



**WAUKESHA COUNTY
YOUTH HOCKEY ASSOCIATION**

**WAUKESHA WARHAWKS
HOCKEY
Est. 1974**

WAUKESHA COUNTY YOUTH HOCKEY ASSOCIATION

MEETING MINUTES – MAY 15, 2019

Called to order at 7:00 PM and adjourned 8:47 PM

1. BOARD MEMBERS PRESENT

- a. President Chad Muchow, VP On-Ice Jon Nanney, VP Off-Ice Matt Sondrol, Treasurer Patti Effertz, Secretary Tracy Staudacher, Bantam Level Director Josh Frehner, PeeWee Level Director Chris Duncan, Squirt Level Director Chris Schoeneck - EXCUSED, Mite/Mini-Mite Level Director David Welsch,

2. OTHERS PRESENT

- a. Non-Board Members: Webmaster Laureen Hoeft, Bantam CC Representative Clinton Krell, Master Ice Scheduler Gary Malinowski,
- b. 2018 Team Representatives: PeeWee B Don Snider,
- c. Membership: Sarah Wilder, Doug Kuhl (2018 Squirt Level Director, current Website Transition Lead),

3. INTRODUCTIONS

- a. Board member introduction
- b. No guests

4. WEBSITE UPDATE by Laureen Hoeft

- a. Ready to go live, finishing player reg, waiting rate and payment plan then will build that in and be ready to go. Once we shut off old DNS we can keep for reference for a while.
- b. Contacting SportsEngine (SE) some retraining and then Board will be trained
- c. Trying to contact Jim Dietrich (former Website coordinator) as we are tied to old website and can't shut it down until domain is transferred
- d. Doug Kuhl will reach out to Board when ready, will need a few items such as PO for payments
- e. Email Laureen for site login if desired
- f. Registration - not ready yet (complicated fee structure per Treasurer). ...but can build generically (may take five days) so it is ready to go for registration. When details are established can input details and then go live
- g. **Action Items**
 - i. Demo for Board - will take approx 30 min, let Laureen know date/time that works for Board,
 - ii. Scheduler Training - Gary (scheduler) will need more extensive training - Laureen and Gary to coordinate
 - iii. Remove WCYHA “.com” legacy site - there is a WCYHA “.com” site out there that takes payments

5. MEETING MINUTE APPROVAL: APRIL 10, 2019

- a. Motion - Matt Sondrol, 2nd - John Nanney; Approved

6. TREASURER'S REPORT

- a. Tabled April report - place to Unfinished Business next mtg

7. MEMBERSHIP COMMENTS: none

8. UNFINISHED BUSINESS

a. LEARN TO PLAY HOCKEY REQUIREMENT - Chris Duncan

1. Approved to move back from ice rink management to WCYHA at last mtg
- ii **Outcome Summary** (no vote but overall agreement)



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1. WCYHA requires completion of the Learn To Skate and Learn To Play Hockey programs for all players registering for their first season of hockey. These two activities are offered by Waukesha County Park & Rec, not WCYHA. It has been the organization's experience that families brand new to hockey are best served gauging their skater's interest in hockey by participating in this training program prior to taking on the expense and demands of a full season of team hockey.
2. WCYHA exemptions to the above requirement:
 - a. All U8 players (although it is strongly recommended, it is not required)
 - b. Any player who has participated in a season with a USAHockey organization. USAHockey registration document from claimed season required.
 - c. Any player who has completed a similar training program with another organization. Proof of program details and completion required

iii. Open questions / concerns

1. When do we require proof of requirement? At registration? What proof is allowable? What happens is not done, not allowed to register?
2. What will WCYHA course look like? Learn to Play Hockey (LPH) and Learn to Skate (LS) will each be about 8 weeks long
3. Lack of coaches is issue
4. Better interface with county re curriculum is needed
5. Should we use Bantam players?

iv. Action Items

1. WCYHA Policy & Procedures (P&P) to be updated in June and require for 2020
 - a. See language above under Outcome Summary

b. CORPORATE SPONSORSHIPS UPDATE

i. NA

9. NEW BUSINESS

a. NEW BOARD MEMBER INTRODUCTIONS

b. WAHA REGION 5 MEETING UPDATE - John Nanney and Chad Muchow (please check this section as this was quite conversational and I may not have gotten everything)

- i. Stats - Number of Players in Wisconsin - 20,172; Region 5 breakdown provided (Numbers please)
- ii. Referee update - Reg is June 1 and Seminars are Aug 24 at MSOE, Sept 28 at West Bend, Oct 25 at FDL. Ref coordinator was at meeting.. looking for help recruiting, especially adult
- iii. WAHA Annual Guide
- iv. Region 5 - Al Deming is current Region 5 rep
- v. Playdowns - Planning to move playdowns to 3rd week (or 1st) in Feb starting 2021...poll coming in June
- vi. Next WAHA meeting - Aug 2-4 in Wausau - Guy Gosselin guest speaker
- vii. USA Hockey Safe Sport (SS) and background check
 1. Mandatory, annual for anyone 18 or older including managers
 2. Background check every 2 years, SS free but screening will be more expensive (\$20-30) (reimbursed from organization)



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- viii. Region 2 - Sheboygan transferred to Region 3, affects our standing with wildcard
- ix. Boundaries - Watertown share with Beaver Dam, boundary clarification continuing
- x. C1 / C2 - tabled to Sept
- xi. Rule / Bylaw change proposals (significant proposals, not enacted for this year)
 - 1. Vote will be before August annual mtg
 - 2. Checking - no plans to remove
 - 3. U8 must complete a move up request form if in major year moving up to Squirt
 - a. WCYHA will need a policy change to reflect WAHA - John Nanney will update and propose
 - b. Letter must be submitted by Nov 15 to WAHA - best to be submitted before tryouts by parents
 - 4. Director of Hockey - WCYHA needs designated by Nov 1: What does this role entail?
- xii. **Action Items**
 - 1. John Nanney to update WCYHA policy for U8 move up request and bring to Board for review / approval
 - 2. Director of Hockey discussion
- c. **GOLF OUTING** - Matt Sondrol
 - i. Christensons (Mike) will coordinate again
 - ii. Sat Sept 28 at Morningstar Golf in Mukwonago
- d. **POLICY AND PROCEDURE UPDATE** - Matt Sondrol
 - i. Form on website to update send to secretary
 - ii. In by June 30, vote on July mtg
- e. **REGISTRATION UPDATE** - Matt Sondrol
 - i. July 1 - Testing new website and will then have more information
- f. **COORDINATOR POSITIONS DISCUSSIONS** - Matt Sondrol
 - i. See List (also on website)
 - ii. Matt will reach out and see who is interested; Parent mtg in September
- g. **END-OF-YEAR SURVEY** - John (127 respondents / 280)
 - i. Closed April 15
 - ii. Unable to get data unless upgrade, only have free now
 - iii. Discussion:
 - 1. \$10 credit for filing out survey or volunteer hour?
 - 2. Coaches feedback/survey, mtg in July/during year to get feedback?
 - 3. Send out early, keep open longer
 - 4. Different surveys for different levels
 - 5. Families may do one survey but have more than one skater
 - 6. *Anonymous submissions via website (not survey) - suggestions, comments, etc.*
 - 7. New website capability for surveys / Google Forms

10. UPDATES

- a. **PRESIDENT** - Chad Muchow
 - i. Waukesha has been awarded the 2021 PeeWee A tournament
 - ii. Submit bids for 2022 in March



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- iii. Brianna Decker - started fund to provide grants to women in hockey WCYHA will be first
 - iv. WAHA grants - grassroots (\$1000) Chad Muchow completing
 - v. Arrowhead / Elmbrook Wolves partnership - Arrowhead taking on more tasks .
 - 1. Waukesha needs one - David Welsch volunteered (not sure what this meant / if got right?)
 - vi. Website for Board - May 22 tentative, Chad will email
 - b. VP ON ICE - Jon Nanney**
 - 1. Puck Challenge Contest - June 1-Aug 31
 - c. VP OFF-ICE - Matt Sondrol**
 - i. Melissa Greves - Team Apparel Coordinator - (didn't get this regarding checks?)
 - ii. Change PO Box location.. UPS store by Eble, able to use ID to get in along with key
 - iii Volunteer hours are locked in
 - iv. Releases - Vote on July
 - d. TREASURER - Patti Effertz**
 - i. Met with John Keller (past Treasurer) - Fee calculation is very complex, need to discuss in the future and make more transparent
 - ii. Past-due Accounts - Ask tax acct - write off? 1099 income to family?
 - iii. Unprocessed credits were found and not applied to invoices, will be cleaning them up
 - iv. Money "trapped" in online from e-check (cheaper than CC), working on getting money released
 - v. Team funds...set up system for monitoring and transparency
 - vi. Move all accounts to single bank? (currently have 2 banks)
 - vii. Officers and Directors insurance - not sure
 - viii. Audits?
 - ix. Send Treasurer Report to Secretary to publish with minutes
 - e. BANTAM - Josh Frehner**
 - i. Welcome
 - f. PEE WEE - Chris Duncan**
 - i. Goalie needs for PeeWee? Always need
 - g. SQUIRT - Chris Schoeneck**
 - i. NA
 - h. MINI-MITE/MITE - David Welsch**
 - i. NA
11. Adjourn - Matt Sondrol, 2nd Jon Nanney