

INGERSOLL SOCCER CLUB CONSTITUTION

Rev Oct 2022

A. BY-LAWS

ARTICLE I – NAME

The name of this organization shall be the Ingersoll Soccer Club, hereafter referred to as the Club or I.S.C. This Club shall be affiliated with Elgin-Middlesex Soccer Association, and thereby to the Ontario Soccer Association. The ISC, club logo or name cannot be reproduced or used without the written consent of the Ingersoll Soccer Club.

ARTICLE II – OBJECTIVE

The objective of I.S.C. is to promote, develop, and govern the game of soccer in the town of Ingersoll and surrounding area at both recreational and competitive levels.

ARTICLE III – MEMBERSHIP

General membership is open to any and all persons who will actively promote and aid the betterment of I.S.C.

Player membership shall be open to all persons who support the objective and comply with the By-Laws. Application for player membership shall be made annually, in writing.

ARTICLE IV – ANNUAL GENERAL MEETING

The Annual General Meeting shall be held before Nov 15. of the current season. All members shall receive at least 14 days clear notice of the time and location of the Annual General Meeting.

The order of business at this meeting shall be:

Minutes of the previous Annual General Meeting

President's remarks

Treasurer's report

Correspondence

Committee reports

Unfinished business

Constitution amendments

Report of nominating committee

Election of new executive

Appointment of Auditors

New business

Adjournment

A quorum for all Annual and Special General Meetings shall be those members present (minimum 8 members).

ARTICLE V – SPECIAL GENERAL MEETING

Special General Meeting may be called at the request of 1/3 of the Executive Council. The reason for the meeting shall be stated and only this business shall be dealt with.

ARTICLE VI – EXECUTIVE MEETINGS

Executive meetings shall be called at the discretion of the President, but not less than one meeting per month, with the possible exclusion of December.

Quorum for all executive meetings to be the majority of Voting council members, including two elected members, one of which must be either the President or the Vice President.”

ARTICLE VII – EXECUTIVE COUNCIL

The business of I.S.C. shall be conducted by an Executive Council comprised of the following:

President (elected)

Vice-President (elected)

Secretary (elected)

Treasurer (elected)

Registrar (elected)

Council Members

Council Members are volunteers who agree to actively promote and aid the betterment of I.S.C. and who agree to assist the Club in one or more of the following functions as needed:

Awards Representative

Canteen Operation

EMSA Representative

Equipment Manager

Head Convenor

Head of Referees

Privacy Officer

Scheduler

Senior Teams Representative

Sponsorship Representative

Technical Director

Tournament Coordinator

Travel Team Representative

Website Coordinator

and other such functions as may be required from time to time.

Council Members are voting members of the Executive Council and, together with the 5 elected positions, are all considered when assessing quorum.

Council Members-at-Large are volunteers, not subject to attendance requirements, are non-voting, and assist in Club operation and functions from time to time rather than in an ongoing fashion.

The term of office for the Executive Council shall be from one Annual General Meeting to the next Annual General Meeting.

ARTICLE VIII – PRINCIPLE DUTIES OF EXECUTIVE COUNCIL

The PRESIDENT shall preside at all meetings of the Club and he/she shall have a deciding vote only. The VICE-PRESIDENT shall be the senior officer next to the President, and she/he shall preside at all meetings in the President's absence.

The SECRETARY shall be responsible for the administration of the business of the Club.

The TREASURER shall be responsible for the fiscal affairs of the Club.

The REGISTRAR shall be responsible for all aspects of player registration and transfers.

The COUNCIL MEMBERS both voting and non-voting shall have such duties as prescribed.

A Council Member who is absent without just cause from two (2) consecutive meetings, or a total of three (3) meetings throughout the year, shall be considered to have vacated his/her position.

ARTICLE IX – AUDITORS

The books shall be audited annually prior to the Annual General Meeting by (a) qualified person(s).

The auditor(s) shall be appointed by the delegates at the Annual General Meeting.

ARTICLE X – AMENDMENTS TO THE CONSTITUTION

All proposed amendments to the By-Laws shall be forwarded in writing to the Club no later than thirty (30) days prior to the Annual General Meeting or a Special General Meeting called for that purpose. Copies of proposed amendments to the By-Laws shall be either published or sent to all Members not less than fourteen (14) days prior to the General Meetings at which they will be considered.

Amendments to the Constitution will require a two-thirds (2/3) majority of votes present at the General Meeting.

ARTICLE XI

A. ASSETS

The club shall be carried on without the purpose of gain for its members, and any profits or other accretions to the Club shall be used in promoting its objectives.

Upon dissolution of the Club and after payment of all debts and liabilities, its remaining property shall be distributed or disposed of to the charitable organizations which carry on their work solely in Ontario.

B. RULES & REGULATIONS

I – DUTIES OF EXECUTIVE COUNCIL

1) President – To preside over all meetings of the Executive Council.

To represent I.S.C. to the public in a manner which will promote the Club and sport of soccer.

To act as an exofficio of all committees or sub-committees as needed.

To appoint an acting president in his/her absence.

Signing officer.

2) Vice-President – To assume the presidential powers either in the absence of or under the instruction of the President.

Undertake other duties as assigned by the President or the Executive Council.

Signing officer

3) Secretary – To give notice of all meetings to all parties entitled thereto.
Record accurately all business conducted at Executive Council, General, and Annual Meetings, and produce minutes of same.
Undertake other duties as assigned by the Executive Council.

4) Treasurer – To record accurately the financial transactions of the Club and to report same as requested at Executive, General, and Annual Meetings.
Present necessary information to the Auditors.
Signing officer.

5) Registrar – To record registrations of players and teams, and develop the appropriately needed schedule of play for the upcoming season.
To register and control all alterations to the season's schedule.
To register and control all movement of players registered with I.S.C.

6) Council Members both voting and non voting to take responsibility for, or assist with, aspects of Club operation as prescribed.

II – TEAM & PLAYER REGULATIONS

1. Only those teams approved by the Executive Council shall be included in the Soccer Program.

2. Outside communities wishing to submit teams as separate entities to play in I.S.C. recreational leagues must be accompanied by a representative, with named alternate, who will attend meetings and participate on I.S.C. Executive Council.

3. a All competitive teams representing Ingersoll Soccer Club shall be named "Flyers".

b. All teamware will consist of the colours and logo "crests" approved by the Ingersoll Soccer Club.

4. Without exception, each player shall be assigned to a team in accordance with his/her date of birth. Birth Certificates, passports or any such document will be acceptable as proof of age. The burden of proof shall rest with the player. A copy of such proof of age may be required to be submitted at registration and retained by the registrar.

5. All persons wishing to play soccer for I.S.C. shall be registered by I.S.C.

6. The Executive reserves the right to assign a player to a team in accordance with his/her playing skills, with consideration given to the desire and approval of that player, and subject to the objective of I.S.C.

7. The Executive reserves the right to modify or change any part of the Soccer Program in response to changing needs after consultation with coaches or convenors.

8. Registration fees must be paid before a player is assigned to a team.

III – RECREATIONAL COMPETITIONS

1. The aims of the recreational youth program shall be to:

- i) give boys and girls a chance to develop basic soccer skills through a recreational activity program.
- ii) create an atmosphere which allows players of all skill levels to enjoy the game, without concern as to winning or losing.
- iii) encourage team spirit and self-discipline in a competitive team game.

2. Except in the case of injury, all players attending a house league or play-off game are generally expected to be given equal opportunity to play (at least a minimum of 50% (fifty percent) of the game time, including extra time if applicable). Disciplinary action may be taken against any coach/team who continually refuses to adhere to this guideline.

3. Each team shall have its own colours, and all teams shall be required to play in their registered colours, except the goalkeeper who shall wear a distinguishing sweater. Affiliated teams must have colour approved by I.S.C. Executive by March 1 of the current season.

4. Defaulted Games

In house league age divisions where tables are kept (to be decided annually by the Executive), a win will award 3 (three) points for the team which scores more goals than the opponent. A draw will have both teams receive 1 (one) point each.

Scores will be kept and must be included on both game sheets and verified by the referee.

For defaulted games the following will apply:

- a) In house league age divisions where tables are kept (to be decided annually by the Executive), any game will not be valid if there are, on either of the teams, fewer than the required minimum number of players as per the current house league rules for that division. In this event, the team with sufficient players will receive 3 (three) points for a game won with a score of 3 to 0 being registered. The team having insufficient players will receive 0 (zero) points and a score of 0 to 3 being registered against the team. Should both teams have insufficient players then no points will be awarded to either team and a score of 0 to 3 registered against both teams.
- b) In the event of a team playing with an unregistered player within the club, the game shall be awarded to the opponents with a score of 3 to 0 and 3 (three) points awarded.
- c) If any team drops out of the league, games played by the team shall stand in the league standing, and all future games of the dropped-out team shall be awarded to the opposing team with a score of 3 to 0 and 3 (three) points awarded or, at the discretion of the Executive, all previous games played by the dropped-out team will be erased from the schedule along with future games and league standings re-adjusted to reflect this decision, dependent upon which stage of the season the team drops out.

5. The Home Team shall be the first named team on the schedule.

6. The Club is responsible for field markings and corner markers.

7. At every game, each team is responsible for submitting a game-sheet, with their participants listed, to the referee for his/her completion and submission to I.S.C.

8. Protests

- a) Protests regarding grounds, goalposts, nets, ball or colours will not be accepted, unless lodged with the referee prior to the game.
- b) All protests and matters in dispute occurring within the jurisdiction of the Executive shall be dealt with by the Executive.

- c) The protest must be mailed (registered mail) or hand-delivered within twenty-four hours from the game time of the match in question – Sundays and holidays excluded – and addressed to the Club’s Secretary. The date of the postmark will be the limiting factor in all cases.
- d) The decision of the Executive is final; any further appeals are subject to O.S.A. appeal procedure.

9. Ties in Standings

In house league age divisions where tables are kept (to be decided annually by the Executive), should any teams finish the regular season in a total points tie, the following procedure(s) will be used to determine the final standings of the teams involved:

- a) Results of the games between the affected teams,
- b) Team with most wins,
- c) Goal differential (Goals scored minus goals conceded),
- d) Most goals scored,
- e) Goal differential in games between affected teams,
- f) Disciplinary record (Red card = 3 points and Yellow Card = 1 point) – the team with the lowest disciplinary points record,
- g) Toss of coin or any other method as decided by the Executive (E.G. a play-off game).

10. Each team is to provide a linesman, if requested, to aid the referee(s) for all league games.

11. A player shall be required to wear a jersey or shirt, shorts or tracksuit or similar trousers, shin guards, stockings, and footwear. Shin guards should afford the player a reasonable degree of protection.

IV – COMPETITIVE LEVELS

1. The decision to enter competitive team(s) at any age level shall be decided by the current years Executive.

2. Selection of players for competitive teams will be on the basis of pre-season try-outs.

3. Each Senior level competitive team shall elect, at the least, one person to represent their affairs as Council Member.

4. Misconduct of players is dealt with by the League or Association with whom their team is playing. Beyond such intervention, further disciplinary action, up to and including suspension from play with I.S.C., may be taken by I.S.C. Executive.