Recertification Track 1 or attend a Level 4 clinic + age-specific component if not previously taken for current age level
6TH YEAR COACH	No Level certification required but can attend a Level 4 clinic + age-specific component if not previously taken for current age level
7TH YEAR COACH	Complete the online Level 3 Recertification Track 2 or attend a Level 4 clinic + age-specific component if not previously taken for current age level
8TH YEAR COACH	No Level certification required but can attend a Level 4 clinic + age-specific component if not previously taken for current age level
9TH YEAR COACH	Must attend a Level 4 clinic + age-specific component if not previously taken for current age level
10TH YEAR & BEYOND	No Level recertification required but must complete age specific component if not previously taken for current age level.
	**EXCEPTION: Coaches of national tournament bound teams (Tier I 14U, 16U, 18/19U, Tier II 16U, 18/19U, and High School) must complete Level 4 in their fourth season of coaching