



Step by Step Directions for tm2sign

Set up Club and Team into tm2sign.com

- Log into tm2sign.com. If you do not have an account create one.
- Once logged in you can begin working on your teams.
- Press, the "Team*" tab. Add teams if they are not listed.
- Teams must be added in before they can enter an event.

Enter Power Events in tm2sign on or after October 1, 2019.

- Log into tm2sign.com.
- After October 1, 2019 you can press "Enter Event".
- Find the Power event to register
- Select the teams that will be playing in that event.
- If you would like to pay for the events you can by using a credit card. There will be a \$5.00 convenience fee per team that will be added on.
- If you would like to pay with a check that will be fine too. Just fill out the fees calculation form and send it along with your payment.
- Register for all Power events for your teams.

Set up Default or Event Roster Important **do not** try to set up until on or after November 1, 2019.

- Log into tm2sign.com after November 1, 2019.
- After November 1, 2019, you can go back into tm2sign to submit your rosters.
- Select "Teams"
- You will need to import your membership data from webpoint
- Then select which team you would like to work on.
- Coaches and Players will be validated
- If an individual does not get verified they are missing something such as membership, background screening, impact certification or safesport.