



MISSION:

Mason Soccer Boosters is a non-profit organization (501c3) of parents and fans who volunteer their time for the benefit of the Mason High School soccer program.

The main goal of the Mason Soccer Boosters is to raise money through fund raisers to provide

- Equipment for the athletes, including the SWAG, soccer bags, warm-ups, rebounders, pennies, futsal balls & practice goals
- Specialized training for the soccer athletes
- Scholarships to college-bound Mason students whose parents participate in booster fund-raising activities
- Write-ups for local newspapers and assist coaches with team statistics

Additionally, the Mason Soccer Boosters connects with the community to

- Bolster support with local businesses
- Reach out to the local soccer community with opportunity to serve as ball girls/boys for varsity matches
- Support Top Soccer

Throughout the year, the Mason Soccer Boosters meet to plan and deliver the best athlete and fan experience for our Mason Soccer Family.

President Responsibilities:

- Deliver against the mission of the Mason Soccer Booster Program
- Youth Camp – Responsible for setting up, advertising, collecting payments, coordinating,
- Attend monthly Mason Booster Meetings
- Employ good financial management with finance leader on income and expenses
- Provide timely communications on Camp and Team activities via email and web sites
- Address concerns from members
- Lead and speak at events (Parent Summer Meeting, End of Season meeting, etc.)

Calendar

- Please see the activities calendar for a month by month review of events
- Below is a high level flow of event dates. Please note the following
 - Some activities require a few months of prework which is shown on the activities calendar
 - Booster meetings are held monthly

Month	High- Level Activities
January	Youth Camp
February	Youth Camp
March	Youth Camp
April	Youth Camp
May	Youth Camp
June	Youth Camp
July	Pre-Season Classic
August	Recruit Parents for Team Parents. Communicate with coaches on Budget
September	
October	
November	
December	Debrief with coaches and volunteers on next year Start, Stop, Continue

Youth Camp Planning Calendar

Timing	Activity
January	Align on dates & field needs – Booster Board & Coaching Staff
February	<ul style="list-style-type: none"> • Finalize with coaches the dates (4 days + 1 rain date) • Secure fields (60 minutes before start time & 60 minutes after camp) • Confirm with Facility Coordinator which bathrooms should be open during camp hours • Work with Athletic Director Assistant to gain Approval for hanging advertising banner <ul style="list-style-type: none"> ○ Want banner hung on softball field fence facing Mason-Montgomery Rd. ○ Need to hand early to get prominent spot before other sports hang their signs. ○ Confirm dates for hanging banner – Late Feb-June (start of camp) • Request FC Cincinnati guest player for second or third day of camp. • Update advertising flyers. Contact: Mark Heckler
March	<ul style="list-style-type: none"> • Contact youth soccer programs to send emails to players. <ul style="list-style-type: none"> ○ Mason Say – Steve McKee - – XXXXXXXXphone.email • Contact Spirit Wear coordinator to arrange camp t-shirts <ul style="list-style-type: none"> ○ Contact: Dawn Berryman – XXXXXXXXphone.email • Get last years t-shirts from storage to use for design reference <ul style="list-style-type: none"> ○ Contact: Mark Heckler – XXXXXXXXphone.email • Contact Booster Finance lead to update and start getting sponsors <ul style="list-style-type: none"> ○ Contact: Nancy Thomas – XXXXXXXXphone.email • Submit updated flyer for distribution with Peach Jar email blasts. <ul style="list-style-type: none"> ○ Dylan McKinney - mckinneyd@masonohioschools.com • Hang/distribute flyers at strategic locations <ul style="list-style-type: none"> ○ W2W, Community Center, Soccer Village • Have coaches to email flyers to Mason School district teachers to share with students
April	<ul style="list-style-type: none"> • Treasurer collects registration and payments from PO Box • Treasurer writes payment receipt date on registration paperwork and sends registration and waiver to VP • VP organizes registration and waiver info so that it's easy to check in campers the mornings of camp • Have spirit wear coordinator order shirts based on last years numbers (better to have shirts that a size large than a size small)
May	<ul style="list-style-type: none"> • Continue working with Treasurer on registrations and payments. • Secure volunteers <ul style="list-style-type: none"> ○ Senior player volunteers ○ Parent volunteers <ul style="list-style-type: none"> ▪ Check-in (day 1 have 3 parents) ▪ Stay during camp (2) ▪ Parent collecting camper quotes for marketing ▪ Parent taking pictures each day ▪ Parent to be present when FC Cincinnati player arrives, for pictures, and departs • Print off registration and waiver paperwork and have available at camp for walk-ins • Develop email list of parents for communication during camp
June	<ul style="list-style-type: none"> • Be there for start of first day of camp. • Send thank you email to parents

Contacts:

Role	Resource	Phone	Email
Facility Coord	Debbie Darland	513-229-4515; Internal Ext. 20405	darlandd@masonohioschools.com
Assistant to the Athletic Director	Cathy Crotty, CAA	Work: 513-398-2513 ext:3 Cell: 513-383-6720	crottyc@masonohioschools.com