



Mound Westonka Hockey Association
Meeting Agenda for Meeting 6/18/18
6:00 PM, Thaler Conference Room

- 1) **6:00pm Meeting Called to Order by President Flom**
 - a) BOD present: Ryan Flom, CR Childers, Christine Biehl, Jason Trost, Robin Halonen, Dean Swanson, KC Kimbrel, Ross Carlson, Sara Reinholtz, Benji Rashleger, Tim Schwob, Eric Beazley, Machel Whitmore
 - b) Guests – Todd Courneya, Selmer Moen, Stephen Randall from Autolce Scheduler.com, Matt Hoese, Tom Halloran

- 2) **6:01pm Approve Last Meetings Minutes**
 - a) Discussion/Motion to accept May 2018 minutes as presented via email
 - b) Motion – Dean – accept May 2018 BOD Meeting Minutes
 - i. Second - Benji
 - ii. Unanimous approval

- 3) **6:05pm AutolceScheduler.com – Stephen Randall, President/CEO**
 - a) Motion by Ryan – allocate \$2k for Autolce and \$4K for Todd. Re-evaluate in future years and potentially change Todd's future rates.
 - i. Second – CR
 - ii. Motion Passes – Unanimous.
 - b) Dean will bring MWHA vote to D3 as a Yes for AutolceScheduler.

- 4) **6:25pm New Board Introduction - Pond / Thaler Presentation – Bruce/Roger**
 - a) **Move to July Meeting**

Agenda – Financial Update, New Business, Committee Updates, Old Business Review

- 5) **6:50pm Tournaments review for 2018-19 – Selmer Moen & Secretary Biehl**
 - a) Girls - Mound paying for U12, Orono paying for U10.
 - b) Boys – Schedule created. Staying around \$1200 ea average.
 - i. Looking for approval to start booking.
 - ii. Feedback due to Selmer 6/20
 - c) Motion – Dean – do not schedule any practices or tournaments for Thanksgiving Weekend (Thurs-Sun) – no ice – unless a team chooses to book a tournament on their own.
 - i. No Second.
 - ii. Motion does not pass.
 - d) Girls - 4 Girls tournaments already scheduled and paid for over Thanksgiving
 - i. Table girls Discussion
 - e) Christmas – Blackout 12/22-12/26
 - i. KC to bring to Orono side of the girls program.

- 6) **7:10pm Financial Update – Treasurer Trost**
 - a) MWHA Organization update
 - Profit/Loss

- Revenue/Expenses from previous month
- 2018-17 Actual vs. Budget

Motion to approve May 2018 Financials – Ryan Flom

Second – Robin Halonen

Motion passes – unanimous.

b) 2018-19 Budget Update

- i. Budget to be reviewed at the July board meeting.
- ii. Will vote in July to approve the budget.

c) Miscellaneous

- i. Status of Charitable Gambling Annual Permit
- ii. General comments re: expenses/deposits and Quickbooks
- iii. Follow up re: D3 invoice- May 2018
- iv. Coaches Stipend review – 2017-18 payments / 2018-19 rates

New Business

7) 7:30pm 2018-19 Ice Planning / Ice Purchase Approval – President Flom / Todd Courneya

- Motion by Ross – Travel Ice Purchase 461 Boys, 246 Girls
 - Second – Sara
 - Motion Passes – unanimous
- Motion by Ryan – Mite Ice Purchase 123 hours
 - Second – CR
 - Motion Passes – unanimous
- Total Ice Purchase = 830 hours

8) 8:00pm Open Board Positions – President Flom

- a) Recruitment and Rookie Camp Director – revised description
 - i. Split this to two roles Recruitment and Rookie Camp Director and a Manager of Mites (Coordinator level)
 - (1) Must recruit and fill this role immediately.
 - (2) Targeted recruitment to M1/M2 families
 - (3) CR will draft a communication – recruitment will begin 6/20 – both positions.
- b) Tournament / D3 Tournament Director
 - i. Communication to be sent.
- c) Alternate
 - i. Communication to be sent.
- d) BOD Onboarding document
 - i. Please review and add important information for newcomers.

9) 8:05pm Spirit of the Lakes Float, Saturday, July 21 - President Flom

- a) MWAHA will be registered by the 29th - Biehl
- b) Flom's will be on the float – please join the float.

10) 8:10pm Orono-Westonka Girls Program Update – Directors Niccum & Kimbrel

- a) Logo / team name options
 - i. Lakers #1, Stars #2, Warriors #3.
 - ii. Logos to be made and each player has one vote.
 - iii. Rebranding begins from there.
- b) Budget / Organization
 - i. \$6,000 for rebranding.
 - ii. \$10,000 for seed money for the joint account.
- c) Orono-Westonka Girls Program reconciliation

11) 8:40pm HOC Update - Director Carlson

- a) Charlie Hales as the PWB1 Head Coach
 - a. Motion by Ross, Charlie Hales as PWB1 Head Coach
 - i. Second by CR.
 - ii. Motion passes – unanimous.
- b) Goalie Budget of \$8000.00
 - a. Goalie Tryouts \$1200.00
 - b. Monday night Goalie skills \$2400.00
 - c. Derek Bishop Helping throughout the season with all levels of goalies from SQ-BA. \$4400.00
 - d. Motion by Ross – approve Goalie Budget as stated in a, b, c.
 - e. Amendment by Ryan – add in mite goalie training – add \$500.
 - i. Second by Benji
 - ii. Motion passes – unanimous
- c) Pre tryout clinic, Tryouts, MEA Clinics, Monday Night skills (12 sessions) Ice dates and times. So they can get put on the website.

Old Business

12) 9:00pm Westonkahockey.org Update – Director Halonen & VP Childers

- a) Home page and Registration site map to be ready for July Meeting

13) 9:10pm 2018-19 Fundraising Policy Draft v2.0 – Director Reinholdz

- i. Board reviewed and agreed that their needs to be a mandatory fundraiser for all players and that the organization should select and make available team fundraising options (Mar 2018).
 - (1) Minimum proposed requirement for 2018 – Raffle Ticket 10/family @ \$10ea (F&I)
 - (a) ~70 families out of 200 averaged roughly 10 tickets ea
 - (b) BOD voted to table mandatory fundraising for 2018-19 season and fundraising committee will come back with recommendation for alternatives after their first meeting. (May 2018)
 - (i) Discussed potential for a “hockey blitz” type weekend where association would schedule event and teams/players would go out en masse to sell during that time window.
 - (c) AI – Item tabled until June BOD mtg. Sara to present fundraising re-write at June meeting.
 - ii. Fundraising Policy (June Update)
 - (a) Association fundraising –
 - (i) Consideration - Mandate everyone participate
 - (b) Individual fundraising – need to research how to apply funds raised to the next year’s registration
 - (i) Look into having a “cash/check” donation option.
 - (ii) Should we call it “fee reduction” or something instead of fundraising?
- (2) Individual Fundraising - Schwan’s Cares Campaign
- (3) Raffle Tickets - Motion to hand out 20 raffle tickets to each family member along with their jerseys, encouraging each family sell 10 minimum (not mandated but highly encouraged) (Sara will coordinate with Gina). Team competition for raffle ticket sales, tracked on our website to help drive website utilization. Top 3 winning teams get prizes (TBD but nice prizes such as White Hawk branded jackets with their names on the sleeves for 1st, etc.)

- (4) Motion by Ryan – All players that register through MWA are mandated to see 10 raffle (per family) or buyout at \$75. Travel and Mite, Boys & Girls
 - (a) Second – Ross
 - (b) Motion Approved - unanimous
- iii. Golf Tournament Update
 - (1) Dibs hours for volunteers on committee – Sara to work with
 - (2) Volunteers needed (signup link to follow after this week's meeting)
 - (3) Planning document here:
 - (a) https://docs.google.com/spreadsheets/d/1ucFpxPM-tFuNq6A-YAb0AYIc0g_P61rKX-5_zC1641k/edit#gid=980259039
 - (4) Registration is live – 5somes.

2017-18 Board Member Assignments / Reports Follow (submit in writing in advance)

- President – Ryan Flom
- Vice President – CR Childers
- Treasurer – Jason Trost
- Secretary – Christine Biehl
- Past President – Mark Studebaker
- D3 Rep – Dean Swanson
- Equipment & Apparel– Tim Niccum
- Fundraising – Sara Reinholdz
- Girls Program – KC Kimbrel
- Hockey Operations – Ross Carlson
- Marketing – Benji Rashleger
- Registrar / Safe Sport – Machel Whitmore
- Tournament / D3 Tournament– Open as of 5.18. 2018
- Volunteer/DIBS – Eric Beazley
- Webmaster – Robin Halonen
- Alternate – Open as of 5.18. 2018
- Alternate – Lawrence Nemechek
- Player Recruitment and Rookie Camp – Open as of 2.19.18

Ad Hoc Committee Members

- Volunteer Coordinator – Erik Hanson
- Ice Scheduler – Todd Courneya

9:30pm Reappoint Directors to new terms

- a. Tim Niccum, Equipment and Apparel | Girls Program Committee Co-Chair
- b. Robin Halonen, Webmaster
- c. Lawrence Nemechek, Alternate
- d. Machel Whitmore, Registrar | SafeSport
 - a. 2nd year of 2nd term. Expires May 2020
- e. Motion by Ryan to appoint Tim Niccum and Robin Halonen to new 3 year terms.
 - a. Second – Sara
 - b. Motion approved - unanimous

9:35pm Ajourn

REGISTRATION CONVERSATION

Registration for Travel: 8/18/18 – 8/31/18

- Late Fee \$100 kicks in 9/1/18

- Travel Registration Closes 9/10/18
 - Walk In registration on 8/20/18
 - Pre-tryout clinics start 9/25/18
- Mite Registration to open 8/18/18
- 1st year = \$99 (first 30 free)
 - All other mites = \$250
 - Secondary registration for those elevated to Red Team = additional \$250

July Board meeting will focus on Policies

July Meeting Policy Review

- 1. Hockey Operations Committee Responsibilities**
 - a. https://cdn3.sportngin.com/attachments/document/0083/6321/Hockey_Operation_s_Committee_HOC_Structure_and_Responsibilities.pdf
 - b. Proposed Revised Draft:
https://www.dropbox.com/s/3tqyb91priptkhp/Hockey_Operations_Committee_HOC_Structure_and_Responsibilities_FEB%202018%20DRAFT.docx?dl=0
- 2. Parent Code of Conduct -**
 - a. Current Policy:
https://cdn4.sportngin.com/attachments/document/0136/4154/Parent_Code_of_Conduct_2017-05-12.pdf
 - b. Revised DRAFT MWA Policy for review:
https://www.dropbox.com/s/8jgt9g8yytc9b3v/DRAFT%20Parent%20Code%20of%20Conduct_MAR2018.docx?dl=0
 - c. Recommend embedding in Player Registration and posting to westonkahockey.org. Email out with to members before the season begins.
- 3. Player Code of Conduct -**
 - a. Current Code of conduct embedded into MWA Registration:
<https://www.dropbox.com/s/6mbaw8dgbj64oqe/Current%20Code%20of%20Conduct%20embedded%20in%20registration%20process.docx?dl=0>
 - b. Orono Player Code of Conduct:
<https://www.dropbox.com/s/i410n5fobrd852g/PlayerCodeofConduct.docx%20%281%29.pdf?dl=0>
 - c. NEW MWA DRAFT policy:
https://www.dropbox.com/s/q75u0818ul47j6q/DRAFT_%20Player%20Code%20of%20Conduct.docx?dl=0
 - d. Recommend embedding in Player Registration and posting to westonkahockey.org. Email out with to members before the season begins.
- 4. Grievance Policy -**
 - a. MWA does not currently have a policy
 - b. MN Hockey Recommendation:
https://www.dropbox.com/s/y3wbf9d26to5vbo/Example_Of_Association_Grievance_Process.pdf?dl=0
 - c. Orono Policy:
<https://www.dropbox.com/s/pkd5h00kw37yejo/Orono%20Youth%20Hockey%20Grievance%20Policy.docx?dl=0>

d. NEW MWAH DRAFT policy:

https://www.dropbox.com/s/w1g5dmix8t9t5ck/MWAH%20GRIEVANCE%20POLICY_DRAFT%20MAR%202018.docx?dl=0

5. Volunteer Policy & Agreement

a. Current Version Posted on MWAH / Documents

b. https://www.dropbox.com/s/ggyyc70y7kjqotu/Volunteer_Agreement_Form.pdf?dl=0

c. Current Version Posted on MWAH as a part of the player registrations process

d. <https://www.dropbox.com/s/7srgo8po4lvlydk/Current%20Volunteer%20Policy%20Embedded%20in%20MWAH%20Registration%20Process.docx?dl=0>

e. Orono Policy:

<https://www.dropbox.com/s/ddxh39ek13p5iao/Orono%20Youth%20Hockey%20Association%20Volunteer%20Policy.docx?dl=0>

f. Volunteer/DIBS Director to Propose A Revised Draft